

DEEN DAYAL UPADHYAYA COLLEGE

(UNIVERSITY OF DELHI)

Shivaji Marg, Karampura, New Delhi – 110015.

MINUTES OF THE GOVERNING BODY MEETING HELD ON FRIDAY, THE 27th February, 2015 AT 5.30 p.m.

A meeting of the Governing Body was held on Friday the 27th February, 2015 at 5.30 p.m. in the College premises. The following members were present:

1. Prof. A.K. Pandey, Chairman
2. Prof. Brajesh C. Choudhary Treasurer
3. Dr. Vandana Gupta
4. Dr. Sunil Kumar
5. Dr. S.K. Garg (Principal & Member Secretary)
6. Mr. Shri Kant Tiwari, Special Invitee (rep. of staff, other than teachers)

At the outset the Governing Body placed on record the services rendered by Mr. Bharat Bhushan, the outgoing representative of staff other than teachers and welcomed Mr. Shri Kant Tiwari as the new representative.

The agenda for the meeting was taken up ad seriatim:

1. a) **Confirmation of the Minutes:** The minutes of Governing Body meeting held on 26th November, 2014 were confirmed.
- b) **Action taken on Minutes:** Appropriate action taken wherever required.
2. The following actions taken after the approval of the Chairman, Governing Body under his emergency powers were reported and recorded :
 - i) Disciplinary Case
 - ii) approving the recommendations of the Selection Committee meeting held on 16th & 17th January, 2015 for appointment of the Assistant Professors in Zoology under OBC & UR categories.
3. The following actions taken by the Principal were reported, recorded and approved :
 - i) appointing the following as Assistant Professor on adhoc basis for a period of four months w.e.f. the date mentioned against each :

<u>S.No.</u>	<u>Name</u>	<u>Subject</u>	<u>Date of Joining</u>
1)	Mr. Dinesh Kumar	Mathematics	1.12.2014 (F/N)
2)	Mr. Krishanpal	Mathematics	1.12.2014 (F/N)
3)	Ms. Neha	Electronics	2.12.2014 (F/N)
4)	Ms. Mansi Agarwal	Physics	2.12.2014 (F/N)
5)	Mr. Vikas Kumar	Zoology	2.12.2014 (F/N)
6)	Ms. Kanika Bhutani Anand	Commerce	5.12.2014 (F/N)

- ii) appointing the following as Assistant Professor on adhoc basis for a period not beyond 120 days w.e.f. the date mentioned against each :

<u>S.No.</u>	<u>Name</u>	<u>Subject</u>	<u>Date of Joining</u>
1)	Dr. Aradhana Yadav	Environmental Studies	5.1.2015 (F/N)
2)	Dr. Virat	Environmental Studies	5.1.2015 (F/N)

- iii) appointing Ms. Mansi Grover as Assistant Professor in English on adhoc basis for a period not beyond 120 days with effect from 12.1.2015 (F/N).

- iv) terminating the services of the following Assistant Professors on Adhoc basis in Physics w.e.f. 12.1.2015 (F/N) in view of the Selection Committee meeting fixed for adhoc appointments on the same day :

<u>S.No.</u>	<u>Name</u>
1)	Mr. Manish Kr. Verma
2)	Ms. Mansi Aggarwal

- v) appointing the following as Assistant Professor on adhoc basis for a period of three months w.e.f. the date mentioned against each :

<u>S.No.</u>	<u>Name</u>	<u>Subject</u>	<u>Date of Joining</u>
1)	Dr. Manish Kumar Verma	Physics	13.1.2015 (F/N)
2)	Ms. Mansi Agrawal	Physics	13.1.2015 (F/N)
3)	Mr. Ranjit Kumar	Physics	14.1.2015 (F/N)
4)	Mr. Sunil Kumar	Physics	14.1.2015 (A/N)
5)	Mr. Harish Kumar Chaudhary	Chemistry	14.1.2015 (F/N)

- vi) terminating the services of the following Assistant Professors on Adhoc basis in the Department of Zoology w.e.f. 15.1.2015 (A/N) in view of the duly constituted Selection Committee meeting scheduled for 16th & 17th January, 2015 :

<u>S.No.</u>	<u>Name</u>
1)	Dr. Shailly Anand
2)	Dr. Manish Sharma
3)	Dr. Saket Chattopadhyaya
4)	Ms. Renu Solanki
5)	Dr. Riyaz Ahmed Bakshi
6)	Mr. Vikas Kumar

- vii) appointing Mr. Vikas Kumar as Assistant Professor in Zoology on adhoc basis with effect from 23.1.2015 (F/N) for the period upto 9.5.2015 against the leave vacancy of Dr. Lathika Nair.

- viii) appointing Mr. Manish Sharma as Assistant Professor in Zoology on adhoc basis with effect from 23.1.2015 (F/N) for the period upto 22.5.2015.

4. **Contractual Appointments :** The appointment of the following persons on contractual basis w.e.f. 18.2.2015 to 17.8.2015 on a consolidated salary mentioned against each was reported, recorded and confirmed :

<u>Sl.No.</u>	<u>Name</u>	<u>Designation</u>	<u>Amount (Rs.)</u>
i)	Ms. Priyanka Sharma	Jr. Assistant (Office)	13,200/-
ii)	Ms. Sonia	MTS (Girls Common Room)	8,250/-

Note:- Expenditure on account of their salary is to be met out of Exam. Fee Head and Misc. Head of Student Society A/c. respectively.

5. **Contractual Appointments :** The appointment of the following persons on contractual basis w.e.f. 18.2.2015 for the period not beyond 17.8.2015 on a consolidated salary mentioned against each was reported, recorded and confirmed :

<u>Sl.No.</u>	<u>Name</u>	<u>Designation.</u>	<u>Amount (Rs.)</u>
1)	Mr. Gaurav Sharma	Sc. Assistant	16,500/-
2)	Mr. Vinay Kr. Gupta	Sc. Assistant	16,500/-
3)	Mr. Sandeep Bhardwaj	Sc. Assistant	16,500/-
4)	Mr. Devender Kumar Bisht	Jr. Assistant	13,200/-
5)	Mr. Varun Kumar Sharma	Jr. Assistant	13,200/-
6)	Mr. Budhram	MTS-Comp. Lab.	8,250/-
7)	Mr. Gaurav Vashistha	MTS-Comp. Lab.	8,250/-
8)	Mr. Nitin Kumar	MTS-Comp.Lab.	8,250/-
9)	Mr. Amit Kumar	MTS-Comp.Lab.	8,250/-
10)	Mr. Parveen Kumar	MTS-Comp.Lab.	8,250/-
11)	Mr. Gurdas	MTS-Laboratory	8,250/-
12)	Ms. Sunita Vishwakarma	MTS-Laboratory	8,250/-
13)	Mr. Thakur Adhikari	MTS-Laboratory	8,250/-
14)	Mr. Pankaj Kanwal	MTS-Laboratory	8,250/-
15)	Mr. Kush Kumar	MTS-Laboratory	8,250/-
16)	Mr. Bhuwan Chander	MTS-Laboratory	8,250/-
17)	Ms. Shabnam	MTS-Laboratory	8,250/-
18)	Mr. Daya Kishan Khulbe	MTS-Laboratory	8,250/-
19)	Mr. Gopal	MTS-Laboratory	8,250/-
20)	Mr. Nagendra Pal	MTS-Laboratory	8,250/-
21)	Mr. Hari Om Sharma	MTS-Library	8,250/-
22)	Mr. Bharat Chhabra	MTS-Admn.	8,250/-
23)	Mr. Harendra Kumar	MTS-Admn.	8,250/-

6. **Appointment of SC/ST Liasion Officer :** Appointment of Dr. P.L. Meena, Assistant Professor in Physics as SC/ST Liasion Officer for a period of two years w.e.f. 1.1.2015 (Ref. GB Res. No. 11 dated 26.11.2014) was reported, recorded and confirmed.

7. **Regular appointments of Assistant Professors in Zoology** : The joining of following as Assistant Professors in Zoology against substantive posts was reported and recorded :

<u>Sl.No.</u>	<u>Name</u>	<u>Category</u>	<u>Date of Joining</u>
1)	Dr. Renu Solanki	UR	20.1.2015 (F/N)
2)	Dr. Shailly Anand	UR	20.1.2015 (F/N)
3)	Dr. Sudhir Verma	OBC	20.1.2015 (F/N)
4)	Dr. Priya Goel	UR	22.1.2015 (F/N)

It was further reported and recorded that these appointments are subject to the following:

- i) Orders of Hon'ble High Court of Delhi in W.P.(C) 16258/2006 : Sambhavana vs. Delhi University & ors. case.
 - ii) Orders of Hon'ble High Court of Delhi in W.P. (C) 803/2014 : DU SC/ST/OBC Teachers Forum and Another vs. University of Delhi & ors. case.
 - iii) Approval of Directorate of Higher Education, Govt. of NCT of Delhi for filling of vacant posts.
8. **Appointment of Vice-Principal:** Approval of University of Delhi vide its letter No. CS-I/(114)/ P/VP/DDUC/2014/57 dated 31.12.2014 to the appointment of Dr. Deepak Sehgal, Associate Professor in Commerce as Vice-Principal for a period of one year w.e.f. 01.01.2015 and his joining accordingly were reported and recorded.
9. **Filing of Application for AICTE recognitions for the B.Tech courses:** It was reported by the Member Secretary that an application for AICTE recognition for the B.Tech courses in Computer Science and Electronics for the students batch admitted during the academic year 2013-14 in the college, as per directions received from University of Delhi vide letter No. 5/2015 dated 12th February, 2015 was filed along with the registration fee of Rs. 5000/- plus applicable taxes to be paid out of Misc. Head (St. Society Account). The Governing Body accepted and approved the same.
10. **Audit Objection on LTC Bills (Ref. Res. No. 30 dated 21.10.2014):** Letter No. CS-III/149/DDUC/2015/065/54 dated 2.2.2015 received from the Assistant Registrar (Colleges), University of Delhi in response to our letter No. DDUC/2014-15/1315 dated 24.11.2014 was placed before the Governing Body and the contents taken note off. It was reported by the Member Secretary that seven more cases of the following employees, pertaining to the year 2012-13, apparently of a similar nature have been found :

Sl. No.	Vr.No./ Date	Name of the Employee/ Designation	Place of Visit/ Mode of Tpt.	Amount
1	413 17-7-2012	Dr.Anand Saxena Associate Professor	Srinagar/Spicejet	Rs.65,776/-
2	536 1-8-2012	Dr.V.K.Gautam Associate Professor	Nirjali (Ita Nagar)/ Air India (Booked thro: Panna Tours & Travels	Rs.1,04,364/-
3	1102 8-11-2012	Mr.Mukesh Kumar Lab.Attendant	Srinagar/Spicejet	Rs.54,267/-

4	1103 8-11-2012	Mr.Puran Chandra Lab.Assistant	Srinagar/Spicejet	Rs.72,356/-
5	1204 30-11-2012	Mr.Arun Kr.Singh Lab.Assistant	Srinagar/Spicejet	Rs.54,262/-
6	1377 26-12-2012	Mrs.Sunaina Sharma Library Attendant	Srinagar/Spicejet	Rs.72,348/-
7	2021 30-3-2013	Dr.Sujatha Khatri Asstt. Professor	Goa/Air India (Booked through: Make my trip)	Rs.62,692/-
		TOTAL		Rs.4,86,065/-

One of the members namely Prof. Brajesh C. Choudhary, placed before the House a number of documents (some circulars and court judgements) submitted by Dr. Anurag Mishra, Associate Professor in Electronics, to him.

The Governing Body after due deliberations, resolved to refer all cases of LTC recovery as per audit objection of 2011-12 and 2012-13 to the Under Secretary, Ministry of Finance, Department of Expenditure, North Block, New Delhi for exemption through the Vice-Chancellor, University of Delhi, Delhi.

11. **Pension of Prof. R.G. Saxena, Ex-Principal** : The letters received from the Deputy Registrar (Finance) and Assistant Registrar (Colleges-T), University of Delhi regarding pension of Prof. R.G. Saxena, Ex-Principal were placed before the House. The Member Secretary explained the whole case in depth. After going into details, the House, felt that payment of full pension as is being advised by University of Delhi will really be a loss to the public exchequer.

The Governing Body after due deliberation resolved to refer the matter again to the University of Delhi seeking clear direction about who will be responsible if the recovery is ordered by the Delhi Govt. Auditors.

12. **Exemption in Service Tax for Educational Institutions** : (Ref. Res. No. 25 dated 21.10.14) Notification No. 06/2014-Service Tax dated 11.7.2014 on the subject - Union Budget 2014-15: Changes in Service Tax from Ministry of Finance (Department of Revenue), Govt. of India making an amendment in the previous notification of the Govt. of India, regarding, exempting the educational institutions from Service Tax for some of the services received by eligible educational institution was placed before the House. It was noted that the exemption in Service Tax is not allowed for any other service except security and sanitation received by us viz. AMC work, Contract, repair etc. The Governing Body after due deliberations resolved to accept the same.

13. **Disciplinary Case**

14. **Extraordinary Leave and Pension Contribution of Dr. Himanshu P. Roy:** The request of Dr. Himanshu P. Roy for treatment of his Extraordinary Leave as qualifying service w.e.f 1.1.2013 to 31.12.2014 for Pensionary Benefits on academic grounds was placed before the House. Receipt of Pension contribution of Rs. 2,30,064/- from Nehru Memorial Museum & Library vide Cheque No. 111642 dated 16.2.2015 was also reported. The Governing Body after due deliberations resolved to accede to the request of Dr. Roy on the basis of Pensionary Benefits received from Nehru Memorial Museum & Library subject to approval of University of Delhi.
15. **Appointment of Auditor :** The Governing Body resolved to appoint M/s. PVR & Co. (Chartered Accountant) for the third term to audit the college accounts for the year 2014-15 out of the panel approved by the Governing Body vide Res. No. 2(vii) dated 23.3.2013 and University of Delhi vide its letter No. CB-II/263/PoA/DDU(07/2013/261 dated 16.4.2013 for 3 years i.e. 2012-13, 2013-14 and 2014-15.
16. **Recommendations of Survey Committee:** The Governing Body considered the recommendation of the Survey Committee (constituted vide Res. No. 37 dated 21.10.2014) meeting held on 4.12.2014 regarding writing off and disposal of unserviceable items. The Governing Body resolved to accept the same and permitted their disposal as per University of Delhi rules.
17. **Recommendations of the Internal Quality Assurance Cell (IQAC):** The following recommendations of the Internal Quality Assurance Cell (IQAC) made in its meeting held on 19.1.2015 were placed before the Governing Body for consideration :

<u>Sr. No.</u>	<u>Recommendation</u>
1)	MOU with other Institutions (No.3 (iii))
2)	Activity Oriented Learning (No.4)
3)	Feedback Mechanism (No.6)
4)	Consultancy (No.7)
5)	Research Culture (No.8)
6)	Starting of Post-Graduate courses (No.9)
7)	Science Foundation (No.10)
8)	Any other matter (No.11)

The Governing Body after some discussion resolved to accept in principle the recommendations at Sr. No. 1,3,4,5,6,7 & 8. Regarding item at Sr. No. 3, it was resolved that the proforma under reference from the external members be procured and the committee constituted in the recommendations itself to devise a new proforma which should be put up in the next meeting of the Governing Body.

Regarding item at Sr. No. 5, the Governing Body resolved to create a corpus of Rs. 3 crores, out of savings in Students Society Account. It was further resolved that out of the interest of this corpus a Research Endowment Fund be created, which may be utilized to provide seed money of Rs. 1 to 2 lakhs depending upon the discipline to the new faculty.

Item at Sr. No. 2 was deferred.

18. **Rationalisation of Shri Sultan Chand Dropadi Devi Endowment Scholarship:** (Ref. Res. No. 20 dated 1.4.2014) It was reported to the House by Member Secretary that a proposal to the effect that six scholarships at the rate of Rs. 4000/- each to the students securing highest marks in each semester of the three year B.Com (H) will be given out of the interest (Rs. 24,000/- approximately) @ 8% annually, on a total corpus of Rs. 3 lakh was sent to Sultan Chand Dropadi Devi Education Foundation vide letter No. DDUC/2014-15/1312 dated 20.11.2014 for their consent.

Since it was written to them that if the college do not receive any reply regarding confirmation of the proposal, it will be presumed that they do not have any objection in this rationalisation and no reply has been received till date, the Governing Body, therefore, resolved to approve the rationalisation.

With the permission of the Chair the following additional item was taken up :

19. **Contractual Appointments :** The appointment of the following persons on contractual basis for the period not beyond 17.8.2015 with effect from the date and a consolidated salary mentioned against each, was reported, recorded and confirmed :

<u>Sr.No.</u>	<u>Name</u>	<u>Designation</u>	<u>Date of Joining</u>	<u>Salary (in Rs.)</u>
i)	Ms. Aarti Sehwaq	Scientific Assistant	27.2.2015	16,500/-
ii)	Ms. Chanda Kumari	Scientific Assistant	27.2.2015	16,500/-
iii)	Mr. Upendra Shah	MTS-Laboratory	27.2.2015	8,250/-
iv)	Mr. Neeraj Singh	MTS-Laboratory	yet to join (sought 10 days joining time)	8,250/-

20. **Adhoc Appointment :** The appointment of Mr. Mohd. Inam as Assistant Professor in Physics on adhoc basis for the period not beyond 24.4.2015 with effect from 13.2.2015 (F/N) against the vacancy of Mr. Sandeep, who had been placed under suspension was reported, recorded and confirmed.
21. **Appointment of Bursar :** The Governing Body on recommendation of the Principal resolved to appoint Dr Kulvinder Singh, Associate Professor in Physics as Bursar of the college for another year w.e.f. 1.4.2015.
22. **Termination of Assistant Professors :** Termination of the adhoc services of the following Assistant Professors in English w.e.f. 27.2.2015 (A/N), in view of the duly constituted Selection Committee meeting scheduled for 2nd & 3rd March, 2015, was reported and recorded :

- i) Mr. Jyotishman Kalita
- ii) Mr. Anuj Kushwaha
- iii) Ms. Mansi Grover

The meeting ended with a vote of thanks to the Chair.

sd/-
**CHAIRMAN,
GOVERNING BODY**

sd/-
PRINCIPAL & MEMBER SECRETARY