2017 - 2018
PROSPECTUS

DEEN DAYAL UPADHYAYA COLLEGE
NAAC Accredited Institution- 'B' grade (CGPA=2.63)
(UNIVERSITY OF DELHI)

Vision

- To be an academia of "first choice" to transform lives that will change the world for the better at whatever level of human endeavour they are involved.

Mission

- To create confident, dedicated honest and upright individuals who become an asset to the society.

- We provide space to the students to freely express and develop views that help them respond to changes in the society.

- We recognize the challenges of an interdependent and competitive world and the need for our students to adapt and excel in it.

- To develop professionals who are committed to their personal and professional endeavours and who have the vision, courage and dedication to initiate and manage change.

Vishwkarma Award 2017 to our New Campus at Dwarka
By Construction Industry Development Council (CIDC).

Our college is the first college in University of Delhi to have undergone NAAC Accreditation.

We have Internal Quality Assurance Cell (IQAC) to develop a system for conscious, consistent and catalytic improvement in the overall performance of the college.

Our Ranking in Science Stream colleges
The India Today - Nielsen Best Colleges Survey

	Delhi	All India
2016	9th	35th
2015	9th	37th
2014	9th	42nd
2013	8th	36th
2012	9th	38th

9th Rank
India Rankings 2017:Colleges
by
Ministry of Human Resource Development
(MHRD) - National Institutional Ranking
Framework (NIRF)

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Faculty @ DDUC

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MESSAGE FROM THE PRINCIPAL

Traditionally Universities have been the embodiment of liberal education which is aimed at developing human intellect. With larger enrolment in institutions of higher learning, liberal education alone has proved to be insufficient. As per industry claims, only 10-12% of the University graduates are directly employable. Releasing this constraint, the Govt. has its focus now on transformation to a mix of liberal and skill based education. The introduction of Choice Based Credit System (CBCS) by the Government in the entire country, is a step in this direction. The underlying spirit has been to have a uniform curriculum nationwide so as to facilitate inter-university migration and transfer of academic credits.

Deen Dayal Upadhyaya College fraternity has always viewed education as a holistic learning experience, where students develop into well-rounded personalities rather than just objects of wisdom. We help all students in developing those attributes and qualities of heart, head and hand which will make them intellectually sound and self reliant citizen who are socially aware and humanistic, having belief in the concept of brotherhood and peace; persons ready to work so that they become agents of change for building a more socially just and equitable society.

The college has already moved to its new campus at Dwarka in a state-of-the-art building. With excellent dedicated faculty already in place, the augmented infrastructure, I hope will provide a much better environment for the institution to grow. I am sure your graduation experience in Deen Dayal Upadhyaya College will be challenging and rewarding. Looking forward to welcome you!

" To breed excellence in everything we do and everything we are."

Deen Dayal Upadhyaya College made its beginning in a school building at Karampura in 1990. The staff and students kept struggling for want of space and appropriate infrastructure. Despite all odds the college created a niche for itself in the University and city of Delhi. Having focus on both academic and co-curricular activities, the college achieved the unique distinction of being ranked 9th in India in the NIRF survey conducted by MHRD in April 2017 for the colleges section. For the past five years consecutively, the college is being ranked 8th/9th in Delhi and between 35 to 42 in India by Nielsen survey conducted by India Today Group.

We began the last session in our new campus at Dwarka in a state of the art building. All our class rooms, most of the laboratories, faculty rooms, library, cafeteria, offices are air conditioned. We have both boys as well as girls hostels, each having capacity of 90 students. With 100 percent power back up, the campus is fully Wi-Fi enabled. It has many features of a green building such as rain water harvesting, sewage treatment plant, water recycling plant, solar power, solar heater etc. It has enough space for parking of more than 600 cars.

The college also has a sprawling centrally air conditioned library running into three floors. A computer centre, well furnished auditorium, two Seminar rooms, departmental research laboratories, gymnasium and facility for indoor squash court and badminton court are some additional facilities. . All the lecture theater and lecture rooms are also air conditioned.

We have always believed in the proverb, "Institutions are build by human beings and not by brick and mortar". Keeping this in mind we shall continue to strive for making DDUC the best educational institution in the city.

ADMISSIONS

"Don't just chase your dreams . . . . . Run them down"

Starting Date for Online Registration	22nd May 2017
Closing Date for Online Registration	12th June 2017
Notification of First Admission List	24th June 2017
Commencement of Classes	20th July 2017
Closing date of Admission	16th August 2017

Schedule for Announcement of Cut-off lists, Verification of Documents, Approval of Admission in Colleges and Payment of Admission Fee.

Cut-off	Activity	Date
	Online Registration	**From Monday, 22nd May 2017 (5 PM onwards) to Monday, 12th June 2017 (till 5 PM)**
First Cut-off	Notification of First Cut-off Marks List by the Colleges	Saturday, 24th June 2017
	Document verification and approval of admission	Saturday, 24th June 2017 to Wednesday, 28th June 2017
Second Cut-off	Notification of Second Cut-off Marks List by the Colleges	Saturday, 1st July 2017
	Document verification and approval of admission	Saturday, 1st July 2017 to Tuesday, 4th July 2017
Third Cut-off	Notification of Third Cut-off Marks List by the Colleges (if any)	Friday, 7th July 2017
	Document verification and approval of admission	Friday, 7th July 2017 to Monday, 10th July 2017
Fourth Cut-off	Notification of Fourth Cut-off Marks List by the Colleges (if any)	Thursday, 13th July 2017
	Document verification and approval of admission	Thursday, 13th July 2017 to Saturday, 15th July 2017
Fifth Cut-off	Notification of Fifth Cut-off Marks List by the Colleges (if any)	Tuesday, 18th July 2017
	Document verification and approval of admission	Tuesday, 18th July 2017 to Wednesday 19th July 2017

The further cut-off lists may be declared by the University of Delhi, depending on the vacant seats in the colleges.

Admissions

- The admissions to various colleges of the University of Delhi are based on merit/entrance criteria.

i. Applicants seeking admission to UG merit based programmes/courses must register on a centralized admission web portal.

ii. Applicants seeking admission to UG entrance test based programme/courses need to apply on a separate portal on the University of Delhi website http://www.du.ac.in/du/.

- The timing for the verification of the documents and approval of admission in the colleges will be from 9:30am to 1:30pm. Once the college approves admission, the candidate is permitted to make online admission fee payment till 12:00 noon of the next day of the given admission list deadline.

- If the seats remain vacant after fifth cut-off, the further cut-off list (s) may be declared.

- Candidates seeking admission on the basis of Sports and/or Extra Curricular Activities are required to register on UG Admission Portal of University of Delhi.

i. The applicants have to upload only self attested highest sports certificate/achievement certificate issued from May 22, 2014 to May 21, 2017 in each sport/game/ECA activity they wish to apply.

ii. The admission under sports quota will be based on (a) With sports trial (weightage for trials is 60% & certificate is 40%) and (b) super category direct admission without sports trial.

iii. For ECA admission trial will be held at two levels: (i) Preliminary trials (i) Final trials. In the final trials weightage of 75% will be given to trials and 25% to certificates.

- Candidates seeking admission under the category of wards/widows of armed forces personnel(CW), Jammu and Kashmir migrants should register themselves with University of Delhi through UG admission portal of University of Delhi. CW Category candidates have a separate admission schedule. Please refer Bulletin of Information 2017-18 of University of Delhi.

- The foreign nationals seeking admission in the University / its colleges shall have to apply online through Foreign Students' Registry portal http://fsr.du.ac.in

- Gap year(s) would be no bar for the purpose of admission to the undergraduate courses.

- The admission in any programme/course shall not be granted on predicted scores issued by various boards/schools.

- If any board declares the percentage marks of individual subjects along with the grades, then marks shall be taken into consideration.

- As per A.C. Resolution 40, dated 24/04/1997, no student of the University shall be permitted to pursue two degree courses simultaneously either from the University of Delhi or from other University except the part-time diplomas /certificate course of the University of Delhi.

- As per Ordinance I of the University, there is no minimum age bar for admission to the under-graduate and postgraduate courses in the University and its colleges except in the courses where the respective regulatory bodies (such as MCI, AICTE etc.) have prescribed the minimum age requirement in their regulations.

Orientation Programme: 19th July 2017 in college auditorium
For students of BMS, B.A., B.Com (Hons): From10:00 am to 11:00 am
For students of all Science Courses: From 11:30 am to 12:30 pm

" WITHOUT A STRUGGLE, THERE CAN BE NO PROGRESS "

- FREDERICK DOUGLASS

S. No.	Courses	Total Seats	General	SC	ST	OBC	PwD#	KM#
1	Bachelor of Management Studies (BMS)	46	24	7	3	12	3	—
2	B.A. (Hons.) English	31	16	5	2	8	2	1
3	B.Com. (Hons.)	123	62	18	9	34	7	6
4	B.Sc. (Hons.) Botany	30	15	5	2	8	2	1
5	B.Sc. (Hons.) Chemistry	30	15	5	2	8	2	1
6	B.Sc. (Hons.) Comp. Sc.	46	24	7	3	12	3	2
7	B.Sc. (Hons.) Electronics	46	24	7	3	12	3	2
8	B.Sc. (Hons.) Mathematics	62	31	9	5	17	4	3
9	B.Sc. (Hons.) Physics	46	24	7	3	12	3	2
10	B.Sc. (Hons.) Zoology	30	15	5	2	8	2	1
11	B.A.	92	47	14	7	24	5	4
12	B.Sc. Life Science	32	16	5	2	9	2	1
13	B.Sc. Mathematical Science	31	16	5	2	8	2	1
14	B.Sc. Physical Science with Chemistry	32	16	5	2	9	2	1
15	B.Sc. Physical Science with Comp. Science	31	16	5	2	8	2	1

Note : Reservation of seats for OBC / SC / ST / PwD/KM is as per the direction of University of Delhi.

 # Supernumerary seats

1% CONCESSION TO GIRL CANDIDATES IN ADMISSION TO FIRST YEAR OF ALL COURSES EXCEPT B.A. (H) ENGLISH AND B.COM. (HONS.)

		Minimum Eligibility Criteria
1	B. Sc. (Hons.) Physics/ Chemistry/Electronics	55% or more marks in the aggregate of Physics, Chemistry and Mathematics and passing in one compulsory language (i.e., English) with 50% marks. The selection will be made on the basis of aggregate of PCM.
2	B. Sc. (Hons.) Botany/Zoology	55% or more marks in the aggregate of Physics, Chemistry and Biology/Biotechnology and passing in one compulsory language (i.e., English) with 50% marks. The selection will be made on the basis of aggregate of PCB.
3	B.Sc. Physical Science (with Chemistry)	45% or more marks in the aggregate of Physics, Chemistry and Mathematics and passing in one compulsory language (i.e. English) with minimum 40% marks. The merit shall be determined on the basis of PCM.
4	B.Sc. Physical Science (with Computer Science)	45% or more marks in the aggregate of Physics, Chemistry/Computer Science and Mathematics and passing in one compulsory language (i.e. English) with minimum 40% marks. The merit shall be determined on the basis of PCM.
5	B.Sc. Life Science	45% or more marks in the aggregate of Physics, Chemistry and Biology/Biotechnology and passing in one compulsory language (i.e., English) with minimum 40% marks. The merit shall be determined on the basis of PCB.
6	B.Sc. Mathematical Science	An aggregate of 40% marks in qualifying examination. The merit shall be determined on the basis of one language, Mathematics and two best academic/elective subjects. (List A)
7	B. Sc. (Hons.) Computer Science	Must have passed Senior School Certificate Examination (XII) of the CBSE Board or any other equivalent examination thereto in Arts/Commerce/Science subject and should have secured: (a) 60% or more marks in mathematics, (b) 60% or more marks in aggregate of four subjects including Mathematics, one language & two other subjects listed as academic subjects. (List A) For the candidates of science stream, the selection will be made on the basis of best four academic subjects including one language, Mathematics, and two subject out of Physics, Chemistry and Computer Science/Informatics Practices. For the candidates of other stream : one language, Mathematics & two academic subjects (List A) with a deduction of 2% in cut-off.
8	B. Sc. (Hons.) Mathematics	50% marks in mathematics and 45% marks in the aggregate in the qualifying examination. The merit shall be determined on the basis of one language, Mathematics and two best academic /elective subjects. (List A)
9	B.A.	An aggregate of 40% marks in the qualifying examination. The merit shall be determined on the basis of one language and three best academic/elective subjects. (List A) One non-listed (LIST A) subject can be included in calculation of 'Best Four' without any deduction. However, if more than one non-listed subject is included for calculation of 'Best Four', a deduction of 2.5% each in 'Best Four' may be levied.
10	B.A. (Hons.) English	An aggregate of 45% marks in the qualifying examination. The merit shall be determined on the basis of marks scored in one language and three best academic/elective subjects from List A. The candidate must have studied and passed English in qualifying examination and English must be included in calculating best of four percentage. An advantage of 2% in best of four may be given to those candidates who have studied elective English. If a candidate doesn't include the subjects given in List A in 'Best Four', then a deduction of 2.5% of maximum marks will be levied for each subject for the purpose of calculating 'Best Four'.
11	B. Com (Hons.)	An aggregate of 45% marks in the qualifying examination. The candidate must have studied and passed Mathematics/Business Mathematics at the qualifying examination. The Selection will be made on the basis of marks obtained in one language from Part 1 of List C1 and three best subjects out of Part 2 of List C1 **OR** one language from Part 1 of List C1 and any combination of subjects out of Part 2 of List C1, List C2 or any other subject (not listed either in List C1 or List C2). Note:- For every subject included from list C2, a deduction of one percent in aggregate percentage of 'Best Four' will be imposed. For every other subject(not listed either in List C1 or List C2), a deduction of 2.5% per subject in aggregate of "best Four" will be imposed.

List A - Academic / Elective Subject

Arabic	Economics	German	Mathematics	Physics	Sociology
Bengali	English	Hindi	Music	Political Science	Spanish
Botany	French	History	Persian	Psychology	Statistics
Chemistry	Geography	Home Science	Philosophy	Punjabi	Urdu
Accountancy	Geology	Italian	Legal Studies	Sanskrit	Zoology
Computer Science/ Informatics Practices	Commerce/ Business Studies	Biology/ Biotechnology			

LIST C1–List of Core Subjects for B.Com. (Hons.)

PART 1 (Language)	PART 2 (Core Subjects)
English	Mathematics
Hindi	Accountancy
	Business Studies/Commerce
	Economics

LIST C2 – Additional List of Subjects for B. Com. (Hons.)

Botany	Geography	Philosophy	Statistics
Business Mathematics	Geology	Physics	Zoology
Biology/Biotechnology	History	Political Science	
Chemistry	Home Science	Psychology	
Computer Science/ Informatics Practices	Legal Studies	Sociology	

Note

i. All subjects to be included in the calculation of 'Best Four' must have at least 70% theory component of exam. In case, the subject to be considered does not have 70% theory component and 30% practical component, then the marks of theory and practical only shall be converted to 70% and 30%, respectively on pro rata basis. These new marks will then be considered for calculation of 'Best Four'. The theory marks should not include marks of internal assessment or viva-voce examination.

ii. The Applicant should have passed theory and practical separately, except the applicant who has passed the qualifying examination from Council for Indian School Certificate Examination, New Delhi.

iii. In case a candidate has studied both elective and core in a language, then core language subject will be treated as language, while elective language can be considered as academic/elective subject.

SCHEME FOR CHOICE BASED CREDIT SYSTEM B.A. Programme

	CORE COURSE (12)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (2)	Discipline Specific Elective DSE (4)	Generic Elective GE (2)
I	English/MIL-1	(English/MIL Communication) / Environmental Science			
	DSC-1 A				
	DSC-2 A				
II	MIL/English-1	Environmental Science / (English/ MIL Communication)			
	DSC-1 B				
	DSC-2 B				
III	English/MIL-2		SEC-1		
	DSC-1 C				
	DSC-2 C				
IV	MIL/English-2		SEC-2		
	DSC-1 D				
	DSC-2 D				
V			SEC-3	DSE-1 A	GE-1
				DSE-2 A	
VI			SEC-4	DSE-1 B	GE-2
				DSE-2 B	

SCHEME FOR CHOICE BASED CREDIT SYSTEM B.Sc. Programme

	CORE COURSE (12)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (2)	Discipline Specific Elective DSE (6)
I	DSC-1 A	(English/MIL Communication) / Environmental Science		
	DSC-2 A			
	DSC-3 A			
II	DSC-1 B	Environmental Science / (English/ MIL Communication)		
	DSC-2 B			
	DSC-3 B			
III	DSC-1 C		SEC-1	
	DSC-2 C			
	DSC-3 C			
IV	DSC-1 D		SEC-2	
	DSC-2 D			
	DSC-3 D			
V			SEC-3	DSE-1 A
				DSE-2 A
				DSE-3 A
VI			SEC-4	DSE-1 B
				DSE-2 B
				DSE-3 B

SCHEME FOR CHOICE BASED CREDIT SYSTEM B.A. (Hons) Eng/B.Com(Hons)/& B.Sc. Honours

	CORE COURSE (12)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (2)	Elective: Discipline Specific DSE (4)	Elective: Generic GE (4)
I	C 1	(English/ MIL Communication) / Environmental Science			GE-1
	C 2				
II	C 3	Environmental Science/(English/ MIL Communication)			GE-2
	C 4				
III	C 5		SEC-1		GE-3
	C 6				
	C 7				
IV	C 8		SEC-2		GE-4
	C 9				
	C 10				
V	C 11			DSE-1	
	C 12			DSE-2	
VI	C 13			DSE-3	
	C 14			DSE-4	

1. The admissions to various colleges of the University of Delhi are based on merit/entrance criteria.

i) The candidate seeking admission to the Undergraduate **(UG merit based)** Courses must have registered online on the UG admission portal: https://ug.du.ac.in/app/.

ii) Applicants seeking admission to **UG entrance test** based programme courses need to apply on a separate portal for which the registration will be done on the University of Delhi website http://www.du.ac.in/du/.

2. The candidate who meet the requisite cut-off* will login to the UG admission portal (https://ug.du.ac.in/app/) and select college/course where he/she wishes to take admission.

3. He/she shall take the print out of the admission form and together with the list of documents/certificates shall report to the college for verification of documents according to admission schedule.

4. The candidate who qualify, is required to produce the following documents in original with two sets of self-attested photocopies **along with the print out of the admission form at the time of admission**:

i. Certificate of Secondary School Examination/ Matric (X class) as proof of Date of Birth.

ii. Marks sheet of class XII.

iii. Class XII Provisional Certificate / Original Certificate.

iv. Character Certificate from the school/college last attended **(recent).**

v. SC/ST/PwD/CW/KM Certificate (in the name of the candidate) issued by the competent authority. The name of the candidate taking admission to the college must be the same as on the certificate.

vi. OBC Certificate (in the name of the Candidate) issued by Competent Authority and a **Non -Creamy Layer status certificate for the financial year 2016-17.**

vii. Transfer Certificate from school / college as well as Migration Certificate from Board / University are required from those students who have passed senior secondary exam from outside Delhi.

viii. Two recent self-attested passport size photographs.

ix. Proof of last examination in Hindi Language passed, if available.

5. The college will retain the certificates of approved candidate. However, the college will return the documents in case student withdraws/cancels the admission or student wishes to appear in counselling of any other university/ institute.

6. Selected candidate will make the online Admission Fee payment by logging-on to the UG admission portal. The approved candidate is permitted to make online admission fee payment till 12 noon of the next day of the given admission list deadline.

7. The Admission in a college is completed only after realization of the fee payment on the UG admission portal within the prescribed time-limit. In case a student cancels the admission from the college, the fee will be adjusted or refunded by University of Delhi online through its UG admission portal.

8. The colleges shall admit all the candidates who meet the announced cut-off criteria. The policy will not be "first come, first served."

9. A candidate can take admission only in one course in one college at any given time.

10. The candidates who could not take admission in a given cut-off list can be considered for admission in the immediate next cut-off list only on the last date of admission, subject to availability of seats.

Compliance with the above requirements does not necessarily ensure admission to the College. All admissions are provisional and subject to approval of University of Delhi on submission of University Enrolment form.

Any candidate seeking admission on false attestation /forged certificate in respect of age, caste, subject and/ or percentage of marks etc. will be debarred from attending any course in the university or its colleges for next five years and in addition, a criminal case under relevant section of IPC (viz 470, 471, 474 etc.) will be instituted against him/her to subject him/her to requisite criminal proceeding**.**

* **The cut-off percentage of marks will be notified on the college notice board/ college website/ university website as per the schedule announced by the University of Delhi.**

S. No.	Particulars	Amount (in Rs)
A)	**Tuition Fee & Annual Charges**	
1.	Tuition Fee	180.00
2.	Admission Fee	5.00
3.	Library and Reading Room Fee	500.00
4.	Magazine Fee	150.00
5.	I-Card Fee	25.00
6.	Garden Fee	35.00
7.	Water & Electricity	250.00
8.	Laboratory Fee	50.00
9.	Class Test Fee	75.00
10.	Course Fee (Only from B.Sc. (Hons) Computer Science Students)	15000.00
B)	**Societies**	
1.	Sports Fund	500.00
2.	Students' Union	200.00
3.	Art & Culture / Cultural Festival	800.00
4.	Founder's Day/Annual Day/Prizes	300.00
5.	Seminar & Inter College Activities	500.00
6.	Student's Aid Fund & First Aid	60.00
7.	Subject Society	500.00
8.	Tutorial/Assignment	50.00
9.	Laboratory Development Fund	1000.00

S. No.	Particulars	Amount (in Rs)
10.	Library Development Fund	200.00
11.	ICT- Maintenance and Development Fund	2000.00
12.	a) English Literary Activities Fund (only from Students of B.A.(H) English)	1000.00
	b) Corporate/Industrialization Interaction Fund (only from Students of BMS)	4000.00
	c) Academic-Corporate Interaction & Industrial visit Fund (only from student of B.Sc.(H) Computer Sc.)	1000.00
13.	General Amenities Fund	300.00
14.	Professional Development Fund	100.00
15.	Alumni Registration fee (only from IIIrd year students)	100.00
C)	Development Fund	300.00
D)	Refundable Security	1500.00
E)	University Fees	
1.	University Enrolment Fee (At the time of Admission to 1st year of all Courses)	200.00
2.	University Sports Council	50.00
3.	University Culture Council	5.00
4.	WUS - DU Committee Fee	5.00
5.	University Development	600.00
6.	National Service Scheme (NSS)	20.00

FEE PAYABLE AT THE TIME OF ADMISSION IN FIRST YEAR

COURSE	Annual Charges (in Rs)	Univ. Exam Fee (in Rs)	Total Amount (in Rs)
B. Sc. (Hons) Electronics/Botany/Zoology/Physics/Chemistry	10,460.00	1,820.00	12,280.00
B. Sc. (Hons) Computer Science	26,460.00	2,620.00	29,080.00
B. Sc. Physical Science (Chemistry/Computer Science) and B.Sc. Mathematical Science	10,460.00	1,820.00	12,280.00
B. Sc. (Hons.) Mathematics	10,460.00	1,420.00	11,880.00
B. Sc. Life Science	10,460.00	2,220.00	12,680.00
B. A. (Hons) English	11,460.00	1,020.00	12,480.00
B. Com (Hons)/B.A.	10,460.00	1,020.00	11,480.00
Bachelor of Management Studies (BMS)	14,460.00	1,820.00	16,280.00

Note :

1. Students of all Honours Courses including BMS opting Generic Paper having practical for semester I and/or semester II will have to deposit an additional amount of Rs. 200/- as and when demanded by the college.
2. The student (1st year) is required to deposit the fees online through UG admission portal of University of Delhi. In case a student cancels the admission from the college, the fee will be adjusted or refunded by University of Delhi online through its UG admission portal.
3. Fee once paid is refundable only as per University rules.
4. Security money is refundable on an application made by the student, within a period of one year of his /her leaving the College and after deducting the cost of breakage, loss of books and other outstanding dues, if any, as per rules.
5. As per the decision of the University of Delhi, the College shall charge an amount of Rs 6,000/- per year from every foreign student seeking admission in all courses except B. Sc. (Hons) Computer Science for which the charge from all countries (other than SAARC nationals) will be Rs 2, 1 0,000/-.

Total Fee for PwD candidates is Rs. 1,730/- for admission to first year of all courses.

1. Scheduled Caste(SC)/Tribe(ST)

As per University rules, 22.5% of the total number of seats in each course are reserved for the candidates belonging to SC/ST (15% for SC and 7.5% for ST interchangeable, if necessary). Relaxation to the extent of 5% in the minimum marks will be given to these candidates. However, if the seats remain vacant, the minimum eligibility will be pass percentage in the qualifying school/degree examination. The seats reserved for the SC/ST shall be filled by the SC/ST candidates only. If still, any seat remains unfilled, the same shall be left vacant.

2. Other Backward Classes (OBC)

a) 27% of the total seats in each course are reserved for the OBC candidates. The OBC candidates shall be given a relaxation of 10% of the minimum eligibility marks of the said course and in the admission entrance test of 10% of the minimum eligibility marks prescribed for the General Category candidates.

b) All those OBC candidates who meet the minimum eligibility marks in the qualifying examination and the minimum eligibility marks (if any) in the entrance test shall be eligible for admission in the order of their merit, keeping in view the availability of seats reserved for them.

c) Only those OBC candidates who belong to the 'Non-Creamy Layer' and whose castes appear in the Central List of the OBCs notified by the Ministry of Social Justice & Empowerment on the recommendations of the National Commission for Backward Classes available at the website of the Commission (http://ncbc.nic.in/backwardclasses/index.html) shall be eligible to be considered for admission under the OBC category.

d) If the seats meant for OBC remain vacant after arriving at the minimum eligibility, the same may be converted and filled up by other eligible applicants, a subject to approval of University of Delhi.

3. Persons with Disabilities (PwD)

As per the provisions of Rights of Persons with Disabilities Act, 2016, not less then five percent (5%) seats are reserved for Persons with Benchmark Disabilities. The person with "benchmark disability" means a person with not less than 40% of a specified disability where specified disability has not been defined in measurable terms and includes a person with disability where specified disability has been defined in measurable terms, as certified by the certifying authority. Please refer Bulletin of Information 2017-18 of University of Delhi for specified categories of disabilities. These seats are supernumerary. The relaxation in minimum eligibility conditions, if any, will be as per University of Delhi rules.

4. Wards / Widows of the Armed Forces Personnel

As per University rules, 5% of the total number of seats in each of the courses have been reserved for Wards / Widows of Officers and Men of the Armed Forces Including Para Military Personnel. Admission may be offered to them in the following order of preference:

i. Widows/Wards of Defence personnel killed in action;

ii. Wards of Defence Personnel disabled in action and Boarded out from service with disability attributable to military service;

iii. Widows/Wards of Defence Personnel who died in peace time with death attributable to military service;

iv. Wards of Defence Personnel disabled in peace time with disability attributable to the military service; &

v. Wards of serving Ex-servicemen personnel including personnel of police forces who are in receipt of Gallantry Awards.

These seats are supernumerary. The candidates belonging to this category shall report as per schedule given in section 2.5 of Bulletin of Information 2017-18.

5. Foreign Nationals

As per University rules, 5% seats in first year of each course in colleges are reserved for Foreign Nationals. These seats are supernumerary. The foreign nationals seeking admission in the University / its colleges shall have to apply online through Foreign Students' Registry portal http://fsr.du.ac.in and can contact Deputy Dean (Foreign Students' Registry), Conference Centre, University of Delhi-110007 for further details. Email: fsr_du@yahoo.com. Phone No. +91-11-27666756 No foreign students will be admitted directly by the Department/Colleges.

6. Reservation of Kashmiri Migrants (KM)

Upto 5% seats are reserved programme-wise in all colleges for Wards of Kashmiri Migrants. These seats are supernumerary. A concession of maximum 10% in the last cut-off marks fixed for unreserved category applicants shall be extended to the Kashmiri Migrants. Admission of Wards of Kashmiri Migrants will be based on cut-offs to be announced by the Colleges as per admission schedule.

Candidates belonging to category 4&5 will be admitted in the college on submission of the provisional admission slip issued by University of Delhi.

In words of our college student

I realize now that I had been living in a co-coon-a self- imposed shell. ECPDT become my metamorphosis. The world I have been introduced to and the skills I learnt-I can now spread my wings and fly.

Eligibility for all add-on courses	:	12th pass from any stream
Selection criteria	:	First come, first Served basis

EFFECTIVE COMMUNICATION AND PERSONALITY DEVELOPMENT THROUGH THEATER (ECPDT)

ECPDT is a professional course designed to have a constructive impact upon the mind of the individual. It aims to unlock the critical areas of the mind and through a series of exercises built and directed by experienced professionals, aims to carve out a genial and outgoing personality. Numerous students from different batches have found it a "life-changing" course which worked wonders in their life and gave them a edge above everyone else.

Salient Features

1. The course seeks to implement UINCEF and WHO's internationally recognized vision of life skills based education.
2. The course comprises of a series of carefully constructed sessions summing up to a total of 100 hours.
3. Acts, improvisations, aural, oral, written and physical exercises, memory, trust-building games, and leadership enhancing activities make up the core of the course.

No. of Seats : 32	Course Duration : 100 Hrs.	Fees: Rs. 6000/- (Rs 50/- Registration Extra))

LANGUAGE COURSES

RUSSIAN LANGUAGE

In collaboration with Department of Slavonic and Finno Ugarian Studies the college offers the Teaching of part-time certificate courses in Russian language. The admission is done by the college. Classes are held in the morning from 7 a.m. to 9 a.m., five days a week and the examination is conducted in the last week of March, by the University of Delhi.

No of seats: 40

Course duration: 6 hours per week

Course fee: Rs. 600/- (Including examination fee)

FRENCH LANGUAGE

In collaboration with Department of Germanic and Romance Studies the college offers the Teaching of part-time certificate course of one year duration in French language. The admission is done by the college. Classes are held in the morning from 7 a.m. to 9 a.m., five days a week and the examination is conducted in the last week of March, by the University of Delhi.

No of seats: 40

Course duration: 6 hours per week

Course fee: Rs. 15000/- (Including examination fee)

➢ The college is planning to start language courses in German, Spanish, Mandarin , Japanese and Korean languages subject to the approval from University.

SPORTS

" You live, you learn, and you upgrade "

- As per University rules, not more than 5% of the total number of seats (I year only) shall be offered for admission on the basis of sports and co-curricular distinctions.
- Admission on the basis of ECA/Sports will be done in accordance with the guidelines mentioned in the Bulletin of Information available online on the website of University of Delhi.
- The admission on the basis of excellence in sports/ proficiency in extra curricular activities will be finalized by the College on the recommendations of the Sports / ECA Admission Committee in accordance with University of Delhi rules.
- We have consciously provided for privileged admissions under ECA with a view to enriching life at College through performing and fine arts. We also welcome those with proven competencies and potential in art & craft. What we offer is not just admission on a privileged basis, but the opportunity to explore, expand and evolve.

SPORTS AND ECA SEAT MATRIX Name of the Course	Seats
B.A. (Hons.) English	1
B.Com. (Hons.)	6
B.Sc. (Hons.) Botany	1
B.Sc. (Hons.) Chemistry	1
B.Sc. (Hons.) Comp. Sc.	2
B.Sc. (Hons.) Electronics	2
B.Sc. (Hons.) Mathematics	3
B.Sc. (Hons.) Physics	2
B.Sc. (Hons.) Zoology	1
B.A.	4
B.Sc. Life Science	1
B.Sc. Mathematical Science	1
B.Sc. Physical Science with Chemistry	1
B.Sc. Physical Science with Comp. Science	1

Sports Quota : 16 Seats	
Name of Sport	**Position / Event / Weight Category**
Softball	Short Stop, Pitcher, First base, Second base, Third base
Basketball	All Positions
Archery	Compound, Indian and Recurve
Ball-Badminton	All Positions
Korfball	All Positions
Athletics	10,000 Mts, 800 Mts

ECA Quota : 11 Seats	
Name of ECA	
Vocal Music, Instrumental Music	
Dance / Choreography	
Creative Writing (English/ Hindi)	
Sketching / Painting	
Animation, Film-making, Still Photography	
Debate	
Quiz	Theatre

- The date/dates for the ECA Preliminary / Final trials will be notified and displayed on the University website and will also be displayed on the College Notice Board well in advance.
- The list of the short listed candidates for final trials will be notified on the University website, college website and college Notice Board.
- The College will be conducting Fitness Test and Sports Trials for a specific Sport/Game identified by Delhi University Sports Council (DUSC).
- If a candidate has opted for more than one Sports/Game and has qualified the Fitness Test in a particular college, he/she will be issued a Fitness Certificate by the college concerned. This certificate will be accepted by the other colleges.
- For admission under ECA category, not more than 15% concession in academic merit vis-a-vis unreserved category applicants (for the last relevant cut off) may be given for admission to specific programmes (subject to the minimum eligibility of the programme).

AWARDS

" Excellence is not an exception.
It is a prevailing attitude "
- Colin Powell

FROM THE UNIVERSITY

(i) Delhi University holds a competitive examination in the month of October each year for the award of All-India Entrance Scholarships of Rs. 250 per month Any student with at least 55% marks in the aggregate may apply latest by **25th August 2017** or as notified by University in the prescribed forms available from the College Office.

(ii) Financial Assistance out of VC Student fund is given to poor deserving students, who have passed Annual Examination of Current year from University of Delhi and belonging to BPL/APL families (Rs. 3000/-).

(iii) Under Graduate Science Meritorious Award is given to students who secure highest marks in B.Sc.(H) Physics, Chemistry, Botany and Zoology.

STATE GOVERNMENT AWARD

The Govt. of Delhi gives three awards of Rs.10,000/- each in Science, Commerce and Humanities to students securing highest marks in their respective discipline among colleges of Govt. of NCT of Delhi.

PT. VIDYADHAR TRIPATHI MEMORIAL AWARD

The student who scores highest marks in B. Com (Hons) every year will be awarded a cash prize of Rs. 1000/-, a shield and a certificate out of the interest income on the endowment fund instituted by his niece Dr. Vanita Tripathi.

SHRI GHASI RAM MITTAL MEMORIAL AWARD

Out of the interest derived from Shri Ghasi Ram Mittal Memorial Scholarship Endowment fund (sponsored by his son Sh. Ram Kumar Gupta), scholarships of Rs. 4000/- each are given to the students who secure the highest marks but not less than 70% marks in the combined result (I & II Sem. University Examination) in the first attempt in the following courses:B. Sc. (Hons) in Computer Science, Electronics, Mathematics, Physics, Chemistry, Botany, Zoology, B. A. (Hons) English & BMS.

SHRI SULTAN CHAND MEMORIAL SCHOLARSHIP

Out of the interest derived from Shri Sultan Chand endowment fund (instituted by Shri Sultan Chand Trust), a scholarship of Rs 3,500/- is awarded every year to a student of B. Com (Hons) who secures the second highest percentage of marks, being above 70% as aggregate in II year University examination in the College.

SHRI SULTAN CHAND DROPADI DEVI MEMORIAL SCHOLARSHIP

Out of the interest earned from endowment funds in the name of Shri Sultan Chand Dropadi Devi (instituted by Shri Sultan Chand Dropadi Devi Education Foundation), six scholarships of Rs 4000/- each to the students securing highest marks in each semester of the three year B. Com (Hons) will be awarded.

FROM STATE GOVERNMENTS TO SC / ST / OBC /MINORITIES STUDENTS

a) SC/ST/OBC/Minorities students are awarded scholarships by the States to which they belong;

b) SC/ST/OBC/Minorities students of Delhi applying for (i) post matric and/or (ii) meritorious scholarship provided by Department for Welfare of SC / ST / OBC / Minorities, Govt. of NCT Delhi, are advised to contact the office immediately after the admission. The continuance of any feeship, scholarship or grants of other privileges depends on satisfactory academic progress, regular attendance, discipline and good conduct;

c) SC / ST / OBC / Minorities students are advised to contact Department for Welfare of SC / ST / OBC / Minorities, Govt. of NCT Delhi for hostel facilities provided by the Department.

FEE CONCESSION

The College awards fee concession to needy, deserving and meritorious students. Application on prescribed forms is to be submitted to the Accounts Section by **31st August 2017.** The College also provides exemption of Tuition Fee and Admission Fee to all SC/ST students, whose parents are not liable to pay income tax on their income on submission of a certificate from employer / competent authority for the same.

STUDENTS AID FUND (SAF)

The College operates this fund with the objective of rendering financial assistance to needy and deserving students of the College. Assistance is usually given in the form of textbooks etc. Students in need of financial aid can apply when invited through circulars on the notice board.

Pt. Deen Dayal Upadhyaya JI
A Man of Principles

RULES

Cancellation/ Withdrawal of Admission

Any student interested in getting his/her admission cancelled on or before 16th August, 2017 is required to fill a performa available from the College Office and submit it to the Coordinator Admission Committee. After this date, a student may withdraw from the College by making an application to the Principal intimating the date of withdrawal. He/She will be required to pay all the fees and other charges which may fall due for the period.

Refund of Fee

A. For all Courses other than Self Financing.

Reason for Seeking Refund	Quantum of Fee to be refunded
a) When a student applies for withdrawal of admission upto 31st July, 2017.	Full fee after deduction of Rs.500/- and full examination fee.
b) When a student applies for withdrawal of admission on or after 1st August, 2017 till three working days before the last date of admission (including the last date of admission) i.e. upto11th August. 2017	Full fee after deduction of Rs. 1000/- and full examination fee. No fee will be refunded thereafter except full examination fee.

B. For Self Financing Course (i.e. B.Sc. (H) Computer Science).

Reason for Seeking Refund	Quantum of Fee to be refunded
a) When a student applies for withdrawal of admission on or before last date of admission i.e.16th August, 2017.	Full fee after deduction of Rs. 1000/- and full examination fee. No fee will be refunded thereafter except full examination fee.

C. Full fee including examination fee will be refunded when admission is made inadvertently due to error / omission / commission on the part of the college and is cancelled afterwards.

D. No Fee will be refunded in case of cancellation of admission due to concealment/ falsification of facts, submission of false/ fake certificate(s), providing misleading information by the student or for any error/ mistake on the part of the student.

Compulsory Test in Hindi

Students enrol for degree courses, who have not studied and passed Hindi upto 8th Class are required to pass the Compulsory Test in Hindi (CTH) conducted by University of Delhi in order to be eligible for award of degree. Such students are required to contact be college office immediately after the commencement of classes.

Attendance

1. Every student admitted to the College is required to attend lectures, tutorials, presentations and practical as per the college time table. No student will be permitted to appear in the University examinations unless he/she has attended at least two thirds of the lectures/tutorials/practicals/presantations held in all subjects taken together in each semester. For further details, please refer Ordinance VII (2), University of Delhi.

2. Attendance will be taken from day one of the new session. Students are expected to check the status of their attendance record which will be displayed on the students' notice board/college website from time to time.

3. If a student is unable to attend classes because of medical reasons, he/she must submit a medical certificate as well as fitness certificate to the College Office not later than a week of rejoining College after illness. Medical certificates submitted late will not be accepted by the College.

4. A student, whose name is struck off from the College rolls on account of non-payment of fees or disciplinary action and later re-admitted, will not be given the benefit of attendance during that period.

Re-admission in the College is not a matter of right.

Migration : The college does not permit any outward migration from the college. The Principal may at his discretion, permit inward migration in second year only.

Removal from the College : The Principal is empowered to remove the name of a student from the college rolls if, in the opinion of the Principal, he/she (i) is grossly irregular in attendance or (ii) is not amenable to the college discipline or (iii) is guilty of gross negligence in studies or (iv) is not found fit for the course chosen by him/ her or (v) has not paid College dues in time.

Re-Admission : A student, whose name is removed from the college rolls for non-payment of fees or for any other reason, may be permitted re-admission at the discretion of the Principal on written request by the student. Such re-admission shall be on payment of re-admission fees, arrears of tuition fees and fines, after the permission is granted.

Notice Board / Website : Students should make it a habit to read the notice board/website regularly to check notices for schedule of classes, examinations, holidays, activities and other information of relevance. Ignorance of any notice will not be accepted as a plea or an excuse for any delay in any matter.

Identity Card : After admission to the college, every student will be issued an Identity Card, which he/she should always carry and present it as and when asked for. Failure to do so will render a student liable to disciplinary action. The card must be returned when a student leaves the college. Loss of Identity Card should be reported to the office immediately. Duplicate Identity Card will be issued on payment of Rs 50/-.

Library Card : Students need to furnish their fee receipt and the college Identity Card to become a member of the library. The library offers yearly membership, which is renewed subject to annual clearance. The library card is non- transferable.

Visitors : Students are not permitted to receive or entertain visitors in the college. In case of extreme urgency they must seek prior permission from the Principal or in his absence from the Vice Principal / Administrative Officer.

Residential Address : In case of change in residential address, the same must be intimated in writing under the signature of parents/guardians to the college Office without delay.

Internal Assessment : Internal Assessment is governed by the Ordinance VIII E of the University of Delhi (see Annexures), as amended and notified by University of Delhi from time to time.

Passing and Promotion Criteria : Passing and Promotion Criteria is governed by Ordinance IX of University of Delhi, as amended and notified by the University from time to time. The relevant provisions of the amended Ordinance IX as on date are given in Annexures.

Internal Complaints Committee (ICC) : In accordance with Section 4(1) of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, an Internal Complaints Committee (ICC) has been constituted comprising of following members

➢ Dr. Nisha Rana, Assoc. Prof. in Commerce - Presiding Officer
➢ Dr. Arpita Sharma, Assoc. Prof. in Computer Science
➢ Dr. Sachchidanand Tripathi, Assistant Prof. in Botany
➢ Mr. Sandeep Mago, Sr. P.A. to the Principal
➢ Ms. Sunita Rana, M.T.S. Library
➢ Ms. Prerna Kumari, Advocate, Supreme Court of India

Ragging : Ragging in any form is strictly prohibited. Any student found involved in ragging will be punished under Ordinance XV-Cof the University of Delhi (see Annexures). Besides action shall also be initiated as per directives issued by the Hon' ble Supreme Court of India.

Discipline : Students are required to maintain discipline in the college premises. Violation of the same will be dealt with as per the Ordinance XV-B of the University of Delhi (see Annexures).

* **The parents can meet the Principal on any Monday or Thursday between 9.00 a.m. - 10.00 a.m. without appointment or else on other days with prior appointment.**

* **The parents of a student who is short of attendance are required to meet the College authorities as and when intimated.**

Smoking and Consumption of Alcohol is strictly prohibited in the College Campus

"The key to successful learning environment is Structure" - Cara Carroll

College Campus

Learning with Spirit

Built on the plot of 7.7 acres in Sector 3, Dwarka the new campus of the college is a state of the art building. It is a multistory building (basement + 7 floors) with many features of a green building. Rain water harvesting system and water recycling plant are already in place. The roof tops are to be used for generation of solar power. The College is planning to install a waste treatment plant for addressing the issues of bio-waste disposal.

Special Features

The campus has the following facilities available in this complex:

- Parking in basement and also on the surface.
- Facility for Table Tennis, Carrom Board and Gymnasium
- Boys common room
- Medical room
- Auditorium
- Girls Hostel
- Air conditioned Dining Hall in the Mess of each hostel
- Full Power back up of 1000 KW

- Indoor Squash Court & Badminton Court
- An archery range
- Girls common room
- Two seminar rooms
- Boys Hostel
- Guest House
- Air conditioned Cafeteria

Lecture Halls

Empowering with Knowledge

The college has twelve well laid-out lecture halls that have seating capacity of 70 each, 36 lecture rooms having capacity of 40-60 and 2 seminar rooms with a capacity of 100-150 each. The desks are well spaced out and halls are airy, well-lit and have fine acoustics. Each hall also has the latest audio visual teaching aids.

Laboratories

Enhancing Skills

The College has three computer laboratories with over 140 computers of the latest configuration and internet facility through the Delhi University optical fiber connection. The laboratories are being fully equipped with the latest multimedia equipment including LCD projectors and will also have facilities for Video-Editing, Image Editing, Animation, Audio-Editing and Authoring Tools. There are four Physics laboratories and two Electronic laboratories which have state-of- the-art equipments to conduct experiments. These laboratories are equipped with 35 CRO's, 55 Function Generators, 37 Micro-processor Kits, 48 Digital Storage Oscilloscopes (Tektronix), 3 Arbitrary Function Generators (Tektronix), 57 Computers, 22 Spectrometers, besides other equipments including: Hall effect set-up, Michelson Interferometer, Laser Kits, Optical fiber kits etc. To conduct experiments in Life Sciences, there are two Museums containing various specimens and models and two laboratories each of Botany and Zoology, well equipped with latest instruments that include Microscopes having 15000 x magnifications. For Chemistry there are three laboratories of which, one is an Analytical Technique Laboratory equipped with instruments like Flame Photometer, UV-Visible Spectrophotometer, Scanning Visible Spectrophotometer.
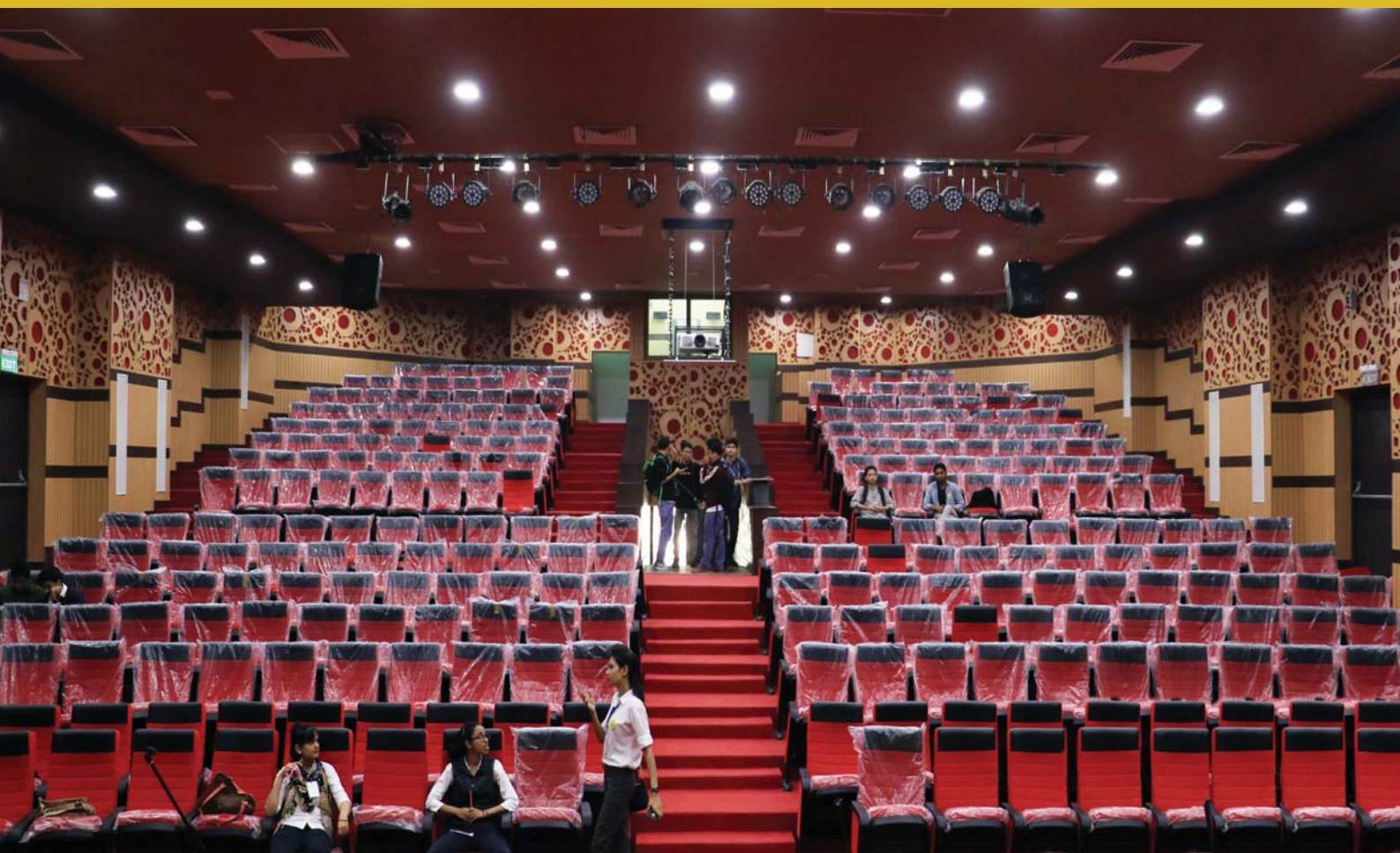
Own the Spot Light...............   *Spectacular Auditorium*

Auditorium
Inculcating Versatility
A state of the art Auditorium with a seating capacity of about 400 is centrally air-conditioned and is fully equipped with audio-visual facilities. The stage has wooden flooring to facilitate activities like dances, drama and concerts. It is also used for Seminars, Conference, and lectures by eminent speakers.

Computer Centre
Simplifying Technology
The Campus has centrally Air Conditioned Computer Centre on the second floor of C block, with a capacity of about 200 users to promote network based knowledge and learning. The ICT infrastructure consists of a server, desktops and a gigabit fiber backbone which provides 24x7 dedicated Internet connectivity through WLAN (Wi-Fi) and LAN. It facilitates students and faculty to access a world class teaching and learning system.

Research Centre
Promoting innovation
Each science department of the college has a Research Laboratory that provides facilities to the faculty to work on research projects. Besides there will be a central common instrumentation facility too. The college has also created an endowment fund of Rs. 3 Cr. Out of its interest, research grant from Rs. 1 lakh to Rs. 3 Lakhs is provided to the faculty to promote research culture in the college.

Library

Resource and Information Centre

The college has excellent fully air-conditioned central library facility spreading over three floors. It has a total floor area of 2,550 sq. meters, with a provision for a separate reading section for the faculty and spacious reading hall to accommodate over 200 students. The library is fully computerized comprising of 40 PC with Internet access and all its function and operations are done through a dedicated network of computer system using library software.

The library has a rich and active collection of text-books and reference books which is extensively utilized by the students. One floor with seating capacity of around 85 person is meant exclusively for reference book consultation and internet based Library services. It has up-to-date bibliographic database of books and journals. The library has total collection of 43573 volumes of text-books and reference books. It subscribes to 68 journals & magazines of national and international repute in all the relevant subject areas. Besides this, the library subscribes to 15 national newspapers. It has 613 bound volumes of journals and 834 CDs in its collection.

The library also provides book-bank facility to students belonging to SC/ST/OBC categories and other economically poor and meritorious students of the college. Through the University dedicated fiber-optic link, the library has access to as many as 50,000 subscribed e-journals and more than 2 Lakh e-books. The entire college campus including the library and the hostels are Wi-Fi enabled to provide 24X7 seamless access to information remotely from anywhere in the campus.

Human Resources@DDUC

Student Counselling

Parental Care

Students admitted to the first year undergraduate course are from 10+2 stream from all the states of India and there is a structural difference between school and college education. Therefore, for the smooth integration of students in the new environment, regular counseling sessions are arranged for the students. Faculty members look after this activity as mentors. Every attempt is made to see that students feel confident and fully secure, and that the changeover is smooth.

The Faculty: *The Cutting Edge*

The college has a team of dedicated and highly qualified faculty in all specialties with a vast teaching experience both at undergraduate and post graduate levels. The faculty is involved in continuous, relevant and innovative research programmes. The college deputes its faculty to attend workshops, seminars, conferences, symposia, etc., frequently. The quality of teaching is evident from the excellent results of the college. The faculty is not only involved in teaching, but also provides emotional support, monitors academic performance, provides necessary guidance to the ward and encourages talented students to participate in State/National level competitions. Students have represented the Institute at the State and National level in various sports, literary and cultural events and have won laurels for the Institute.

Administration

It is the backbone of any institution. We have a dedicated team of non-teaching staff which keeps the machinery working always in right gear.

Hostels

Home Away from Home

DDUC is the dream destination of students' pursuing Science, Commerce, Management, and English, and other Social Science stream. Having an opportunity of admission in DDUC is a great privilege and feeling of pride. As a number of students come from outside Delhi, On-Campus residence facility is a privilege for the students.

DDUC will be providing hostel facilities for students for the first time in its newly Constructed Building. The institute has separate hostels for Boys and Girls, and provides excellent accommodation to 180 students. The hostels have twin sharing rooms which are well furnished, and have attached bathrooms with hot water supply during winters. All rooms will be furnished with a bed, mattress, study table, book rack, chair, cupboard/shelf for each student. The hostel rooms are well ventilated. Round the clock security will be provided. There are separate Students' Messes (intended to be air-conditioned) for boys and girls along with the cafeteria facility. Recreation Rooms with TV in boys and girls hostels and sports facilities will be available. There are nine residential flats for the staff.

The hostel building is fully wi-fi enabled. The hostel prospectus will be available at the time of admission.

Guest House

A well furnished Guest House is available in the campus. Accommodation in the Guest House will be available to the parents/guardians of students and visiting faculty on payment basis, depending on availability.

Cafeteria & Indoor Sports Complex @ DDUC Campus

The college has indoor facility of squash, badminton, table tennis, carom, chess and gymnasium. In outdoors there is an archery range, the other outdoor facilities are either in the process of being created or shall be created in future.

STUDENT SUPPORT

Enabling our students...... to express, explore & evolve !

STUDENTS' UNION

Every bonafide student of the college is a member of the Students' Union. The election for the office bearers is held every year in the month of September. The objective of this venture is to inculcate leadership qualities in students. The union oversees various students' activities, including students' clubs, and is supported by staff advisors. Interactive sessions between the Students' union Members and Administrative Heads of the Institute are held from time to time to cater to their needs and grievances.

CAREER COUNSELLING AND PLACEMENT CELL

In present times students have to face tremendous stress and strain due to increasing competition at every level. Career Counseling and Placement Cell helps in boosting confidence of the students. Besides making a serious endeavor to counsel students about their queries on various career prospects by organizing workshops, seminars and training session rounds by prominent organizations, it also caters to their placement in leading companies through campus placement drives.

Some of our recruiters

2013-14	LIBSYS, AON HEWITT, GENPAC, TCS , PROTIVITY
2014-15	Axis Risk Consultancy, WIPRO Wista, TCS, E-Age Company, Smartican, HIKE Placement agency
2015-16	Wipro, Ernst And Young, ICICI Bank, Royal Bank Of Scotland, Bajaj Capital , Smartex, Green Thumbs And Aditya Birla, Bluegape, Greymeter, Zomato Food Blogger, Social Media Interns, Stint Mint Campus Ambassador Program, Instints, Rebanko.com, Ims, Sports And Fitness Pvt. Ltd, Spoon University, Wipro Earthian, Josh Talks, Feeding India, Tailshift, Walk Leaders, Talent4assure And Teach For India
2016-17	E & Y INDIA, Concentrix, Oberoi Hotels & Resorts,Bajaj Capital, Max Healthcare, Jaro Education, Career Marshall, RBS,Career Moves, AON Hewitt (recruited by NIIT), IDBI Federal Life Insurance Ltd., Sociowash, Internshala Nation Wide Online Contest, Vebbler, Indian Economists, ASMAT, University Express, Scraplabs fellowship programme, Sportido, Helpiez, Saviours, NGO, Roposso, City Furnish, Breakthrough, Archon, Chalkstreet, Sportspal, Feeding India, Oyo Rooms, Shashwank Travels

ALUMNI ASSOCIATION

'Like branches of a tree our lives may grow in different directions yet our roots remain as one'. Alumni association of the college endeavors to facilitate and foster mutual interaction between the Alumni and the present students, and among Alumni themselves. It further promotes education, literature and other similar kind of activities through Association by way of prizes, scholarships etc.

PARENT CONTACT PROGRAM

An Orientation Program for the fresh batch of students is organized every year before the opening of the new session to apprise them and their parents about the value systems and traditions of the college. This program enables them to meet the faculty members and helps the students to get acquainted with other important aspects of college life. The parents can also meet the principal with prior appointment.

ENTREPRENEURSHIP DEVELOPMENT CELL (EDC)

EDC of the Department of Management Studies was established with an objective to inculcate proficiency for business & innovation in the minds of budding entrepreneurs through regular interactive sessions & activities.

It was indeed a proud moment for the department to organize the 7th Edition of the annual business convention Ecclesia'17. The convention revolved around the theme: India's Edge over the World. The Chief Guest was the Hon'ble Minister for Human Resource Development of India, Sh. Prakash Javadekar. The event was further glorified by the presence of the Vice Chancellor of Delhi University, Prof. Yogesh K. Tyagi and the Dean of FMS, Prof. M.L. Singla.

EDC also conducted interactive panel sessions with successful entrepreneurs like Mr. Atul Bansal, President – Finance at M3M, Mr. Amit Munjal, CEO of Doctor Insta, Mr. Prabhakar Tiwari, Founder of The Margdarshak, Mr. Divij Goyal, Founder of Shoppist, Mr. Narender Kumar, Co-Founder, Trupay and Mr. Karan Saharan, Founder of Done Thing where they talked about their journey as entrepreneurs and about their future plans.

SCIENCE FOUNDATION

'The Science of today is technology of tomorrow' – Edward Teller.

Science foundation was constituted with an aim of popularizing science among undergraduate students. It organizes interactive and motivational lectures by eminent personalities in scientific field to encourage students. It strives to create a nurturing & scientific learning environment among students by organizing hands on workshops and providing them an exposure to various scientific techniques and equipments. The workshops organized by the Science Foundation during 2016-17 include a Lecture-cum-hands on Workshop organized by Department of Zoology on "Regulation of Lac Operon in Prokaryotes", One Day Industry-Institute workshop & Two days workshop on Linux Foundation Training organized by Department of Computer Science. It also organizes technical visits to prestigious research institutes to let students develop an interest in research. It caters to queries and apprehensions of young minds about research prospects in future and inspires them to take up research as their career. Lecture series organized in association with National Academy of Sciences, India (NASI) has been greatly applauded by the students from various fields. In the upcoming session, the foundation also plans to initiate an "Outreach program" for school students to motivate them to pursue science as a career.

ROBOTICS CLUB

Robotics club aims to create interest amongst students about the recent trends in technology. It deals with the design, construction, operation, structural disposition, manufacture and application of robots. It mainly focuses on stimulating the learning of students by organizing hands on workshop for them. The "Firebird V", "Getting started with Arduino" and "Make your Own Bot" were greatly applauded workshops. Robotics club has represented our college in e-Yantra Robotics Competition conducted by IIT – Bombay and the students involved with this club have bagged many awards in various intercollege events and competitions.

SANGYAAN- THE QUIZZING SOCIETY

Sangyaan is an initiative of Student Activity Board for organizing and encouraging participation of students in Quiz events. It endeavors to kindle intellectual fervor among students by providing them various platforms at intra- and inter-college level as well as inter University and National level. The students have won many prizes and have been the finalists in major National level and University Level Quizzes over the last 3 years.

Fostering Holistic Development Through Extra Curricular Activities

RAAGA: THE DANCE SOCIETY

Under the guidance of trained professionals, students get a chance to shape up and showcase their hidden talent of dance. It enhances dancing skills of interested students in different genre viz. free style, western, classical, fusion etc. The choreography team actively participates in various Intracollege / Intercollege / Outstation cultural events and competitions throughout the year. The team has brought laurels to the college by winning a number of positions in inter- college competitions held across universities such as BITS Pilani, IIT Kanpur, Panipat Institute of Engineering and Technology etc. This year the team was also invited for a performance at the cultural award ceremony of the Educom society of Aiwan-e-Ghalib college.

RHAPSODY (NEE RHYTHM): THE MUSIC SOCIETY

Rhythm is dedicated to arouse interest of students in both western as well as classical music. The College has well equipped Music room where students get a chance to develop their musical skills and play instruments like guitar, drum set, musical synthesizer, flute, harmonium, table and other instruments. The students participate actively in various Intracollege/ Intercollege/ Inter University cultural events and competitions throughout the year such as Bits Pilani-Rajasthan, Chitkara University-Baddi, IIT-Roorkee, IIT-Delhi, LSR-Delhi, NSIT, Symbiosis, AIIMS, IHM-Faridabad and various other DU and NCR colleges. Alankar - the band of music society has got admirations for participating in various inter college music events.

KALRAV: THE ANNUAL CULTURAL FESTIVAL

'Kalrav'- Annual Cultural festival of the college echoes the spirit of abundant freedom for expressing creativity through fine arts and performing arts. Spread across two days, every year college witnesses enthusiasm and creativity of students at its best during Kalrav. This year too students from different universities and colleges whole heartedly participated and won several prizes in various events. The Fest was concluded with the star night in which popular Bollywood singer Jubeen Nautiyal enthralled the audience with his live performance in the College grounds.

THERE IS SOMETHING HERE FOR EVERYONE

YAVANIKA: THE DRAMATICS SOCIETY

'Expressing the Experience, Experiencing the Expression' is the theme on which Yavanika is based. 'Yavanika' literally means 'curtain' and signifies the lifting of the veil of ignorance. It helps in developing the personality of an individual, and broadens horizons. It provides a non-judgmental platform to students to express their experiences. The college, established a Dramatics Club-Yavanika in the year 2001. Several workshops, performances, competitions, presentations and rehearsals are organized by the society. Previous year's annual production "Sikandar ki Jeet", under the direction and guidance of Mr. Ravi Taneja was staged in the college auditorium. This society has represented the college at intra-, inter-college and university level and won several positions. This year the team participated at Chaos, IIM Ahmedabad's annual festival and stood 2nd in both stage and street play competitions.

SPIC MACAY DDUC CHAPTER

DDUC- Spic Macay chapter primarily focuses on providing the students an exposure to the rich Indian culture and the Performing Arts. It has been the host to eminent artists like Bharat Ratna Late Ustad Bismillah Khan, Padmabhushan Padmashree Smt. Teejan Bai, Nizami bandhu, Padmabhushan Ustad Asad Ali Khan Sahib, Ustad Rehmat Khan Langa, Kathak dancer Padmabhushan Ms. Uma Sharma and Grammy award winner Pt. Vishnu Mohan Bhatt. Last year the inaugural performance was graced by world renowned Carnatic Violinist, Lalgudi G. J. R. Krishnanji, accompanied by M.V. Chander Shekharji on mridangam. The performance of international artists Kengo Saito (Afghani Rubab) and Fakhroddin Ghaffari (Persian/ Middle Eastern Percussions) was also organized by NSIT at our premesis and enthralled the audience. The activities in 2017 were inaugurated by an Odissi lecture-demonstration by Padmashree Ranjana Gauharji.

VANDE MATARAM

Every year, the college organizes Vande Matram - an Intercollege Classical Dance and Choir Competition, in collaboration with the Culture Council, University of Delhi. It is based on a specific theme each year and witnesses participation from several colleges of Delhi University.

VOICES: THE DEBATING SOCIETY

'Voices' is an eminent Society of the college with a long standing tradition of excellence. It provides plethora of opportunities for students by organizing various events like 'Just a Minute', Parliamentary Debates, discussions etc. It not only endeavors to polish their communication skill but also enhances their self-confidence. It holds intra- and inter-college debates to build the techniques of argument and adjudication. This year students brought the appreciations by winning Annual Debates of institutions affiliated to different Universities.

FIN-S CLUB: CRAFT TO UNDERSTAND FINANCIAL SOLVENCY

Keeping in mind that financial education is as important as an academic qualification for students across various disciplines, Fin-S, the Finance Society was constituted. To accomplish its goals the students are involved in interactive sessions, quizzes and discussions on basic aspects and concepts of Finance. In the previous year, the Club organized a workshop on "How to invest in Stock Market" conducted by Mr. Siddhant Goel, CEO of Finlife, New Delhi which was highly applauded. It also organized Mock Stock Competition and its annual Intercollege financial festival – Finanza 017, wherein more than 600 students participated from across the colleges and universities.

THE MODEL UNITED NATION (MUN) CLUB

MUN of Model United Nations is a simulation of the organs of the United Nations in the student arena. It is a concept where students from different schools, colleges and universities across the world gather as delegates of different countries and act as members of the United Nations to discuss and debate the crucial issues that exist around the world. Over the years, DDUC MUN has become one of the most prestigious MUN of Delhi circuit with pan India participation of more than 150 teams. Last year college hosted its 7th MUN which simulated the United Nations General Assembly, UNHRC, Lok Sabha Committee and Press Council of India which discussed on several issues such as Disarmament and International Security, Rights of Women in conflict areas, Women reservation Bill and Feasibility of criminalization of Marital Rape etc.

KALAMKAAR: THE LITERARY SOCIETY

The art of writing is as much necessary in academia as reading. There is a most passionate urge in the mind- the need to express. Without expression the mind is a full vessel, a sponge saturated- new ideas, new knowledge and learning can easily flow off and go to waste. With an aim of fostering the creative potential of expression amongst students, KalamKaar organizes literary activities viz. creative writing, poetical recitation both at intra- and inter- college level. It encourages students to unleash their creativity by participating in these activities. Last year the society organized its inaugural Lecture by Shri Niloptal Mrinal, winner of a Sahitya Academy Award (2016), a bilingual Poetry Writing competition with a theme 'Yaad Karo Kurbani', an intercollege festival, "AURORA" and Annual Kalamkaar Literature Festival. The society also provides a live platform to the creative expression of students, a wall magazine where students display their writings, sketches and paintings on regular basis.


" The future of the world is in my classroom today "

THE PHOTOGRAPHY CLUB

This club lays emphasis on enhancing the photography skills of students under the guidance of professionals. It organizes an eight weeks workshop to help students to learn both theoretical and practical aspects of day as well as night photography. The best-clicked photographs are exhibited during annual festival of the college. During the last session, eight photography workshops were conducted and throughout the year, the society organized a number of competitions as a part of various college events. The members participated in more than twenty inter college photography competitions organized by other Colleges of University of Delhi.

ECO-CLUB

The main purpose of the Eco club is to make students aware about environmental issues. A number of activities such as excursions to National Parks, Lectures, Cleanliness drive, quiz etc. are organized to motivate students to think that if we cannot sustain environment we cannot sustain ourselves. Eco club caters to the need of the hour by making youth from various disciplines aware about various challenges to biodiversity, the environmental laws and conservation strategies. During 2016-17, the club raised several issues to create awareness amongst students such as Ozone layer conservation, environmental issues in Delhi-NCR: Causes and solution, Best out of Waste, Green and pollution free Diwali through presentations, campaigns, poster competitions, discussions etc. An excursion was also organized this year to Naldeshwar (Alwar, Rajasthan), Sariska National Park and Tiger Reserve (Alwar, Rajathan) and Keoladev Ghana National Park (earstwhile Bharatpur Bird Sanctuary, Rajasthan) where students got the chance to be familiar with the nature and its intricacies.
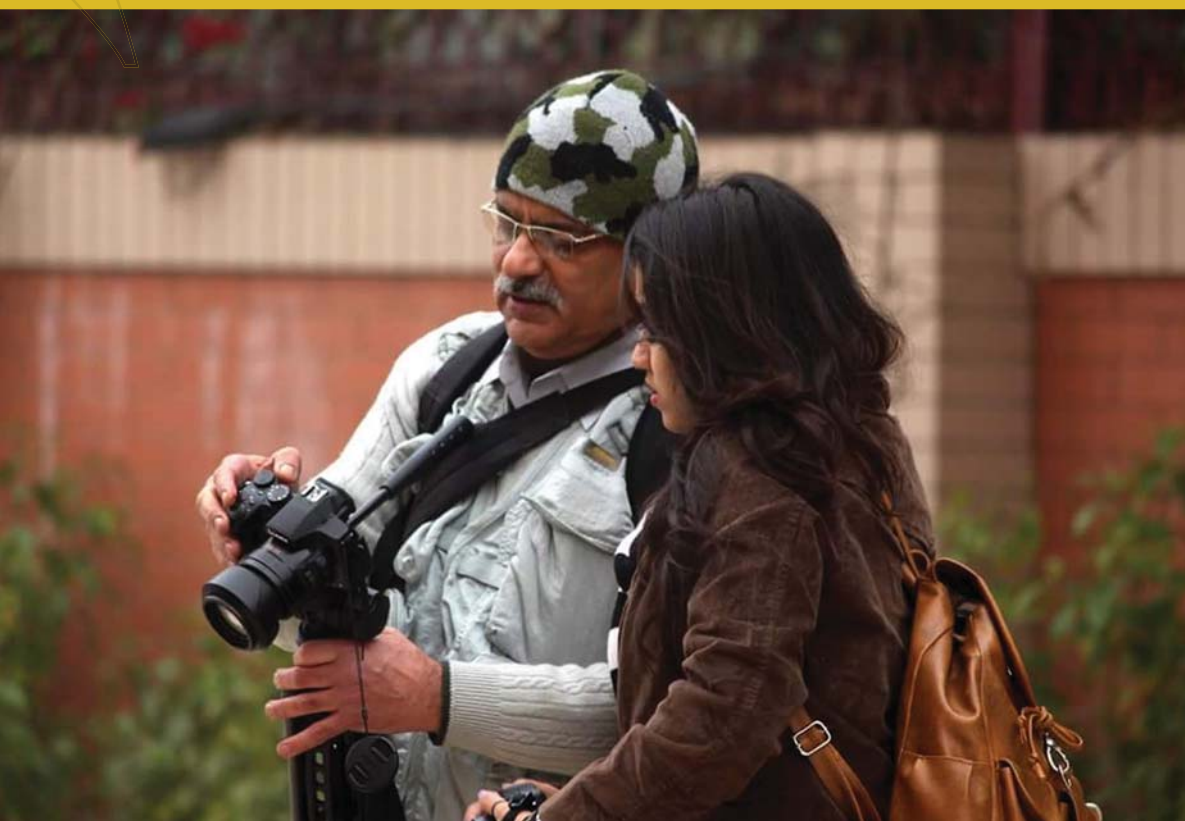
" You can't use up creativity the more you use the more you have "

- Maya Angelou

NATIONAL SERVICE SCHEME (NSS)

NSS is primarily dedicated to channelize the energies and capabilities of youth towards community service, upliftment of society and hence nation building. Every volunteer devotes some time teaching the children in nearby slums. During 2016-17, the volunteers helped children with their studies at a center run by an NGO called Ran Bhoomi Foundation at JJ colony Sector 16 B, Dwarka and at a school run by an NGO called "ROPIO" in Ramesh Nagar. To sensitize the students about physically and mentally challenged people, volunteers prepared and performed a street play called 'Bas ab aur nahi'. The volunteers also initiated a drive to collect winter clothes and distributed amongst the needy together with Deen Dayal Lok Foundation. Over 110 students got their voters Identity card made at a camp organized by the Electoral Office with the help of the NSS volunteers. A blood donation camp was also organized with Aahuti Welfare and Indian Red Cross during which around 120 students donated blood and 68 units of blood was collected. A free health checkup camp for female students of the college was also organized. The NSS unit also conducted a two days festival on 'Rehabilitation of Street Children' followed by sports and talent competitions for students.

WOMEN DEVELOPMENT CELL (WDC)

The role of women is of utmost importance as they are not merely the dependent beneficiaries but are active independent contributors to the socio-economic growth of society. To sensitize students on the issues related to women WDC of the college organizes various activities. During 2016 -17, an orientation lecture was conducted on "Rethinking Sexual Violence & the Women's Movement". An Inter College Poster making Competition on Feminism was organized which witnessed a participation of 25 colleges of University of Delhi. An Interactive session was also organized with Ms. Santosh Yadav, a recipient of Padamshree Award by Govt of India and also a renowned mountaineer who conquered Mount Everest 4 times. Students were highly inspired by her achievements and simplicity towards life.

COLLEGE MAGAZINE

To unlock the abundant latent creative treasure amongst students the college brings out its annual bilingual magazine 'Reflections'. It provides a platform to students to express their views in the form of essays, articles, paintings and poems.

SPORTS CLUB

"One for all, all for one "The Sports Club regularly organizes games and sports under the supervision of a physical instructor. To ensure fitness of interested students, morning camps are organized from 7 a.m. to 8.30 a.m. in college premises. The students are encouraged to participate in various, State, National, International, All India Inter-University and Inter-College Tournaments. The college has facilities for various outdoor games such as cricket, basketball, volleyball, softball, baseball and archery besides indoor games like Table Tennis, Chess and Carrom, squash and badminton. During 2016-17, Aman Saini of B.A.II year brought laurels to college by winning a Silver medal in Individual and Team Event at Asia Cup Stage-2 from 7-12th September, 2016, Taiwan and a Gold Medal in Team Event at Asia Cup Stage-2, 2017 from 20th- 25th March, 2017, Thailand. A number of students have participated as well as won positions in National and All India Inter University Tournaments of various games like Net Ball, Basket Ball, Soft Ball, Ball Badminton etc. The college Team won First/Second/Third Prize in Inter College Tournaments of University of Delhi for the session 2016-17 in Boxing, Archery, Ball Badminton, Netball, Softball and Korfball.

ADVENTURE CLUB

The aim of adventure club is to nurture sense of belongingness, social etiquettes along with fun, camaraderie and adventure. To accomplish its goals, adventure club organizes trekking cum adventure trip to various destinations like Valley of Flowers, a UNESCO World Network of Biosphere Reserves. Students from various disciplines are encouraged to participate and enjoy the beauty and variety of natural flora and fauna.

NEW COLOURS IN THE UMBRELLA OF STUDENT ACTIVITIES!

GANDHI STUDY CIRCLE

Gandhi Study Circle encourages students to imbibe Gandhian Values and Thoughts through different activities in collaboration with the Gandhi Bhawan of University of Delhi. The activities include Lectures by famous personalities to inspire students and visits to places like Sabarmati Ashram to experience selfless service based on Gandhian Philosophy. During 2016-17, it celebrated International Yoga day during which students, staff, faculty and residents in nearby locality participated in the Yoga session starting with Yoga prayer and did the yogasans under the supervision of a Yoga Expert.

VIVEKANANDA CELL

By the activities of this cell, students are motivated to understand their role in nation building in collaboration with RamaKrishna Mission, Delhi Branch. It emphasizes on all round personality development of the students through workshops, lecture and interactive sessions.

EK BHARAT SHRESHTHA BHARAT PROGRAMME: SIKKIM AND ASSAM STATES

The "Ek Bharat Shreshtha Bharat Programme" desired by Govt. is to celebrate the cultural vibrancy of India while establishing a concrete mechanism to inculcate nationalism and cultural awareness among the fellow citizens of our nation. The college organized this pogramme during this with focus on two partner states (Sikkim and Assam). Three major attractions of the event were:

- Literary event with its motto of intending to bring about the unity and integrity of the country as a whole, for a holistic development of the country,
- Tourism, culture and natural resource day during which Audio-visual presentation was given on tourist places, culture, traditions, handicrafts, temples, tea gardens, rivers, heritage buildings etc flora and fauna and other natural resources of the sister states of Assam and Sikkim. A documentary related to Majauli, the largest river island of Asia, Kaziranga National Park and the preservance of Vaishnavism was also screened. The pamphlets and posters of various tourists' places, guide maps for travel were placed for ready reference of the students and teachers.
- An exhibition of Handicrafts and Handloom products from these states was set up which was much appreciated by the students, faculty members and non-teaching staff.

SELF – DEFENSE COURSE

Understanding the importance of safety issue of girls, the college organizes every year a self-defense training program in association with Delhi Police. The objective of this training is not only to build the self-confidence but also equip girls to handle all situations like stalking, eve teasing etc. At the time of attack or crisis various techniques to use their belongings like mobile phone, handbag, pen etc are taught to girls by the trainers.

SUBJECT SOCIETIES

Every degree-awading department of the institute has society to cater to all round development of the students in technical, co-curricular and extra-curricular activities.

- Aryabhatta Science Forum - Department of Physics
- Abhivyakti - Humanities
- CommUnity - Department of Commerce
- Covalence - Department of Chemistry
- Kalpavriksha - Department of Botany
- Harish Chandra Mathematical Society - Department of Mathematics
- Optizone - Operational Research
- Sanganika - Department of Computer Science
- Silizium - Department of Electronics
- Spettro - Department of Management Studies
- Synapses - Department of Zoology
- Zest - Department of English

ACADEMIC ACHIEVEMENTS

➤ The pass percentage in the University Examination held in April - May 2016 was 94% with 69% passing in I division.

➤ Two students of B.Sc (Hons) Computer Science stood Third in the University Examination.

➤ Two students of B.Sc.(Hons) Physics first year bagged meritorious award from Faculty of Sciences, University of Delhi.

SPORTS ACHIEVEMENTS

➤ Aman Saini of B.A.II year again brought laurels to college by winning Silver Medal in Individual and team Event at Asia Cup Stage-2 from 7-12th September, 2016, Taiwan and Gold Medal in team event at Asia Cup Stage-2 , 2017 from 20th -25th March, 2017, Thailand.

➤ A number of students have participated in National and All India Inter University Tournaments of various games like Net Ball, Basket Ball, Soft Ball, Ball Badminton ,Korfball.

➤ The college Team won First Prize in Inter College Tournaments of University of Delhi for the session 2016-17 in Archery, Ball Badminton Tournament.

➤ The college Team won Third Prize in Inter College Tournaments of University of Delhi for the session 2016-17 in Boxing, Netball, Softball, Korfball Tournament

FACULTY ACHIEVEMENTS

➤ Three of the faculty members have received grants from three funding agencies viz. UGC, ICSSR and University of Delhi for one Startup Grant , one major and minor project respectively.

➤ Dr. Avnindra Kumar Singh, Associate Professor in Physics have received grants of rupees 44,07,480/- from SERB, Department of Science & Technology, Government of India.

➤ Dr. Monika Bansal was conferred with Meritorious Lecturer award by Government of NCT of Delhi for the year 2014-15.

➤ During 2016-17, our faculty published 54 articles in International, National Journals and Periodicals. Also the books/ chapter in books published are 11 and edited books and conference proceedings are 7 in number. The faculty members delivered 14 invited lectures/talks in various Conferences/ workshops etc. Oral and poster presentations by faculty in International and National seminars and conferences are 25 and 16 respectively.

➤ Three post-graduate students have been awarded the Ph. D degree and one student submitted Ph.D under research guidance by the faculty members.

"To succeed in your mission, you must have single-minded devotion to your goal"

-Dr. A.P.J. Abdul kalam

Principal: Dr. S. K. Garg

Department of Botany
1. Dr. Sujata Sinha
2. Dr. V.K. Gautam
3. Dr. Sachchidanand Tripathi
4. **Dr. Rajkumari S. Devi***
5. Dr. Varnika Bhatia
6. Dr. Charu Kalra
7. Dr. Reeta Kumari

Department of Mgt Studies
1. **Dr. Monika Bansal***
2. Ms. Deepa Kamra
3. Dr. Yogieta S. Mehra
4. Dr. Rakesh Kumar
5. Dr. Sangeeta Mohan
6. Mr. Vipin Kumar Meena

Department of Chemistry
1. Dr. Shashi Saxena
2. Dr. Ratna
3. Dr. Sangeeta Talwar
4. **Dr. K. K. Jha***
5. Dr. Vinod Kumar
6. Dr. Sachin Mittal
7. Dr. Mahaveer
8. Dr. Chetna Angrish
9. Dr. Reema Chhabra
10. Dr. Nityanand Agasti
11. Dr. Sunny Manohar
12. Dr. Chayannika Singh
13. Dr. Jyoti
14. Dr. Kapil

Department of Commerce
1. **Dr. Shalini Bhatia ***
2. Dr. Vandana Gupta
3. Dr. Deepak Sehgal
4. Dr. Abha Wadhwa
5. **Dr. Hem Chand Jain (Vice Principal)**

6. Dr. Nisha Rana
7. Dr. Anand Saxena
8. Dr. Renu Aggarwal
9. Mr. Pawan Kumar Jain
10. Dr. Sunil Kumar

Department of Computer Science
1. Dr. Arpita Sharma
2. **Dr. Rajni Bala***
3. Dr. Rampal Singh
4. Ms. Shweta Wadhera
5. Dr. Sujata Khatri
6. Dr. Anuja Soni
7. Mr. Anil Kumar

Department of Electronics
1. Dr. Ravinder Kaur
2. Dr. Poonam Kasturi
3. Dr. Anurag Mishra
4. **Dr. Neeraj Tyagi***
5. Dr. Manoj Saxena

Department of English
1. Dr. Pramesh Ratnakar
2. **Dr. Anubha Mukherji Sen***
3. Dr. Jayini Adhyapak
4. Dr. Rohith P.
5. Mr. Lalit Kumar
6. Mr. Jyotishman Kalita
7. Mr. Nitin Luthra

Department of Humanities
1. Ms. Sangita (Economics)
2. Dr. Anita Rani (Hindi)
3. Dr. Suman Bala Manchanda (Hindi)
4. Dr. Savita Gautam (Hindi)
5. **Dr. R. M. Bharadwaj*** **(History)**
6. Dr. Himanshu P. Roy (Pol. Science)

Department of Mathematics
1. **Dr. Ratnesh R. Saxena***
2. Ms. Sunita Nadir
3. Dr. Virender Thukral
4. Ms. Paramjeet Kaur
5. Dr. Sudha Arora
6. Dr. Sanjay Kumar
7. Dr. Poonam Garg
8. Dr. Mamta Amol Wagh
   Dr. Veena Jain
   (Operational Research)

Department of Physics
1. Dr. Mukesh Kumar
2. Dr. Kulvinder Singh (Bursar)
3. Dr. Sanjay Tandon
4. Dr. Paramjeet Kaur Bedi
5. Dr. Anju Aggarwal
6. Dr. Poonam Suri
7. Ms. Pratima
8. Dr. Savita Gahlaut
9. **Dr. Pradeep Kumar Jha***
10. Dr. Deepak Jain
11. Dr. Nupur Verma
12. Dr. P. L. Meena
13. Dr. Avnindra Kr. Singh
14. Mr. Sandeep

Department of Zoology
1. **Dr. Krishna Bansal***
2. Dr. Anita Gulati
3. Dr. Lathika Nair
4. Dr. Renu Solanki
5. Dr. Shailly Anand
6. Dr. Sudhir Verma
7. Dr. Priya Goel

Assistant Professor in Physical Education : Dr. Anek Goel
Librarian : Dr. Abhijeet Sinha
Administrative Officer : Mr. Sikander Aggarwal

*Teacher- in-charge

Committees

Secretary Staff Council : Dr. Abha Wadhwa

1.	Coordinator Admission Committee	:	Dr. Poonam Suri
2.	Sports Quota Admission	:	Dr. Anek Goel
3.	ECA Quota Admission	:	Dr. Charu Kalra
4.	Student Activity Board	:	Dr. Charu Kalra, Co-ordinator
	Dramatics Club	:	Dr. Pramesh Ratnakar, Convenor
	Debating Society	:	Dr. Lalit Kumar, Convenor
	Music and Dance	:	Dr. Paramjeet Kaur, Convenor
	Spic- Macay Chapter	:	Dr. Poonam Kasturi, Convenor
	Founder's Day	:	Dr. Anurag Mishra, Convenor
	College Festival Committee	:	Dr. Ravinder Kaur, Convenor
	Fin-S Club	:	Mr. Vipin Meena, Convenor
	MUN Club	:	Dr. Sangeeta Mohan, Convenor
	Eco- Club	:	Dr. Varnika Bhatia, Convenor
	Photography Club	:	Dr. Mamta Amol Wagh, Convenor
	Adventure Club	:	Mr. Vipin Meena, Convenor
	Robotics Club	:	Dr. Rajni Bala, Convenor
	Kalamkar-The Literary Society	:	Dr. Charu Kalra, Convenor
	Sangyaan- The Quizzing Society	:	Mr. Jyotishman Kalita, Convenor
5.	Campus Maintenance Committee	:	Dr. Jayini Adhyapak, Convenor
6.	Garden Committee	:	Dr. Ratna, Convenor
7.	Women Development Cell	:	Dr. Nisha Rana, Convenor
8.	Prospectus Committee	:	Dr. Sangeeta Talwar, Convenor
9.	Magazine Committee	:	Dr. Suman Bala Manchanda, Convenor
10.	Fee Concession & SAF Committee	:	Dr. Shalini Bhatia, Convenor
11.	Attendance Committee	:	Dr. Nityananda Agasti, Convenor
12.	Time-Table Committee	:	Dr. Sachin Mittal, Convenor
13.	Sports Committee	:	Dr. Anek Goel, Convenor
14.	Proctorial Board	:	Dr. Mukesh Kumar, Proctor
		:	Dr. A.K. Singh, Student's Union Advisor
15.	Examination Committee	:	Dr. Sanjay Tandon, Convenor
16.	Academic Supervisory Committee	:	Dr. Mahaveer Genwa, Convenor

COLLEGE COMMITTEE

Research Committee	:	Dr. Manoj Saxena, Convenor
Science Foundation	:	Dr. Manoj Saxena, Convenor
Website Maintenance Committee	:	Dr. Manoj Saxena, Convenor
Career Counselling & Placement Cell	:	Dr. Monika Bansal, Convenor
Computer Centre Maintenance	:	Dr. Hem Chand Jain, Coordinator
Archive Committee	:	Dr. Varnika Bhatia, Convenor
National Service Scheme	:	Dr. Charu Kalra, Convenor
Cell for North- Eastern / Foreign Students	:	Dr. Rajkumari S. Devi, Nodal Officer
Vivekananda Study Circle	:	Dr. Nityanand Agasti, Convenor
Gandhi Study Circle	:	Dr. R.M. Bharadwaj, Convenor
Annual Report Compilation Committee	:	Dr. Nisha Rana, Convenor
Anti-Smoking Cell	:	Dr. Sanjay Tandon, Convenor

For UG Admission 2017-18	
Grievance Cell	**Help Desk**
Dr. Avnindra Kumar Singh,	Dr. Pradip Kumar Jha,
Dr. Nupur Verma,	Dr. Sachin Mittal,
Mr. Anil Kumar	Dr. Manoj Tyagi, Lab. Assistant
Mr. Dinesh Chand, Lab. Assistant	

Special categories Admission Enabling Committee (Sub Committee) of reserved categories	
For PwD	Dr. Sachchidanand Tripathi Dr. Rohith P. Dr. Sangeeta Mohan
For OBC	Dr. Rakesh Kumar, Dr. Sunny Manohar
For SC/ST	Mr. Anil Kumar, Dr. Rajkumari S. Devi

Internal Quality Assurance Cell (IQAC) Composition

Dr. S.K.Garg, Principal (Chairperson)

Prof. Brajesh Choudhary (Management Representative)

Mr. Bhavpreet Singh, Industrialist

Dr. Kulvinder Singh, Associate Professor in Physics

Dr. R. M. Bhardawaj, Associate Professor in History

Dr. Sachin Mittal, Associate Professor in Chemistry

Dr. Anuja Soni, Assistant Professor in Computer Science

Dr. Anek Goel, Assistant Professor in Physical Education

Dr. Charu Kalra, Assistant Professor in Botany

Dr. Abhijeet Sinha, Librarian

Mr. Sikander Aggarwal, Administrative Officer

Mr. Bhoovan Soren, Alumnus

Mr. Kushwant Sehra, Student

Dr. Nisha Rana, Associate Professor in Commerce (Co-ordinator)

DIRECTIVES OF THE HON'BLE SUPREME COURT OF INDIA ON ANTI-RAGGING

Ref. : Directives of the Supreme Court of India dated May 16, 2007 in SLP No(s) 24295 of 2006 University of Kerala Vs Council, Principal's, Colleges, Kerala & Ors (with SLP(C) No. 24296-99/2004 & WP. (Crl) No. 173/2006 and SLP(C) No. 14356/2005) and Civil Appeal No. 887 of 2009 dated May 8, 2009.

The Hon'ble Supreme Court of India admitted and heard the above referred SLPs in relation to the menace of ragging in Technical Institutions/Universities/ Colleges in the Country.

In this connection a committee headed by Dr. R.K. Raghavan, Former Director of CBI, for giving specific recommendations on effective prevention of ragging in educational institutions was constituted by the apex court.

Accordingly, the Committee had carried out a very detailed study on the various factors contributing for ragging and collected the public opinion. Further, the committee had submitted a detailed report with suitable recommendations and measures required to effectively curb the menace. The recommendations of the Committee were duly accepted and the following directives have been issued to all the educational institutes for necessary implementation by The Hon'ble Court. The Hon'ble Court issued further orders on the 2nd and 3rd report of the Raghavan Committee also. The salient features of the report / order are summarized below :

I. Factors listed by the Committee

a)   Primary responsibility for curbing ragging rests with academic institutions themselves.

b)   Ragging adversely impacts the standards of higher education.

c)   Incentives should be available to institutions for curbing the menace and there should be disincentives for failure to do so.

d)   Enrolment in academic pursuits or a campus life should not immunize any adult citizen from penal provisions of the laws of the land.

e)   Ragging needs to be perceived as failure to inculcate human values from the schooling stage.

f)   Behavioural patterns among students, particularly potential 'raggers', need to be identified.

g)   Measures against ragging must deter its recurrence.

h)   Concerted action is required at the level of the school, higher educational institution, district administration, university, State and Central Governments to make any curb effective.

i)   Media and Civil Society should be involved in this exercise.

II. Recommendations approved by the Supreme Court

1.   The punishment to be met out has to be exemplary and justifiably harsh to act as a deterrent against recurrence of such incidents.

2.   Every single incident of ragging where the victim or his parent/guardian or the Head of institution is not satisfied with the institutional arrangement for action, a First Information Report must be filed without exception by the institutional authorities with the local police authorities. Any failure on the part of the institutional authority or negligence or deliberate delay in lodging the FIR with the local police shall be construed to be an act of culpable negligence on the part of the institutional authority. If any victim or his parent/guardian of ragging intends to file FIR directly with the police, that will not absolve the institutional authority from the requirement of filing the FIR.

3.   In the prospectus to be issued for admission by educational institutions, it shall be clearly stipulated that in case the applicant for admission is found to have indulged in ragging in the past or if it is noticed later that he / she has indulged in ragging, admission may be refused or he/she shall be expelled from the educational institution.

4.   It shall be the collective responsibility of the authorities and functionaries of the concerned institution and their role shall also be open to scrutiny for the purpose of finding out whether they have takena effective steps for preventing ragging and in case of their failure, action can be taken; for example, denial of any grant-in-aid or assistance from the State Governments.

5.   Anti-ragging committees and squads shall be forthwith formed by the institutions and it shall be the job of the committee or the squad, as the case may be, to see that the Committee's recommendations, more particularly those noted above, are observed without exception and if it is noticed that there is any deviation, the same shall be forthwith brought to the notice of this Court.

6.   The Committee constituted pursuant to the order of this Court shall continue to monitor the functioning of the anti-ragging committees and the squads to be formed. They shall also monitor the implementation of the recommendations to which reference has been made above.

7.   It is necessary that parents/guardians of freshers assume responsibility for promptly bringing to the notice of the Principal any instance of ragging.

COLLEGE COMPLIANCE WITH THE DIRECTIVES OF THE HON'BLE SUPREME COURT OF INDIA

The Institute has formed the following Anti-ragging committees and squads for overseeing the implementation of the provisions of the verdict for the year 2017 - 2018

i)   College Anti-ragging Committee

Dr. K. K. Jha	:	Associate Professor in Chemistry
Ms. Prerna Kumari	:	Lawyer, Supreme Court of India
Ms. Nirmal Sharma	:	Addl. SHO, Dwarka-North, Police Station
Mr. Bhupender Sharma	:	Media Person-Navbharat Times
Mr. Yeshveer Singh Kataria	:	Section Officer, Guru Gobind Singh Indraprastha University.
Mr. Anil Kumar Gupta	:	Social Activist
Mr. Rajesh Kumar	:	Junior Assistant Non-Teaching Staff

ii)   Discipline Resource Committee

Dr. Mukesh Kumar	:	Associate Professor in Physics
Dr. Avnindra Kr. Singh	:	Associate Professor in Physics
Dr. Ravinder Kaur	:	Associate Professor in Electronics
Dr. Sangeeta Talwar	:	Associate Professor in Chemistry
Mr. Anil Kumar	:	Assistant Professor in Computer Science
Mr. Sikander Aggarwal	:	Administrative Officer

iii)   Grievance Redressal Committee

Prof. N.C.Pant	:	Treasure, Governing Body
Dr. Kulvinder Singh	:	Associate Professor in Physics
Dr. K. K. Jha	:	Associate Professor in Chemistry
Dr. Vandana Gupta	:	Associate Professor in Commerce
Mr. Udbhav Kataria	:	Students Representative

iv)   SC/ ST Cell

Mr. Anil Kumar (Head)	:	Assistant Professor in Computer Science
Dr. Mamta Amol Wagh	:	Assistant Professor in Mathematics
Dr. Kapil	:	Assistant Professor in Chemistry
Dr. Reeta Kumari	:	Assistant Professor in Botany
Dr. Sachchidanand Tripathi	:	Assistant Professor in Botany

v)   Liaison Officer

Mr. Anil Kumar	:	For SC/ST Category
Dr. Rakesh Kumar	:	For OBC Category

vi)   Equal Opportunity Cell

Dr. Sachchidanand Tripathi	:	Convenor, Assistant Professor in Botany
Dr. Mamta Amol Wagh	:	Assistant Professor in Mathematics
Dr. Sunny Manohar	:	Assistant Professor in Chemistry
Ms. Deepa Kamra	:	Assistant Professor in Management Studies

vii) Anti Smoking Nodal Officer

Dr. Sanjay Tandon	:	Associate Professor in Physics

viii) Transparency Officer

Mr. Sikander Aggarwal	:	Administrative Officer

ix)   Anti-Discrimination Officer

Dr. Sachchidanand Tripathi	:	Assistant Professor in Botany

x)   Nodal Public Grievance Officer

Dr. Mukesh Kumar	:	Associate Professor in Physics

xi)   Mentor for J&K Students

Ms. Sunita Nadir	:	Associate Professor in Mathematics

xii) College Level Anit-ragging Hotliine Numbers

College Security Control Room (Tel. 25099380, 25099381) would act as Anti-ragging hotline of the College. Any complaint received on this line would be immediately passed on to the appropriate authority for action.

xiii) College Level Anti-ragging Website

The website is http://dducollegedu.ac.in and e-mail is dducollegeoffice@gmail.com/principaldducollege@gmail.com. Any message/complaint e-mailed would be seen by the College Proctor.

xiv) Message/Complaint Box

A box has been placed outside Principal's Room. Any message/complaint in the box would be seen exclusively by the College Proctor.

xv) Counselling of Freshers & Seniors

A team comprising of the Discipline Resource Committee & Anti Ragging Committee would conduct an individual as well as joint sensitization programme for freshers and seniors regarding the ills of ragging and the necessity of its eradication.

xvi) It is imperative for all employees of the Institute (teaching, non-teaching, contract labour, caretaker staff, watch & ward staff) to report promptly any case of ragging/misbehaviour that comes to his/her notice to any of the above Discipline Resource Committee members.

xvii) Undertaking from Students and Parents

Each student of the Institute and his/her parents and/or Guardian are hereby required to submit a combined undertaking at the time of registration, in the prescribed format as attached to this Order, which is mandatory for registration.

ORDINANCE XV-B

Maintenance of Discipline among Students of the University

1. All powers relating to discipline and disciplinary action are vested in the Vice- Chancellor.
2. The Vice-Chancellor may delegate all or such powers as he/she deems proper to the Proctor and to such other persons as he/she may specify in this behalf.
3. Without prejudice to the generality of power to enforce discipline under the Ordinance the following shall amount to acts of gross indiscipline:
a. Physical assault, or threat to use physical force, against any member of the teaching and non-teaching staff of any Institution/Department and against any student within the University of Delhi
b. Carrying of, use of or threat to use of any weapons
c. Any violation of the provisions of the Civil Rights Protection Act, 1976
d. Violation of the status, dignity and honour of students belonging to the scheduled castes and tribes
e. Any practice-whether verbal or otherwise derogatory of women
f. Any attempt at bribing or corruption in any manner
g. Willful destruction of institutional property
h. Creating ill-will or intolerance on religious or communal grounds
i. Causing disruption in any manner of the academic functioning of the University system;
j. Ragging as per Ordinance XV-C.
4. Without prejudice to the generality of his/her powers relating to the maintenance of discipline and taking such action in the interest of maintaining discipline as may seem to him/her appropriate, the Vice-Chancellor, may in the exercise of his/her powers aforesaid order or direct that any student or students -
a. be expelled; or
b. be, for a stated period rusticated ; or
c. be not for a stated period, admitted to a course or courses of study in a College, Department or Institution of the University; or
d. be fined with a sum of rupees that may be specified; or
e. be debarred from taking a University or College or Departmental Examination or Examinations for one or more years; or
f. the result of the student or students concerned in the Examination or Examinations in which he, she or they have appeared be cancelled.

5.   The Principals of the Colleges, Heads of the Halls, Deans of Faculties, Heads of Teaching Departments in the University, the Principal, School of Open Learning and Librarians shall have the authority to exercise all such disciplinary powers over students in their respective colleges, institutions, faculties and teaching departments in the University as may be necessary for the proper conduct of the Institutions, Halls and teaching in the concerned Departments. They may exercise their authority through, or delegate authority to such of the teachers in their Colleges, Institutions or Departments as they may specify for these purposes.

6.   Without prejudice to the powers of the Vice Chancellor and the Proctor as aforesaid, detailed rules of discipline and proper conduct shall be framed. These rules may be supplemented, where necessary, by the Principals of Colleges, Heads of Halls, Deans of Faculties and Heads of Teaching Departments in this University. Each student shall be expected to provide himself/herself with a copy of these rules.

7.   At the time of admission, every student shall be required to sign a declaration that on admission he/ she submits himself/herself to the disciplinary jurisdiction of the Vice-Chancellor and the several authorities of the University who may be vested with the authority to exercise discipline under the Acts, the Statutes, the Ordinances and the rules that have been framed therein by the University.

ORDINANCE - XV-C

Prohibition and Punishment for Ragging

1.   Ragging in any form is strictly prohibited, within the premises of College/Department or Institution and any part of Delhi University system as well as on public transport.

2.   Any individual or collective act or practice or ragging constitutes gross indiscipline and shall be dealt with under this Ordinance.

3.   Ragging for the purposes of this Ordinance, ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are in any way considered junior or inferior by other students and includes individual or collective acts or practices which.

a.   Involve physical assault or threat to use of physical force.

b.   Violate the status, dignity and honour of women students.

c.   Violate the status, dignity and honour of students belonging to the scheduled castes and tribes.

d.   Expose students to ridicule and contempt and affect their self-esteem.

e.   Entail verbal abuse and aggression, indecent gestures and obscene behavior.

4.   The Principal of a College, the Head of the Department or an Institution, the authorities of College, or University Hostel or Halls of Residence shall take immediate action on any information of the occurrence of ragging,

5.   Notwithstanding anything in Clause (4) above, the Proctor may also suomoto enquire into any incident of ragging and make a report to the Vice-Chancellor of the identity of those who have engaged in ragging and the nature of the incident.

6.   The Proctor may also submit an initial report establishing the identity of the perpetrators of ragging and the nature of the ragging incident.

7.   If the Principal of a College or Head of the Department or Institution or the Proctor is satisfied that for some reason, to be recorded in writing, it is not reasonably practical to hold such an enquiry, he/ she may so advise the Vice- Chancellor accordingly.

8.   When the Vice-Chancellor is satisfied that it is not expedient to hold such an enquiry, his/her decision shall be final.

9.   On the receipt of a report under Clause (5) or (6) or a determination by the relevant authority under clause (7) disclosing the occurrences of ragging incidents described in Clause 3(a), (b) and (c), the Vice-Chancellor shall direct or order rustication of a student or students for a specific number of years.

10. The Vice-chancellor may in other cases of ragging order or direct that any student or students be expelled or be not for a stated period, admitted to a course of study in a College, departmental examination for one or more year or that the results of the student or students concerned in the examination or examinations in which they appeared be cancelled.

11. In case any students who have obtained degrees or diplomas of Delhi University are found guilty; under this Ordinance, appropriate action under Statute 15 for withdrawal of degrees or diploma conferred by the University will be taken.

12. For the purpose of this Ordinance, abetment to ragging whether by way of any act, practice incitement of ragging will also amount to ragging.

13. All Institutions within the Delhi University system shall be obligated to carry out instructions/ directions issued under this Ordinance, and to give aid assistance to the Vice-Chancellor to achieve the effective implementation of the Ordinance.

Note: Order of the Vice-Chancellor in pursuance of Ordinance XV-C : Where incident(s) of ragging are reported to the Vice-Chancellor by any authority under this Ordinance, the students(s) involved in ragging, shall be expelled for a specified term, designated in the order, Non-students involved in reports of ragging will be proceeded with under the criminal law of India; they will also be rendered ineligible for a period of five years from seeking enrolment in any of the institutions of the University of Delhi, Students against whom necessary action is taken under this note, will be given post decisional hearing, with strict adherence to the rules of natural justice.

ORDINANCE VIII-E *

Internal Assessment

(1) (i) The scheme for Internal Assessment shall be followed in the regular stream only, with exclusions as per the Appendix to the Ordinance, and shall be applicable to the students admitted from the academic session 2003-04 onwards (i.e. to begin with for the first year students) in both undergraduate and postgraduate degree courses. This scheme of Internal Assessment shall not be applicable to the School of Correspondence Course and Continuing Education, Non-Collegiate Women's Education Board and Non-Formal Education Cell (formerly External Candidates Cell). The specific Ordinances pertaining to schemes of examinations of various courses shall stand amended, mutatis mutandis, to the extent of internal assessment as laid down in this Ordinance, subject to exclusions referred to above.

(ii) Internal Assessment marks shall be shown separately in the Marks Sheet issued by the University and these marks shall be added to the annual/ semester examination marks for determining the division of the student.

(2) 25% of the maximum marks in each paper in undergraduate courses shall be assigned for Internal Assessment and the remaining 75% marks for the annual/semester University Examination; the time duration and other modalities of the annual/semester Examination with respect to this 75% component shall remain as per existing schemes of examination for various undergraduate courses.

(i) (a) For the Semester Examination Scheme, there shall be 10% weightage assigned to Class Test (s) Quiz (s) to be conducted by each College, for all subjects in B.A., B.Com. and B.Sc. courses and all papers of the Main Subject in Honours courses.

(c) The University reserves the right to scrutinize some or all the scripts of any paper in any course in a College during the period of retention of papers, Which duration shall be till declaration of results by the University, a copy of the question paper shall be sent to the Examination Branch of the University and the College shall maintain a proper record of the question papers of the House Examination.

(ii) (a) Each student shall be assessed on the basis of written assignments/tutorials as well as on the basis of project reports/term papers/seminars. There shall be 10% weightage for such written assignment; and project reports / presentations/term papers/seminars. Each student shall be given at least one written assignment per paper in each term, subject to a maximum of 12 written assignments per year for all the papers taken together.

(b) Where the maximum marks in a paper are less than 100, for example 50 marks, the nature of written assignments/ tutorial work shall stand adjusted pari passu.

(iii) There shall be 5% weightage for regularity in attending lectures (including interactive periods) and tutorials, and the credit for regularity in each paper, based on attendance, shall be as follows :

More than 67% but less than 70% - 1 mark   70% or more but less than 75% - 2 marks
75% or more but less than 80% - 3 marks   80% or more but less than 85% - 4 marks
85% and above - 5 marks

[Medical certificates shall be excluded while calculating credit towards marks to be awarded for regularity, though such certificates shall continue to be taken into account for the purpose of calculating eligibility to appear for examinations as per the existing provisions of Ordinance VII.2.9.(a) (ii).]

(iv) There shall be a Moderation Committee for Internal Assessment in each College, discipline-wise, which shall comprise of the senior most teacher in the department, the teacher-in-charge of the department and the previous teacher-in-charge of the department: provided that if, for any reason, the membership of the Committee falls below 3, the Principal of the College shall nominate suitable members from among the teachers of that department/ College to fill the vacancies.

(3) With the introduction of Internal Assessment, the maximum marks for the University Examination in each paper shall stand reduced accordingly.

(4) The promotion crieteria shall be as per the existing Ordinances for University Examinations, as applicable to respective courses. In addition, the same criteria shall apply to the total of the University Examination and the Internal Assessment, taken together.

(5) (i) There shall be a Monitoring Committee for Internal Assessment at the University level consisting of the Dean of Colleges as the Chairperson along with three other Deans one of whom shall be a member of the Executive Council, and the Controller of Examinations as Member-Secretary. The Committee shall monitor the receipt of Internal Assessment marks from various colleges and ensure timely compliance. If a College fails to submit the Internal Assessment marks in time, the University shall not declare the result for such a course in that College. The responsibility for non- declaration of the result of any course in the College in such circumstances will be solely that of the College.

(ii) There shall be a Monitoring Committee for Internal Assessment in every College, which shall be chaired by the Principal of the College and will be made up of the Vice-Principal (and in case there is no Vice-Principal, the Bursar), Secretary Staff Council, and two senior faculty members to be nominated by the Principal. This Committee shall be responsible for the entire process of Internal Assessment in the College, including redressal of grievances, if any.

(6) (i) In the case of students who repeat one or more paper(s), or all papers of any part or semester, the Internal Assessment marks shall be carried forward.

(ii) In the following special cases, in lieu of Internal Assessment, students shall be awarded marks (for the previous years. papers) in the same proportion as the marks obtained in that paper in the University Examination:

(a) Students who migrate from other Universities to the University of Delhi in the 2nd Year/Third Semester.

(b) Students who fail in the Part I Examination of Honours Courses and join Pass/General Courses in the 2nd year; and

(c) Students who transfer from 1st year Pass/General Courses to Honours Courses in the second year.

(iii) Students who migrate from non-formal streams in the University of Delhi (i.e. School of Correspondence Courses and Continuing Education, Non Collegiate Women's Education Board and Non-Formal Education Cell, formerly External Candidates Cell) to the Regular stream and vice versa, shall carry as such the marks obtained in the preceding year(s).

(7) Tutorials shall be held regularly for the post-graduate courses of the University by the concerned Department in cooperation with Colleges; and atleast25% marks shall be assigned for Internal Assessment in each paper of the post-graduate courses. The Internal Assessment in the post graduate courses may be based on regularity and attendance; class tests and house examination; and written assignments, projects/term papers/ seminars/ fieldwork. Post-graduate courses where the weightage of Internal Assessment is 25 per cent or more, Departments may continue with the existing schemes.

(8) In the case of a student who is selected as a member of the N.C.C. to participate in the annual N.C.C. Camps or is deputed to undertake Civil Defence work and allied duties, or in the case of a student who is enrolled in the National Service Scheme and is deputed to various public assignments by or with the approval of the Head of the institution concerned, or a student who is selected to participate in sports or other activities organized by the Inter-University Board or in national or international fixtures in games and sports approved by the Vice-Chancellor, or a student who is required to represent the University at the Inter-University Youth Festival, or a student who is required to participate in periodical training in the Territorial Army, or a student who is deputed by the College to take part in Inter-College sports, fixtures, debates, seminars, symposia or social work projects, or a student who is required to represent the College concerned in debates and other extracurricular activities held in other Universities or such other activities approved by the Vice-Chancellor, the following provision will apply:

(i) A student in the categories listed above, will have to fulfil the requirement of written assignments and projects/ term papers / seminars / field-work with the fiexibility, however, that he/she may, if necessary, be allowed additional time for submission of written assignments.

(ii) A student in the categories listed above, who is unable to write the House Examination/Class Test (s) / Quiz(s) on account of his/her participation in such aforesaid activities, may be assessed by the College through an alternative mode. This may be done only in exceptional circumstances.

(iii) A student in the categories listed above, will get the benefit of attendance for Internal Assessment for the classes missed as per the existing provisions of Ordinance Vll.2.(9)(a)(i).

(9) (i) The University reserves the right to review, and if necessary moderate the marks in Internal Assessment in any paper/ papers in any College/ Department.

(ii) The respective University Moderation Committees in each subject shall moderate, if necessary, the Internal Assessment marks across Colleges.

* APPENDIX TO ORDINANCE VIII-E LIST OF EXCLUSIONS

1.   Faculties (All courses)
a.   Medical Sciences
b.   Technology
c.   Management Studies
d.   Education (except B.A. Pass in Education)
e.   Law
f.   Ayurvedic & Unani Medicine

2.   Departments (All Courses)
a.   Department of Nursing - Faculty of Sciences
b.   Department of Fine Arts- Faculty of Music
c.   Department of Pharmacy- Faculty of Science
d.   Department of Home Science- Faculty of Science

3.   Degree Courses
a.   B. Sc. (H) Bio-Medical Sciences
b.   B.Sc. (H) Physiotherapy
c.   B.A. (H) Journalism
d.   B.A. (H) Mass Media & Communication

THE RELEVANT PROVISIONS OF ORDINANCE IX OF UNIVERSITY OF DELHI VIDE NOTIFICATION NO. CNC II/093/2017-18/49 DATED 8TH MAY,2017 REGARDING CLASSIFICATION OF RESULTS ARE AS FOLLOWS:

Passing and Promotion Rules for all the Under-Graduate Courses under Choice Based Credit System (CBCS) shall be as under : (i) A student who appears in an odd semester examinations or who was eligible to appear in the odd semester examinations but remains absent in any or all the papers of the said semester, shall move on to the next even semester irrespective of his/her result in the said examinations.

(ii) Passing Rules : The results shall be prepared on the basis of the formula prescribed at Table 'A' with the computation of grade cut off.

(iii) Promotion Rules : A student shall be eligible for promotion from 1st year to 2nd year/III semester provided he/she has passed 50% papers of I and II semester taken together and similarly for promotion from 2nd year to 3rd year/V semester.

(iv) The students shall be declared fail as per the formula prescribed at **Table 'A'.** However, they shall have the option to retain the marks in the paper in which they want to retain.

(v) Eligibility for award of degree : A student shall be declared eligible for degree provided he/she passed all the papers of 1st year,2nd year and 3rd year of a course.

(vi) A student who wants to reappear for improvement of marks in a paper prescribed for SemI/III/V may do so only in the semester examinations to be held in November-December. A student who wants to re-appear for improvement in a paper prescribed in semester II/IV/VI may do so only in the examinations to be held in May/June.

Reappearance for Improvement

i.   A student may re-appear in any theory paper prescribed for a semester, on foregoing in writing her/his previous performance in the paper/s concerned. This can be done in the immediate subsequent semester examination only (e.g., a student re-appearing in paper prescribed for Semester I examination may do so along with subsequent semester IIIrd examination and not along with papers for semester Vth).

ii. A student who has cleared examinations of third academic year (Vth and VIth semester) may reappear in any paper of V or VI semester only once, at the immediate subsequent examinations on foregoing in writing her/his previous performance in the paper/s concerned, within the prescribed span period.
(Note: the candidate of this category will not be allowed to join any post graduate courses)

iii. In the case of reappearance in paper, the result will be prepared on the basis of candidate's current performance in the examinations.

iv. In the case of a candidate, who opts to reappear in any paper/s under the aforesaid provisions, on surrendering her/his earlier performance but fails to reappear in the paper/s concerned, the marks previously secured by the candidate in the paper/s in which she/he has failed to reappear shall be taken into account while determining her/his result of the examinations held currently.

v. Re-appearance in practical/internal assessment shall not be allowed.

vi. All papers of Core, Elective, AECC and SEC shall be for 100 marks each and 25 marks shall be for internal assessment.

vii. Examination for practical wherever applicable shall be based on continuous evaluation.

viii. Duration of end semester theory examinations of core and elective subjects shall be three hours.

ix. There shall be no internal assessment in practical papers.

x. There shall be no supplementary examinations.

Letter grades and grade points

The results for the all the Undergraduate courses under the CBCS shall be based on a 10 point grading system with Letter Grades as per the formula as at **Table 'A'** below:

Table 'A' ⟶

Issue of Transcripts: Based on the grades earned, a Grade Certificate shall be issued to all the registered students by the University after every semester and a consolidated transcript indicating the performance in all semesters. The Grade Certificate will display the course details (code, title of the paper, number of credits, grade secured) along with SGPA of each semester and CGPA earned based on overall six semesters.

Letter Grade	Numerical Grade	Formula	Computation of Grade Cut off
O (Outstanding)	10	$m \geq \bar{X} + 2.5\ \sigma$	the value of $\bar{X} + 2.5\ \sigma$ to be taken into account for grade computation will be Actual $\bar{X} + 2.5\ \sigma$ or 90% whichever is lower
A+ (Excellent)	9	$\bar{X} + 2.0\ \sigma \leq m < \bar{X} + 2.5\ \sigma$	the value of $\bar{X} + 2.0\ \sigma$ to be taken into account for grade computation will be Actual $\bar{X} + 2.0\ \sigma$ or 80% whichever is lower
A (Very Good)	8	$\bar{X} + 1.5\ \sigma \leq m < \bar{X} + 2.0\ \sigma$	the value of $\bar{X} + 1.5\ \sigma$ to be taken into account for grade computation will be Actual $\bar{X} + 1.5\ \sigma$ or 70% whichever is lower
B+ (Good)	7	$\bar{X} + 1.0\ \sigma \leq m < \bar{X} + 1.5\ \sigma$	the value of $\bar{X} + 1.0\ \sigma$ to be taken into account for grade computation will be Actual $\bar{X} + 1.0\ \sigma$ or 60% whichever is lower
B (Above average)	6	$\bar{X} \leq m < \bar{X} + 1.0\ \sigma$	the value of $\bar{X}\ \sigma$ to be taken into account for grade computation will be Actual $\bar{X}$ or 50% whichever is lower
C (Average)	5	$\bar{X} - 0.5\ \sigma \leq m < \bar{X}$	the value of $\bar{X} - 0.5\ \sigma$ to be taken into account for grade computation will be Actual $\bar{X} - 0.5\ \sigma$ or 40% whichever is lower
D (Pass)	4	$\bar{X} - \sigma \leq m < \bar{X} - 0.5\ \sigma$	the value of $\bar{X} - 1.0\ \sigma$ to be taken into account for grade computation will be Actual $\bar{X} - 1.0\ \sigma$ or 30% whichever is lower

RIGHT TO INFORMATION ACT, 2005

Dr. Hem Chand Jain	**Mr. Prem Singh Rawat**	**Mr. Hari Kumar S.**	**Dr. S. K. Garg**
Vice Principal	S.O. (Admin.)	S.O. (Accounts)	(Principal)
(Public Info. Officer)	(Asst. Public Info. Officer)	(Asst. Public Info. Officer)	(1st Appellate Authority)

1. An application for obtaining information under the Right to Information Act, 2005 can be made to the Public Information Officer.

2. The prescribed fee for filing the application is Rs 10/- by way of cash against proper receipt or by way of bank demand draft or banker's cheque or Indian Postal Order in favour of Principal, DDU College payable at New Delhi.

3. An appeal can be preferred before the 1st Appellate Authority against the decision of the Public Information Officer.

4. Manuals prepared under Section 4(1)(b) of the Right to Information Act, 2005 are available in the office of the S.O. (Admin), Deen Dayal Upadhyaya College University of Delhi, Sector-3, Dwarka, New Delhi 110078.

Academic Calendar

SEMESTER I/III/V/VII	
Classes Begin	20th July, 2017 (Thrusday)
Mid-Semester break	30th September, 2017 (Saturday) to 6th October, 2017 (Friday)
Classes begin after Mid-Semester Break	7th October, 2017 (Saturday)
Dispersal of classes, Preparation leave and Practical Examinations begin	16th November, 2017 (Thursday)
Theory Examinations begin	30th November, 2017 (Thursday)
Winter Break	17th December, 2017 (Sunday) to 31st December, 2017 (Sunday)

SEMESTER II/IV/VI/VIII	
Classes Begin	1st January, 2018 (Monday)
Mid-Semester break	2nd March, 2018 (Friday) to 7th March, 2018 (Wednesday)
Classes begin after Mid-Semester Break	8th March, 2018 (Thursday)
Dispersal of classes, Preparation leave and Practical Examinations begin	27th April, 2018 (Friday)
Theory Examinations begin	9th May, 2018 (Wednesday)
Summer Vacations	20th May, 2018 (Sunday) to 19th July, 2018 (Thursday)

Orientation Programme: 19th July 2017 in college auditorium
For students of BMS, B.A., B.Com (Hons): From 10:00 am to 11:00 am
For students of all Science Courses: From 11:30 am to 12:30 pm

DEEN DAYAL UPADHYAYA COLLEGE

(University of Delhi)

Sector 3, Dwarka, New Delhi-110078

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