

DEEN DAYAL UPADHYAYA COLLEGE

(University of Delhi)
Sector-3, Dwarka, New Delhi-110078.

MINUTES OF THE GOVERNING BODY MEETING HELD ON FRIDAY THE 16th February, 2018 AT 11:00 a.m.

A meeting of the Governing Body was held on Friday the 16th February, 2018 at 11:00 a.m. in the office of the Principal. The following members were present:

- 1) Prof. B.C. Choudhary, Chairman
- 2) Prof. N.C. Pant, Treasurer
- 3) Dr. Sanjay Tandon, Teacher's Representative
- 4) Dr. Rajkumari S. Devi, Teacher's Representative
- 5) Dr. S.K. Garg (Principal & Member Secretary)
- 6) Mr. Manmohan Pushkarna, Special Invitee (rep. of staff, other than teachers)

The agenda for the meeting was taken up ad seriatim:

1. a) **Confirmation of Minutes:** The minutes of the Governing Body meeting held on 15th December, 2017 were confirmed.
- b) **Action taken on Minutes:** Appropriate action was taken wherever required, except in Item No. 56.
- c) **Matters arising out of Minutes :**
DISCIPLINARY MATTER
2. **Emergency actions of the Chairman :** The following action taken by the Chairman under his emergency powers were reported, recorded and confirmed :
 - i) approving the proposal submitted by the Mentoring & Counselling Committee for conduct of Counselling Workshops for the staff and students of the college by M/s. ALS Wellness Network Pvt. Ltd., J-1931, Chittaranjan Park, New Delhi with a brand name "Zyego" at an expenditure of Rs. 48,000/- for six workshops (i.e. Rs. 8,000/- per workshop) along with two complimentary workshops. The expenditure will be met out of Professional Development Head (Students Society Account).
 - ii) approving extension of contract for security services being provided by M/s. Jagan Deep Sandhu Security Agency, the agency sponsored by Dte. General of Resettlement, Govt. of India for a period of one year beyond 30.9.2017 on the existing terms and conditions.

The Governing Body post-facto approved the expenditure of Rs. 21,58,890/- made towards providing security from October 2018 to December 2018. Members felt that it is a serious lapse on the part of both the Section Officers who should be cautioned to remain vigilant in future.

3. The following actions taken by the Principal were reported, recorded and confirmed :
- i) appointing Mr. Rajan Gupta as Assistant Professor in Computer Science on adhoc basis w.e.f. 2.1.2018 (F/N) for a period not beyond three months.
 - ii) appointing the following as Multi-Tasking Staff (MTS) to look after the gardening work of the college on contractual basis for a period not beyond six months w.e.f. 1.1.2018 (F/N) :

S.No.	Name	Salary (Rs.)
i)	Mr. Durga Prasad	15,070/-
ii)	Mr. Vikash Choudhary	15,070/-
 - iii) accepting the resignation of Dr. Manish Sharma, Adhoc Assistant Professor in Zoology w.e.f. 25.1.2018 (A/N).
 - iv) appointing Mr. Satyam Ravi Dwivedi as Assistant Professor in Zoology on adhoc basis w.e.f. 6.2.2018 (F/N) till the end of academic session 2017-18.

4. **Child Care Leave to Dr. Nupur Verma** : The Governing Body considered the request of Dr. Nupur Verma, Associate Professor in Physics for grant of Child Care Leave w.e.f. 22.7.2018 to 26.3.2019 for helping her daughter in her studies who would be appearing for Class-XII Board Examination. The Governing Body after some discussion resolved to sanction Child Care Leave to Dr. Nupur Verma w.e.f. 22.7.2018 to 26.3.2019 and also permitted appointment of a guest faculty against her leave vacancy.

5. **Child Care Leave to Dr. Anuja Soni** : The Governing Body considered the request of Dr. Anuja Soni, Associate Professor in Computer Science for grant of Child Care Leave w.e.f. 21.7.2018 to 19.11.2018 for helping her daughter in her studies who would be appearing for Class-XII Board Examination. The Governing Body after some discussion resolved to sanction Child Care Leave to Dr. Anuja Soni w.e.f. 21.7.2018 to 19.11.2018 and also permitted appointment of a guest faculty against her leave vacancy.

6. **Estimate from BSES Rajdhani Power Limited for independent meters in flats** : It was reported by the Member Secretary that BSES Rajdhani Power Limited has submitted an estimate of Rs. 29,78,152/-, out of which the college shall have to pay a net amount of Rs. 23,42,808/- for installation of separate electricity meters at each of the nine residential flats in the college premises. The Governing Body resolved to send this estimate to the Govt. of NCT of Delhi for their approval and sanction of funds. The report of the committee constituted by the Governing Body vide Resolution No. 2 (xliv) was also placed before the Governing Body.

“The committee discussed the matter with the allottees and opined that charging electricity bills at the highest rates is abnormally high and the employees are not willing to accept the same. Due to this the employees are not willing to take possession and there is loss of HRA and License Fee every month”.

In view of this the Governing Body resolved that the Govt. of NCT of Delhi may be requested to either sanction the funds as above for independent electricity meters in each flat or allow the college to give advantage of slabbing and subsidy to each of the allottee at the level of college.

7. **Recommendations of Fee Concession Committee:** The recommendation of the Fee Concession Committee of its meeting held on 17.1.2018 was placed before the Governing Body.

The Fee Concession committee had desired to restore the refund of society funds and development funds also as a part of fee concession. The committee also requested that the Fee concession to the deprived sections of the society should be purely on monetary considerations and not linked to the merit.

The Member Secretary informed the House that the Governing Body vide its Resolution No. 11 of its meeting held on 13.7.2016 had consciously taken the decision to allow fee concession for the amounts charged under the Head "Tuition Fee and Annual Charges" except course fee. Instead of refunding the Society Fund and Development Fund as part of fee concession, it was resolved to institute a scholarship of Rs. 6500/- per annum to the deserving students.

The Member Secretary also informed the House that the Scholarship Committee has recommended scholarship to 207 students, as per their recommendation dated 15.2.2018 in terms of aforesaid resolution.

The letters dated 24.01.2018 from the Liaison Officers (SC/ST) and the Liaison Officer (OBC) with a similar demand were also placed before the House.

After a brief discussion, the Governing Body resolved to reiterate Resolution No. 11 of its meeting held on 13.7.2016 as it felt that the Scholarship of Rs. 6500/- is available to all the students including the deprived sections of the society with the only condition that they should have cleared all the Papers. Thus it cannot be treated as being linked to merit.

8. **Loan to Hostels:** The Member Secretary brought to the notice of the Governing Body that the Hostels did not have adequate funds to meet the requirement of minimum expenses, due to partial occupancy. The Hostel Committee in its meeting held on 24.1.2018 has recommended to provide a loan of Rs. 10 lakhs to the Boys Hostel and Rs. 15 lakhs to the Girls Hostel from the college funds, which will be returned by the hostels out of their savings, in future.

After due diligence, the Governing Body resolved to approve the same and transfer the loan from Misc. Head (St. Society Account).

9. **Allocation of Non-Recurring Grant :** The Governing Body resolved to approve the allocation of non-recurring grant amounting of Rs. 46,88,936/- for capital assets, as per recommendations of the Teachers-in-charge/Heads of various departments (Annexure-I) vide their meeting held on 9th February, 2018.

10. **DBT Star College Status:** The Member Secretary informed the House that five departments of the college namely Chemistry, Botany, Zoology, Electronics and Mathematics have been awarded the DBT Star College status by the Department of Biotechnology and has sanctioned a sum of Rs. 55 lakhs to be spent over next three years for promoting the scientific culture among the students. The Governing Body appreciated the efforts of the five departments.

11. **Item No. 11** in the Agenda was withdrawn.

12. **DISCIPLINARY MATTER.**

13. **Day Care Crèche** : The Member Secretary placed before the House the recommendations of Day Care Creche Committee, constituted by the Governing Body vide Resolution No. 37, of its meeting held on 15.12.2017.

The committee has recommended to provide basic facilities like A.C., Refrigerator etc. amounting to Rs. 4,31,500/-. Further, it has also recommended that the running and maintenance expenses shall be borne by the users, whose number they have assessed to be 14 as of now which includes members of teaching as well as non-teaching staff. The Governing Body accepted the recommendations of the committee and resolved to sanction a sum of Rs. 4,31,500/- out of lapsed Security Fund.

14. **Swipe Accounts** : The Member Secretary informed the House that the Internal Audit Officer of the Local Fund Accounts, GNCT of Delhi has issued an Audit Memo No. 4 dated 16.2.2018, wherein they have advised the college to avail Swipe Account facility from its accredited banker to maximise the interest earning. The Governing Body resolved to accept the advice and convert all the accounts maintained by the college into Flexi Accounts.

15. **Sanction for the Department of Botany:** The Governing Body considered the proposal of the Teacher-in-charge, Department of Botany for sanction of a sum of Rs. 1,76,000/- for purchase of Glassware for the Botany laboratories out of Miscellaneous Head (Student's Society Fund) and resolved to approve the same.

16. **Covering the Storm Water drain, adjacent to the college building:** It was informed by the Member Secretary that the students, specially the hosteller's have reported lot of foul smell emanating from the Storm Water Drain, running, parallel to the college boundary wall in the adjacent plot on the south-eastern side. This 200 meters stretch is the only open part of the drain and its basin is made of RCC. It has also become a breeding ground for mosquitoes and has led to large number of complaints of Dengue, Chickengunia, Malaria etc. and other viral infections during the rainy season. The Governing Body resolved to write to the Govt. of NCT of Delhi and Ministry of Environment simultaneously to seek permission to get it covered.

The meeting ended with a vote of thanks to the Chair.

sd/-
**CHAIRMAN,
GOVERNING BODY**

sd/-
PRINCIPAL & MEMBER SECRETARY