

DEEN DAYAL UPADHYAYA COLLEGE

(University of Delhi)

Sector-3, Dwarka, New Delhi-110078

MINUTES OF THE GOVERNING BODY MEETING

Saturday, 5th March, 2022 at 1:00 p.m. in the college premises

A meeting of the Governing Body was held on Saturday, 5th March, 2022 at 1:00 p.m. in the College premises. The following were present:

1. Shri Sunil Kumar, Chairman
2. Shri Sumit Dixit, Treasurer
3. Prof. S. K. Awasthi
4. Prof. Monica Singhanian
5. Shri Anil Kumar Chaudhary
6. Smt. Rajni Sodhi
7. Smt. Reeve Sood
8. Shri Awadhesh Yadav
9. Shri M.Ramesh Babu
10. Sh Divya Ratan Verma
11. Dr. Ratna
12. Dr. Nityananda Agasti
13. Prof. Hem Chand Jain, Member Secretary
14. Shri Surinder Kumar Mishra (Representative of staff, other than teachers)-Special Invitee

Shri Chhote Lal Aggarwal could not attend the meeting.

The Agenda items were taken *ad seriatim*

- 1) **Obituary:** The House mourned the sad and untimely demise of Professor B. P. Sahu, Department of History, University of Delhi, and Former University Representative on the Governing Body of the College.
- 2) **Outgoing Members:** The Governing Body placed on record the illustrious services rendered by Professor N. C. Pant, Sr. Professor, Department of Geology, University of Delhi, as the University Representative on the Governing Body of the College. During his tenure as the University Representative he also discharged the responsibilities of the Chairman of the College. Further, as informed by Sh. Kuldeep Negi that he has withdrawn his membership from the Governing Body, the House placed on record its appreciation for the notable services rendered by him for the overall growth of the College.
- 3) **Welcome of New Member:** The Governing Body welcomed the new University Representative Professor Satish Kumar Awasthi, Senior Professor, Department of Chemistry, University of Delhi in terms of letter No. CS-1/(108)/UR/Governing Body/DDUC/2022/2179 received on 2/2/2022.

4) Confirmation of Minutes

- a. The Minutes of the Governing Body Meeting held on 29.1.2022 were confirmed.
- b. Appropriate actions taken wherever required were reported.


INSTITUTIONAL ITEMS: PART-A

5) **Principal's Actions:** The following actions taken by the Principal were reported, recorded and confirmed:


- i. in accepting resignation of Dr. Nitish Kumar Mahato, Assistant Professor in Zoology on Adhoc basis w.e.f. 04.02.2022 (F/N)
- ii. in appointing the Guest Faculties as per details given below for the academic session 2021-22:


S. No.	Name	Department
1.	Ms. Dolly Kain	Botany
2.	Dr. Shikha Prasad	Botany
3.	Dr. Rashmi Goel	Commerce
4.	Mr. Mannu Goyal	Commerce
5.	Ms. Anubha Godara	Commerce (Upto 31.12.2021)
6.	Ms. Pooja Rana	Computer Science
7.	Ms. Ranjana Jatav	Computer Science
8.	Ms. Anjali	Computer Science
9.	Ms. Pooja Rana	Computer Science
10.	Ms. Shubhangi Goyal	Economics
11.	Ms. Meenakshi Yadav	Economics
12.	Mr. Chandrashekhar Yadav	English
13.	Dr. Pooja Bhardwaj	English
14.	Ms. Ankita Pandey	English
15.	Ms. Mishail Sharma	English
16.	Dr. Vishal Kumar Yadav	Matheamtics
17.	Ms. Shivani Sharma	Mathematics
18.	Dr. Anita Kumari Rao	Mathematics (Upto 30.01.2022)
19.	Dr. Kiran Garg	Operational Research


- iii. in appointing Dr. Ravi Kumar Goswami as Assistant Professor in Zoology on Adhoc basis under OBC category, at Minimum Basic Pay of Level 10 of Pay Matrix for Teachers, plus usual allowances thereon for the period w.e.f. 18.02.2022 (F/N) till 17.03.2022.
- iv. in signing Total Guarantee Agreement with M/s New Way Office Automation Pvt. Ltd. for Canon Digital Photocopier machine No. IR-Adv 4525 III for a period two years w.e.f. 07.02.2022 to 06.02.2024 @ 34 paise per page. Expenditure to be met with out of Maintenance of Equipment Head (M.G. A/c).

- 6) **Appointment of Bursar:** In terms of **Clause 4(2)** of Ordinance XVIII of the Ordinances of University of Delhi, Delhi, the House resolved to approve the recommendation of Officiating Principal to appoint **Dr Sachin Mittal** as Bursar of the college for the financial year 2022-23.
- 7) **Fixation of pay on account of Grant of financial up-gradation under MACP:** The fixation of pay in respect of following non-teaching staff members on account of Grant of financial up-gradation under MACP as approved by University of Delhi vide letter No. CS-III/009/ DDUC/2021/MACP/2157 dated 08.02.2022 as per details mentioned against each was reported and recorded: 


S. No.	Name of the Employee	Designation	Nature of event from apptt.	Pay fixed with applicable Level and Cell
1.	Mr. Sunil Gupta	Technical Assistant	(2 nd MACP) 08.11.2020	₹56,900/- (Level-07, Cell-09)
			01.07.2021	₹60,400/- (Level-07, Cell-11)
2.	Mr. Kahan Singh	Multi-Tasking Staff	(2 nd MACP) 05.04.2020	₹31,100/- (Level-03, Cell-13)
			01.07.2020	₹33,000/- (Level-03, Cell-15)
3.	Ms. Anita Pushkarna	Senior Technical Assistant (Computer)	(2 nd MACP) 14.11.2020	₹68,000/- (Level-08, Cell-13)
			01.07.2021	₹72,100/- (Level-08, Cell-15)
4.	Mr. Sudhakar Mishra	Senior Technical Assistant (Computer)	(2 nd MACP) 09.11.2020	₹66,000/- (Level-08, Cell-12)
			01.07.2021	₹70,000/- (Level-08, Cell-14)
5.	Mr. Prem Singh Rawat	Section Officer	(3 rd MACP) 08.09.2018	₹64,100/- (Level-08, Cell-11)
			01.07.2019	₹68,000/- (Level-08, Cell-13)
6.	Mr. Harish Tiwari	Technical Assistant	(2 nd MACP) 06.11.2020	₹56,900/- (Level-07, Cell-09)
			01.07.2021	₹60,400/- (Level-07, Cell-11)

- 8) **Fixation of Pay in respect of Mr. Bhopal Singh Negi:** The fixation of Pay in respect of Mr. Bhopal Singh Negi, at ₹47,600/- (Cell No. 11, Pay Level 06) as on 01.11.2021 on his promotion from the post of Assistant to Senior Assistant, as approved by University of Delhi vide letter No. CS-III/009/DDUC/2022/2138 dated 07.02.2022 was reported and recorded. His pay will be re-fixed on 01.07.2022 as per option exercised by him. 


9) **Fixation of Pay in respect of Mr. Jitender Solanki:** The fixation of Pay in respect of Mr. Jitender Solanki, at ₹35,300/- (Cell No. 12, Pay Level 04) as on 02.11.2021 on his promotion from the post of Junior Assistant to Assistant, as approved by University of Delhi vide letter No. CS-III/009/DDUC/2022/2139 dated 07.02.2022 was reported and recorded.. His pay will be re-fixed on 01.07.22 as per option exercised by him. 

10) **Fixation of Pay on Promotion to Professor:** The fixation of pay in the Academic Pay Level 14 in respect of following faculty members, on their promotion from Associate Professor to Professor, as approved by University of Delhi vide letter No. mentioned against each was reported, recorded, and approved: 

S. No.	Name	Department/ Subject	Date of Promotion	Fixation of Pay on Promotion	University Approval letter No.
1.	Prof. Virendra Kumar Gautam	Botany	18.07.2018	₹1,93,800/- (Cell-11)	Univ. Letter No.-CS-1/(111)/PayFix./Promotion/DDU/2022/2082 Dated – 02.02.2022
2.	Prof. Himanshu Prasad Roy	Political Science	18.07.2018	₹1,93,800/- (Cell-11)	Univ.LetterNo.-CS-1/(111)/PayFix./Promotion/DDU/2022/263 Dated – 07.02.2022

11) **Fixation of Pay in respect of Dr. Yogieta S. Mehra:** The following in respect of Dr. Yogieta S. Mehra, Department of Management Studies, as approved by University of Delhi vide letter No. Univ. Letter No.-CS-1/(111)/Pay Fix./Promotion/DDU/2022/2090 Dated 08.02.2022 was reported, recorded and approved: 

- Pay fixation at ₹1,31,400/- (Cell No. 1, APL-13A) w.e.f. 30.04.2017 on Promotion from Assistant Professor (Stage-III) to Associate Professor.
- Pay fixation at ₹1,48,500/-(Cell No. 02) w.e.f. 01.08.2021 and ₹1,57,600/- (Cell No. 4) w.e.f. 01.01.2022 in APL-14 on Promotion from Associate Professor to Professor.

12) **Fixation of Pay in respect of Dr. Monika Bansal:** The following in respect of Dr. Monika Bansal, Department of Management Studies, as approved by University of Delhi vide letter No. Univ. Letter No.-CS-1/(111)/Pay Fix./Promotion/DDU/2022/2091 Dated 16.02.2022 was reported, recorded and approved:: 

- Pay fixation at ₹1,31,400/- (Cell No. 1, APL-13A) w.e.f. 30.04.2017 on Promotion from Assistant Professor (Stage-III) to Associate Professor.
- Pay fixation at ₹1,48,500/-(Cell No. 02) w.e.f. 01.09.2021 and ₹1,57,600/- (Cell No. 4) w.e.f. 01.01.2022 in APL-14 on Promotion from Associate Professor to Professor.

13) **Fixation of Pay in respect of Dr. Nityananda Agasti:** The following in respect of Dr. Nityananda Agasti, Department of Chemistry, as approved by University of Delhi vide letter No. Univ. Letter No.-CS-1/(111)/Pay Fix./Promotion/DDU/2022/2229 Dated 16.02.2022 was reported and recorded:



- a) Pay fixation at ₹18,840/- in the Pay Scale of ₹15,600-39,100 (PB-3) with AGP of ₹7,000/- on Promotion/Placement as Assistant Professor (Stage-I) to Assistant Professor (Stage-II) w.e.f. 22.07.2014.
- b) Revision of Pay at ₹ 68,900/- in the APL-11 (Cell No. 01) as per 7th CPC recommendation w.e.f. 01.01.2016.
- c) Pay fixation at ₹79,800/- (Cell No. 01, APL -12) w.e.f. 22..07.2019 on Placement/Promotion from Assistant Professor (Stage-II) to Assistant Professor (Stage-III).

14) **Fixation of Pay in respect of Dr. Reema Chhabra:** The following in respect of Dr. Reema Chhabra, Department of Chemistry, as approved by University of Delhi vide letter No. Univ. Letter No.-CS-1/(111)/Pay Fix./Promotion/DDU/2022/2228 Dated 16.02.2022 was reported and recorded:










- a) Pay fixation at ₹18,840/- in the Pay Scale of ₹15,600-39,100 (PB-3) with AGP of ₹7,000/- on Promotion/Placement as Assistant Professor (Stage-I) to Assistant Professor (Stage-II) w.e.f. 22.07.2014.
- b) Revision of Pay at ₹ 68,900/- in the APL-11 (Cell No. 01) as per 7th CPC recommendation w.e.f. 01.01.2016.
- c) Pay fixation at ₹79,800/- (Cell No. 01, APL -12) w.e.f. 22..07.2019 on Promotion/Placement from Assistant Professor (Stage-II) to Assistant Professor (Stage-III).

15) **Fixation of Pay in respect of Dr. Chetna Angrish:** The following in respect of Dr. Chetna Angrish, Department of Chemistry, as approved by University of Delhi vide letter No. Univ. Letter No.-CS-1/(111)/Pay Fix./Promotion/DDU/2022/2230 Dated 16.02.2022 was reported and recorded:



- a) Pay fixation at ₹18,840/- in the Pay Scale of ₹15,600-39,100 (PB-3) with AGP of ₹7,000/- on Promotion/Placement as Assistant Professor (Stage-I) to Assistant Professor (Stage-II) w.e.f. 22.07.2014.
- b) Revision of Pay at ₹ 68,900/- in the APL-11 (Cell No. 01) as per 7th CPC recommendation w.e.f. 01.01.2016.
- c) Pay fixation at ₹79,800/- (Cell No. 01, APL -12) w.e.f. 22..07.2019 on Promotion/Placement from Assistant Professor (Stage-II) to Assistant Professor (Stage-III).

16) Confidential


- 17) **Hiring of Cafeteria Services:** The House resolved to float the Bid on GEM for Hiring of Cafeteria services w.e.f. July 2022 under the supervision of the Hiring of Outsourced Services Committee and Cafeteria Committee. 
- 18) **Waiver of Electricity, Water Charges & Yearly License Fees of Cafeteria:** The request of M/s Ronit Enterprises, vendor running the college cafeteria, for waiver of Electricity, Water Charges & Yearly License Fees for the period w.e.f. 01.03.2021 to 28.02.2022 due to closure of Cafeteria in view of pandemic Covid-19 was considered. After due deliberations the house resolved to waive 50% of the charges for the this period as one time exception not to be quoted as precedence subject to the condition that the contractor will provide the cafeteria services for a period 3 months after expiry of his contract or till such time the new vendor to run the cafeteria is appointed whichever occurs earlier. 
- 19) **Waiver of Water Charges & Yearly License Fees of Amul Kiosk:** The request of Mr. Nitin, Franchise of Gujrat Cooperative Milk Marketing Fed. Ltd., vendor running the Amul Kiosk in the college premises, for waiver of Water Charges & Yearly License Fees for the period w.e.f. 01.01.2020 to 28.02.2022 due to closure of Kiosk in view of pandemic Covid-19 and extension of contract period was considered. After due deliberations the house resolved to waive 50% of the charges w.e.f. 01.04.2020 to 28.02.2022 as one time exception not to be quoted as precedence. Further, the request of vendor to extend contract on same terms and condition for a period of 2 years w.e.f. 21.02.2021 was approved. 
- 20) **Study Leave to Dr. Sudhir Verma:** The request of Dr. Sudhir Verma, Assistant Professor in Zoology, who has been selected for research position of Post-Doctoral Fellow in the Laboratory of Dr. Vivien Coulson- Thomas at the Department of Basic Sciences in the college of Optometry at the University Houston, USA for grant of study leave was considered and approved for the period of two years w.e.f. the date he proceeds on leave. However, the grant of study leave is subject to rules and regulation of University of Delhi with regard to payment of salary and other service conditions during the study leave period.    

Additional Agenda with the permission of Chair

- 21) The IQAC Committee made the presentation of achievements of the college during the last five years to be submitted to NAAC to get the 2nd cycle of NAAC Accreditation of the college done.

END OF INSTITUTIONAL ITEMS: PART-A

HOSTELS ITEMS: PART-B

- 22) **Hiring of Mess Services:** The House resolved to float the Bid on GEM for Hiring of Mess services w.e.f. July 2022 under the supervision of the Hiring of Outsourced Services Committee and Hostel Committee.
- 23) The recommendation of the Hostel Committee regarding Revision of Hostel-Admission Cancellation Charges and Hostel Accommodation per day Charges were referred back to Hostel Committee. 

The meeting ended with the vote of thanks to the Chair.

Sd/-

**Prof. Hem Chand Jain
OFFICIATING PRINCIPAL &
MEMBER SECRETARY**

Sd/-

**Sh. Sunil Kumar
CHAIRMAN
GOVERNING BODY**