



DEEN DAYAL UPADHYAYA COLLEGE

(UNIVERSITY OF DELHI)

BOYS' HOSTEL

Sector-3, Dwarka, New Delhi-110078

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Ref no: DDUCBH/Cont. Rect./2018/01

Dated: 21/08/2018

NOTICE

FOR APPOINTMENT OF NON-TEACHING STAFF ON CONTRACTUAL BASIS

Walk in Skill test will be held for appointment of following Non-Teaching Staff on contractual basis for Boys Hostel as per details given hereunder:

Nomenclature of Post	No of Post	Consolidated Salary (per month)	Term of Appointment
Multi Tasking Staff (MTS)	01	Rs. 15,070/-	Six months

Application on prescribed form (which will be available on the day of the test at the Registration Desk) along with self-attested copies of all relevant certificates are to be submitted to the Deen Dayal Upadhyaya College registration desk on the day of Skill Test. The candidates appearing for Skill Test have to register themselves at the College from 09:00 a.m. to 10:00 a.m. on 27th August, 2018 (Monday). The candidates are advised to reach before time and register themselves for the Test.

The qualification and selection criteria for the post is as under:

1. Essential Qualification:

Should have passed 10th or ITI or equivalent examination from recognized Board.


Desirable: Experience of Working in Office and Maintenance of Office.
Experience/Knowledge of procedures and operations of Hospitality Industry.

2. Selection Criteria:

A Skill Test shall be conducted on the areas of functional and operational requirement in an Office and hospitality procedures.

3. Schedule of Test:

The skill test as mentioned at '2' above, will be held on 27/08/2018 at 10:30 a.m.


Vice Principal

