

DEEN DAYAL UPADHYAYA COLLEGE
(UNIVERSITY OF DELHI)

MINUTES OF THE GOVERNING BODY MEETING

A meeting of the Governing Body was held on **Wednesday, 29th November, 2023 at 3:00 p.m.** in the College Premises. The following were present:

1. Prof. S. K. Awasthi, Chairman and University Representative
2. Prof. Monica Singhanian, Treasurer and University Representative
3. Prof. Hem Chand Jain, Member Secretary
4. Dr. Anita Gulati, Teacher's Representative
5. Dr. Jyoti, Teacher's Representative
6. Shri Harish Chandra Tiwari (Representative of staff, other than teachers)-Special Invitee (Online)

The Agenda items were taken *ad seriatim*

1) Confirmation of Minutes

- a) The Minutes of the Governing Body Meeting held on 10.10.2023 were confirmed.
- b) Appropriate actions taken wherever required were reported.

INSTITUTIONAL ITEMS: PART-A

2) Emergency Actions of the Chairman: The following actions taken by the Chairman under his emergency powers were reported, recorded and confirmed:

- i. In permitting extension of contract awarded to Mr. Ankur Dhir, a physical spastic person, for running the Photocopy/stationery/toiletries/ grocery shop in the college premises for another year beyond 14.11.2023 on the existing terms and conditions.

3) Principal's Actions: The following actions taken by the Principal were reported, recorded and confirmed:

- i. In permitting curtailment of Child Care Leave sanctioned to Prof. Monika Bansal, Professor in Management Studies from 23.11.2023 to 07.11.2023 as she has resumed her duties on 08.11.2023. (Ref. GB Res. No. 27 dated 17.07.2023)

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- iii. In awarding contract to M/s SBC Export Ltd. for providing manpower services in the lines of University of Delhi for a period of 6 months w.e.f. 20.10.2023 on the minimum wages per month (Skilled Category) prescribed by Govt. of NCT of Delhi from time to time + Administrative Charges @ Rs. 1/- per person and GST @ 18% extra (Ref. G.B. Res.5 dated 10.10.2023) to be appointed as Computer Laboratory Attendant. Accordingly, the following persons have been appointed as Computer Laboratory Attendant through outsourced basis w.e.f. the date mentioned against each for the period upto 19.04.2024:

S. No.	Name	Designation	Date of Joining
1.	Mr. Anuj Kumar	Computer Laboratory Attendant	20.10.2023
2.	Mr. Rahul Gupta	Computer Laboratory Attendant	01.11.2023
3.	Mr. Krish	Computer Laboratory Attendant	20.10.2023
4.	Ms. Saugar	Computer Laboratory Attendant	01.11.2023

The Expenditure of same shall be met from College Development Fund A/c.

- iv. In awarding contract to M/s SBC Export Ltd. for providing manpower services in the lines of University of Delhi for a period of 6 months w.e.f. 20.10.2023 on the minimum wages per month (for matriculated but not graduate) prescribed by Govt. of NCT of Delhi from time to time + Administrative Charges @ Rs. 1/- per person and GST @ 18% extra (Ref. G.B. Res.5 dated 10.10.2023) to be appointed as Junior Assistant. Accordingly, the following persons have been appointed as Junior Assistant through outsourced basis from M/s SBC Export Ltd. w.e.f. the date mentioned against each for the period upto 19.04.2024:


S. No.	Name	Designation	Date of Joining
1.	Mr. Dishant	Junior Assistant	20.10.2023
2.	Mr. Ram Ratan	Junior Assistant	20.10.2023
3.	Mr. Tushar Radda	Junior Assistant	06.11.2023
4.	Ms. Jyoti Rao	Junior Assistant	20.11.2023

The Expenditure of same shall be met from Maintenance Grant A/c.

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- 4) **Promotion from Assistant Professor (Academic Pay Level-12) to Associate Professor (Academic Pay Level-13A) under CAS 2018:** The recommendations of duly constituted Selection Committee for Promotion of following Assistant Professors (Academic Pay Level-12, Stage-III) to Associate Professors (Academic Pay Level-13A, Stage-IV) under CAS 2018 and their date of eligibility as per details given below were reported, recorded and approved:

S. No.	Name	Department/ Subject	Date of Meeting	Proposed date of Eligibility
1.	Dr. Priya Goel	Zoology	26.10.2023	23.01.2023

- 5) **Disposal of Staff Car:** The disposal of Ambassador Staff Car No. DL-2FK-0072 at the value of Rs. 32,999/- to M/s IP Steel, after following the due codal formalities through GeM portal as against the reserved price of Rs. 27,000/-, which has been declared obsolete after completion of 15 years of life span was reported and recorded.
- 6) **Awarding of Cafeteria:** The award of contract to M/s Shiv Shakti Enterprises to run the college cafeteria for a period of three months w.e.f. 12.10.2023 (Ref. G.B. Res. No. 6 dated 10.10.2023) was reported recorded and approved.
- 7) **New Pension Scheme to Old Pension Scheme:** Confidential.
- 8) **Approval of extension of tenure of Prof. Hem Chand Jain as Officiating Principal:** The approvals of extension of tenure of Prof. Hem Chand Jain as Officiating Principal as well as Vice-Principal of the college 01.10.2023 to 31.12.2023 vide University of Delhi Letter No. CB.I(III)/VP/DDUC/2023/6702 Dated 10.10.2023 were reported and recorded.
- 9) **LFA Audit Report:** The Governing Body considered the Audit Report from LFA for the financial year 2021-22 and approved its para-wise replies. 


Confidential

- 10) **ATM Proposal:** The letter Dated 15.07.2023 from PNB for setting up of ATM at the college entrance gate was placed before the House. In the light of the same House reconsidered the decision of GB vide its resolution No. 11 dated 28.04.2023, and resolved the continuance of the PNB as Home Bank and permitted the installation of ATM nearby Gate No. 1. Further, resolved to authorized the Principal to get the proposal from PWD for construction of a room near Gate No. 1 for this purpose and sanction desired funds out of College Development Funds.

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- 11) **PWD Proposal for CCTV:** The PWD proposal vide letter No. 23/357/द.प.परि/लो.नि.वि./दिस/ इब्लु.ए/ 3001 dated 25.7.2019 for CCTV coverage at the remaining places in the college premises at a cost of Rs. 1,79,11,681/- was considered. After due deliberation the house resolved to constitute a committee consisting of following to identify the updated requirements and get the revised estimates from the PWD:
- i. Professor P. K. Jha, Convenor
 - ii. Professor Rampal Singh
 - iii. Professor Manoj Saxena
 - iv. Professor Neeraj Tyagi
 - v. Dr. Rajni Bala
 - vi. Dr. Anita Gulati
 - vii. Dr. Jyoti
- 12) **Administrative Approval & Expenditure Sanction for Civil related Misc. Works:** The Letter No. F.No. DHE-10(15)/Minor Work/Major Work/DDUC/2019/7149-67 dated 06/11/2023 from DHE, GNCT of Delhi conveying therewith the Administrative Approval & Expenditure Sanction of Rs. 99,27,900/- for Civil related Misc. Works at DDU College were reported and recorded.
- 13) **PWD electrical proposal:** Deferred
- 14) **Revision of Labor Rates for Security Services Contract:** The request of M/s Miraz Securitas Pvt. Ltd., providing Security Services in the College for revision of wage rates in respect of Security Personnel deployed in the college w.e.f. 01.10.2023 in terms of Govt. of NCT of Delhi Notification NO. 142)02/MW/VII/Part file/5206-5224 dated 23/10/2023 and clause No. xx and xxii of GeM contract was considered and approved.

Additional Agenda with the permission of the Chair

- 15) Confidential
- 16) **Disposal of Unserviceable Items:** The recommendations dated 29.11.2023 of Survey Committees constituted vide Res. Nos. 14 dated 10.10.2023 for inspecting and recommending disposal of unserviceable items identified during Stock Verification for the year 2022-23 were reported, recorded and approved. 
- 17) **Approval of Resignation of Dr. Rohith P.:** The University of Delhi letter No. CS.I/III/Resignation/DDUC/2023/6894 dated 21.11.2023 conveying therein the approval of the Vice-Chancellor, University of Delhi to the Technical Resignation

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of Dr. Rohith P., Associate Professor in English in terms of Clause 8 of Ordinance XII of University of Delhi. (Ref. GB Res. No. 11 dated 10.10.2023) was reported and recorded.

The Meeting ended with a vote of thanks to the Chair.

**PROF. HEM CHAND JAIN
OFFICIATING PRINCIPAL &
MEMBER SECRETARY**

**PROF. S. K. AWASTHI
CHAIRMAN,
GOVERNING BODY**