

DEEN DAYAL UPADHYAYA COLLEGE

(University of Delhi)

Sector-3, Dwarka, New Delhi-110078.

MINUTES OF THE EMERGENT GOVERNING BODY MEETING HELD ON WEDNESDAY THE 3rd JULY, 2019 AT 3:00 P.M.

An emergent meeting of the Governing Body was held on Wednesday the 3rd July, 2019 at 3:00 p.m. in the University Guest House, University of Delhi, Delhi. The following members were present:

- 1) Prof. D.S. Rawat, Chairman
 - 2) Prof. M.L. Singla
 - 3) Dr. (Ms.) P.K. Bedi
 - 4) Dr. (Ms.) Mamta Amol Wagh
 - 5) Dr. Hem Chand Jain (Acting Principal & Member Secretary)
 - 6) Mr. Swatantra Kumar Yadav, Special Invitee (rep. of staff, other than teachers)
1. **Requirement of Non-Teaching Posts:** The Member Secretary informed the house about the requirement of Non-Teaching Posts in view of implementation of EWS Reservation in Admissions which is to be forwarded to Directorate of Higher Education, GNCT of Delhi for sanction. It was also informed that no Non-Teaching posts had been sanctioned in view of expansion due to OBC Reservation, till date by the GNCT of Delhi. Further, he informed that Directorate of Higher Education, GNCT of Delhi, had constituted a Committee of Principals of all twelve 100% funded colleges vide its letter No. DHE-13(18)/Misc./100%/2013-14/4408-4421 dated 15.10.2015, where Principal, Deen Dayal Upadhyaya College was made the Chairperson of the Committee. The committee was required to recommend the number of Non-Teaching Posts in these colleges. The committee submitted the norms to Directorate of Higher Education vide letter No. DDUC/Non-Teaching Posts/2016/1467 dated 21.12.2016 and further asked these colleges to submit their requirement in the prescribed format to DHE, as per the norms recommended by the Committee.

Accordingly, our college submitted the Non-Teaching Staff requirement vide letter No. DDUC/Requirement/Non-Teaching/2018/70 dated 12.4.2018. The Governing Body considered the same and resolved to approve the posts as per *Annexure-A* which are as per UGC norms subject to sanction by Directorate of Higher Education, GNCT of Delhi.

Further, the Governing Body considered the requirement of posts as per *Annexure-B*, which are not mentioned in UGC norms but they are required as per norms laid down by various rating agencies such as NAAC/NIRF etc. and they are also recommended by the committee constituted by Directorate of Higher Education, GNCT of Delhi and resolved to forward the same to Directorate of Higher Education, GNCT of Delhi for sanction.

2. **Requirement of Teaching Posts:** The Member Secretary informed the house about the requirement of Teaching Posts in view of implementation of EWS Reservation in Admissions which is to be forwarded to Directorate of Higher Education, GNCT of Delhi for sanction of posts.

After due deliberations, the house resolved to approve the following Teaching Posts, subject to sanction by Directorate of Higher Education, GNCT of Delhi :

Sr. No	Department	Existing Sanctioned Positions	No. of Additional Teaching posts required after 10% increase in students strength in 2019-2020 and 25% in 2020-2021 due to implementation of EWS Reservation				Total Teaching Staff Required in 2022-2023
			2019-2020	2020-2021	2021-2022	2022-2023	
		(A)	(B)	(C)	(D)	(E)	(A)+(B)+(C)+(D)+(E)
1	Management Studies	7	1	0	1	1	10
2	Commerce	16	6	2	1	0	25
3	English	8	1	1	1	0	11
4	Hindi	3	0	0	0	0	3
5	History	2	2	1	1	0	6
6	Economics	2	2	1	1	0	6
7	Political Science	2	2	1	1	0	6
8	Sanskrit	1	0	0	0	0	1
9	Chemistry	14	2	0	1	1	18
10	Physics	14	5	0	2	1	22
11	Electronics	8	5	2	1	0	16
12	Botany	9	3	1	1	1	15
13	Zoology	9	2	1	2	1	15
14	Computer Science	12	5	1	1	1	20
15	Mathematics	13	5	1	1	1	21
16	Operational Research	1	2	0	0	0	3
17	Environmental Science	2	1	0	0	0	3
18	Physical Education	1	0	0	0	0	1
	Total	124	44	12	15	7	202

3. **Purchase of Capital Assets, to be made out of Non-Recurring Grant:** The House considered the recommendation of the committee constituted by the Principal to finalise the requirement of capital assets of various departments and approved the same, subject to funds sanctioned by DHE, GNCT of Delhi:

S. No	Department	IT Items (Rs.)	Equipment/ Lib. Books (Rs.)	Total Amount (Rs.)
1.	Language Lab.	14,00,000	-	14,00,000
2.	Electronics	-	20,60,000	20,60,000
3.	Botany	1,70,000	20,72,000	22,42,000
4.	Physics	-	30,95,000	30,95,000
5.	Zoology	-	22,65,000	22,65,000
6.	Computer Science	21,14,000	-	21,14,000
7.	Library	25,68,080	10,00,000	35,68,080
8.	Computer Centre	96,00,000	-	96,00,000
9.	Mathematics	61,90,000	-	61,90,000
10.	ERP Solution	71,00,000	-	71,00,000
	T O T A L	2,91,42,080	1,04,92,000	3,96,34,080

4. **Repair/Maintenance and Capital Project Estimates submitted by PWD:** The House considered the Preliminary Estimates of following Repair/Maintenance/Capital Projects, submitted by different Divisions of PWD and resolved to forward the same to Directorate of Higher Education, GNCT of Delhi for Administrative Approval (A/A) & Expenditure Sanction (E/S) :

<u>Description / Type of Work</u>	<u>(Rs.)</u>
a) Complete Maintenance of Garden submitted by O/o The Deputy Director, (Horticulture).	: 10,33,700/-
b) Providing services of skilled and unskilled labour For day to day maintenance, finishing work and Supply of materials (Civil Work) submitted by O/o Executive Engineer, South-West Building Division.	: 88,13,703/-
c) RMO EI, Compound lights, Lifts, Water supply Pumps, Fire-fighting system, Fire Alarms and PA system, Sub-station and sets, AC Plant, CCTV, EPABX, Telephone, Water softening Plant, Sewerage Treatment Plant (STP), UPS submitted by O/o the Suptdg. Engineer (South-West).	: 3,89,52,003/-
d) Provision of Public Wash Room Complex under the scheme "Swacch Delhi" submitted by Executive Engineer (PWD)	: 3,99,300/-

5. **On-line Fees Collection through ICICI Bank:** Proposal for on-line fee collection from 2nd yr. and 3rd yr. students through ICICI Bank was placed before the House. The Member Secretary informed the House that the college has two options for collection of fees from the students of 2nd yr. and 3rd yr. The one is through University of Delhi portal and the other at its own. For the last two years 2nd/ 3rd students fee was being collected through the portal of University of Delhi and the same is received in the college accounts in three to four instalments that too, at the end of the financial year and/or in the months of April/May of the next year. Apart from this, the college has to face lot of problems in reconciliation of fee. It was also informed that fee from admission seekers in 1st yr. is to be collected compulsorily through the University of Delhi as the admissions are on-line at its portal. It is pertinent to mention here that University of Delhi collect fees online through ICICI Bank. The ICICI has submitted a proposal to collect the fees of students on same terms and conditions as agreed upon between University of Delhi and ICICI Bank. Further, a number of colleges have already started collecting fees through ICICI Bank.

After due deliberation, the Governing Body resolved to collect the fee online, from 2nd & 3rd yr. students, through ICICI Bank and permitted to open an account for this purpose with them.

6. **Extension of term of Vice-Principal:**

The Chairman reported that a letter No. DDUC/Act.Principal/2019/1668 dated 18.06.2019 was sent to the university for approval of the extension of term of Dr. Hem Chand Jain as Acting Principal for a period of six months w.e.f. 1.7.2019. Anticipating the University Approval Dr. Hem Chand Jain was asked to continue to hold the charge of the office of Principal w.e.f. 1.7.2019. Further, the Chairman informed the house that there is a need to extend his term as Vice-Principal also.

After due deliberation to ensure continuity and stability in the college, the Governing Body resolved to extend the term of Dr. Hem Chand Jain as Vice-Principal, for a period of One Year w.e.f. 16th March, 2019 or appointment of Principal whichever occurs earlier.

The meeting ended with a vote of thanks to the Chair.

Sd/-

CHAIRMAN,
GOVERNING BODY

Sd/-

PRINCIPAL & MEMBER SECRETARY