



दीन दयाल उपाध्याय कॉलेज
DEEN DAYAL UPADHYAYA COLLEGE
NAAC Accredited Institution-'B' grade (CGPA=2.63)
(दिल्ली विश्वविद्यालय) (UNIVERSITY OF DELHI)
सेक्टर- 3, टारका, Sector-3, Dwarka, नई दिल्ली New Delhi – 110078



दूरभाष/TEL 011-25099380, 25099381, फैक्स/FAX-011-25099380 Website: www.dducollegedu.ac.in

Ref. No. DDUC/IQAC/2018/05

Date: March 16, 2018

For Promotion of Research Culture in College

Advertisement for inviting project proposal under Research Endowment Fund was circulated via email to all faculty members. Last date of submission of detail project proposal is March 31, 2018.

Academic and Administrative Audit - Departmental meetings were held in the office of the Principal during February 23, 2018 – February 28, 2018 and following points were discussed and finalized for the Year 2018-2019. Each Department will organize

- At least TWO technical talks – One in Each Semester
- At least ONE Educational Trip/ Excursion Tour in an academic session
- At least ONE hands-on Workshop/Training Program in an academic session
- At least ONE National Level Seminar/Symposium/Conference in an academic session. Seed Money can be allocated from Seminar & Inter College Activity fund of respective department.
- At least ONE humanitarian activity in an academic session
- Departmental Alumni Meet (On Saturday) along with TechFest.

- Final year students shall be motivated to become life member of the College Alumnae Association by April 2018
- Electronic Inventory Management (i.e. of Stock Registers) by June 30, 2018.
- Structured feedback form on syllabus & institutions is prepared and after approval from IQAC internal members the same shall be circulated to staff members for feedback. The whole process for feedback shall be completed by April 2018 by IQAC members and Teacher-in-Charge of respective departments.

Student Mentoring and Progression

Final year students shall be provided form for becoming life member of the College Alumnae Association and the process shall be completed by April 2018. Teacher-in-Charge shall coordinate.

Augmentation of Infrastructure

Proposal for seeking additional furniture has been sent to Govt. of NCT (through PwD) for approval.

Incentivisation to faculty members – Faculty members through Departmental meetings were apprised about the following:

- Letter of appreciation to teacher shall be given from the College who receives state, national and international recognition/ Award.
- Teachers to be provided partial financial support towards membership fee of professional bodies and institutional membership shall be encouraged.
- Participation/ Nomination of faculty/staff members in short term training program to be strengthened and encouraged –

- Two faculty members were nominated for attending seminar on ESDM India (Electronic System Design and Manufacturing, India) the January 25, 2018 at S.P. Jain Auditorium, University of Delhi South Campus.
- Twelve faculty members have been nominated for attending NASI conference on Technological empowerment of women scheduled on March 8-9, 2018 at Vigyan Bhawan, New Delhi



दीन दयाल उपाध्याय कॉलेज DEEN DAYAL UPADHYAYA COLLEGE

NAAC Accredited Institution-'B' grade (CGPA=2.63)

(दिल्ली विश्वविद्यालय) (UNIVERSITY OF DELHI)

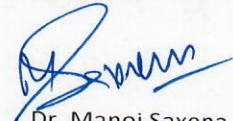
सेक्टर- 3. द्वारका, Sector-3, Dwarka, नई दिल्ली New Delhi – 110078

दूरभाष/TEL 011-25099380, 25099381, फैक्स/FAX-011-25099380, Website: www.dducollegedu.ac.in



New Initiatives

1. Vision document of college to be formulated (prospectus Committee shall finalize the same in consultation with IQAC-Chairman)
2. Certificate course and Value-added course to be introduced – Departments were encouraged to submit certificate course (self-finance basis)
3. Promotion of Government of India Schemes like Swayam, NAD, Ek Bharat Shreshtha Bharat - Committee has been Notified for Ek Bharat Shreshtha Bharat and webpage for National Academic Depository has been created on college website.
4. Special program for slow and advance learners - Committee has been Notified
5. Monitoring of students for academic and stress related issues & Hiring Psychologists for Student Mentoring - Mentoring Program Committee has conducted two workshops on February 06, 2018 and March 14, 2018.
6. Department-wise SWOC Analysis - To be discussed in Academic Development Committee meeting scheduled in April 2018.
7. Training Programmes/Organization of workshops
 - a. Industry-Academia workshop – Department of Computer Science and ICT academy organized a FDP during March 06-10, 2018
 - b. Health & basic hygiene awareness program – To be organized in April 2018.
 - c. E-procurement workshop, GST & GEM training programs for Staff Members – To be organized in last week of March 2018.
8. Streamlining filing of Records in Administration and Accounts section, Management of Store and Electronic Inventory Management
 - a. Index Files has been procured and SO Admin and SO Accounts shall ensure completion of filing of necessary files by May 30, 2018 in a phased manner.
 - b. Pad, Pen and Clear bags has been procured for delegates attending workshop/seminar/conference organized by subject societies/Departments/Committees of the College
 - c. Electronic Inventory Management of Store and Stock Registers
9. Establishment of Deen Dayal Upadhyaya Study Circle - Committee has been Notified and a program on February 14, 2018 was organized.


Dr. Manoj Saxena
IQAC-Cordinator