



Some Initiatives of college on the recommendation of IQAC

IQAC Deen Dayal Upadhyaya College, Univ of Delhi <iqacdducollege@gmail.com> Sat, Apr 7, 2018 at 8:41 PM

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Dear All

On behalf of IQAC, I would like to share the following:

1. On the recommendation of IQAC, college has procured Pad, Pen and Plastic Folder(Clear Bags) from GEM (Government e-marketplace). College Name and Logo has been printed on pad and folder. This can be issued to organizers of workshop/seminar/ symposium/conference by filling up a requisition slip. This will help in reducing the paper work (i.e. settlement of bills etc) for both organizers and the college.
2. Convener/Coordinator of workshop/seminar/ symposium/conference are requested to kindly inform the admin office about the exact requirement approximately 15 days in advance of holding the event.
3. As part of maintaining personal records & important papers, One Index file per faculty member has also been sent on Friday itself to each department and 4-5 more for Teacher-In-charge and Nodal Officer for keeping record of Departmental Activities, printed copy of the publications etc. In case , the number is not adequate then you are requested to kindly get the same from admin office on Monday.
4. In several formal and informal interactions with colleagues, it has been suggested to issue some common stationery items like scale (plastic and steel), pencils, rubber, sharpner, glue-stick, punching machines, stapler and stapler pins etc. to individual faculty members/Departments. The matter shall be taken up in next meeting of IQAC.

If colleagues any suggestions, then kindly revert back so that the same can be taken up in next IQAC meeting

With regards

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