

**DEEN DAYAL UPADHYAYA COLLEGE  
(UNIVERSITY OF DELHI)**


**MINUTES OF THE GOVERNING BODY MEETING**

A meeting of the Governing Body was held on **Friday, 25<sup>th</sup> August 2023 at 2:30 p.m. in the College Premises/Online Google Meet**. The following were present:

1. Prof. S. K. Awasthi, Chairman and University Representative
2. Prof. Monica Singhania, Treasurer and University Representative
3. Prof. Hem Chand Jain, Member Secretary
4. Dr. Anita Gulati, Teacher's Representative
5. Dr. Jyoti, Teacher's Representative
6. Shri Harish Chandra Tiwari (Representative of staff, other than teachers)-Special Invitee


**The Agenda items were taken *ad seriatim***

**1) Confirmation of Minutes**

- i. The Minutes of the Governing Body Meeting held on 17.07.2023 and 21.07.2023 were confirmed. 
- ii. **Matter arising out Minutes:** Confidential
- iii. Appropriate actions taken wherever required were reported.

**INSTITUTIONAL ITEMS: PART-A**

**2) Emergency Actions of the Chairman:** The following actions taken by the Chairman under his emergency powers were reported, recorded and confirmed:

i. In accepting the recommendation of the committee constituted by the GB vide Res. No. 26 of its meeting held on 17.07.2023 to scrutinize the cases of Teaching and Non-teaching staff members regarding coverage under CCS (Pension) Rules in place of National Pension Scheme (NPS) and forwarding the applications of following teaching and non-teaching staff members for change of their cases from NPS to GPF Subscription to University of Delhi 

- i. Prof. Avnindra Kumar Singh, Professor in Physics 
- ii. Sh Anil Kumar, Associate Professor in Computer Science 
- iii. Sh. Sandeep Mago, SPA 
- iv. Dr. Sunil Kumar, Associate Professor in Commerce 
- v. Mr. Mukesh Kumar, MTS

**3) Principal's Actions:** The following actions taken by the Principal were reported, recorded and confirmed:

- i. In accepting the resignation of Mr. Pankaj Mahajan, Junior Assistant on contractual basis w.e.f. 13.07.2023 (A/N)
- ii. In permitting extension of contract on the recommendation of the Cafeteria Committee in respect of M/s Gujrat Cooperative Milk Marketing Fed. Ltd. for running "Amul Kiosk" in the College premises for a period of one year beyond 21.02.2023 on existing terms and conditions.

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- 4) **Fixation of Pay in respect of Mr. Kuldeep Rawat:** The Fixation of Pay in respect of Mr. Kuldeep Rawat at ₹25,500/- (Cell No. 1, Pay Level 04) as on 01.05.2023 on his promotion from the post of Laboratory Attendant to Laboratory Assistant, as approved by University of Delhi vide letter No. CS-III/050/7<sup>th</sup> CPC/DDU/2023/470 dated 12.07.2023 as per option exercised by him were reported and recorded.
- 5) **Fixation of Pay in respect of Mr. Swatantra Kumar:** The Fixation of Pay in respect of following Non-Teaching Staff members on account of Grant of Financial up-gradation under MACP as approved by University of Delhi vide letter No. mentioned against each:

S. No.	Name of the Employee	Designation	Nature of event from apptt.	Pay fixed with applicable Pay Scale/ Level and Cell	Univ. approval Letter No.
1	Mr. Swatantra Kumar Yadav	Lab. Assistant	(3 <sup>rd</sup> MACP) 19.03.2022	Rs. 47,600/- (Level-06, Cell-11)	CS-III/050 7 <sup>th</sup> CPC/DDU/2023/ 469 dated 11.07.2023
			01.07.2022	Rs. 50,500/- (Level-06, Cell-13)	

- 6) **Audio-Video Conferencing System in the Committee Room:** The proposal submitted by the Coordinator, IQAC for requirement of Audio-Video Conferencing System in the Committee Room at an estimated cost of Rs.5,00,000/- was considered. After due deliberation the proposal was approved and sanctioned a sum of Rs. 5,00,000/- O/o Misc. Head (College Student Welfare Fund A/c). The GFR 2017 and all other rules and regulations are to be followed while making purchases of these items through GeM.

**End of Part A: Institutional Agenda**

**HOSTEL ITEMS: PART-B**

- 7) **Extension of Mess Contract:** The request of the Hostel Committee in extending the mess contract with M/s. Shiv Shakti Enterprises till 04.09.2024 on same terms and conditions was considered and approved.
- 8) **Stock Verification Reports:** The Stock Verification Reports of Boys Hostel for the financial year 2022-23 along with list of unserviceable items were reported, recorded and approved. The Governing Body resolved to constitute a Survey Committee as per University of Delhi guidelines consisting of the following for inspecting and recommending, writing-off and disposal of the unserviceable goods:
- i. Prof. S. K. Awasthi, Chairman, Governing Body.
  - ii. Dr. Hem Chand Jain, Officiating Principal
  - iii. Dr. Sachin Mittal, Bursar.
  - iv. Warden of respective Hostel
- 9) **Stock Verification Reports:** The Stock Verification Reports of Girls Hostel for the financial year 2022-23 along with list of unserviceable items were reported, recorded and approved. The Governing Body resolved to constitute a Survey Committee as per University of Delhi guidelines consisting of the following for inspecting and recommending, writing-off and disposal of the unserviceable goods:
- i. Prof. S. K. Awasthi, Chairman, Governing Body.
  - ii. Dr. Hem Chand Jain, Officiating Principal
  - iii. Dr. Sachin Mittal, Bursar.
  - iv. Warden of respective Hostel

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**Any other items with the permission of the Chair**

**INSTITUTIONAL ITEMS: PART-A**

10) **Principal Action:** The following actions taken by the Principal were reported, recorded and confirmed:

- i. in appointing the following Assistant Professors on ad-hoc basis, at the minimum Basic Pay of Pay Level 10 of Pay Matrix for teachers plus usual allowances thereon, w.e.f. the date of appointment mentioned against each till the end of Academic Session of I year in terms of University notification No. Acad.I/299/Academic Calander/721 dated 12.10.2022 and subsequent amendment vide Acad.I/299/Academic Calander/342 dated 05.07.2023:

S. No.	Name	Department	Date of Joining
1.	Dr. Sandeep Kumar	Botany	19.07.2023 (F/N)
2.	Ms. Deepti Gupta	Commerce	19.07.2023 (F/N)
3.	Dr. Meghna Aggarwal	Commerce	19.07.2023 (F/N)
4.	Mr. Deepak Mittal	Computer Science	19.07.2023 (F/N)
5.	Mr. Sanjeet Kumar	Computer Science	19.07.2023 (F/N)
6.	Ms. Neha	Electronics	19.07.2023 (F/N)
7.	Mr. Naveen Kumar	Electronics	19.07.2023 (F/N)
8.	Mr. Ajit Singh	Electronics	19.07.2023 (F/N)
9.	Mr. Ranbeer Kumar	English	19.07.2023 (F/N)
10.	Dr. Vandana Sharma	Environmental Studies	19.07.2023 (F/N)
11.	Mr. Ashish Kumar Tripathi	History	19.07.2023 (F/N)
12.	Dr. Rashmi Gupta	Mathematics	19.07.2023 (F/N)
13.	Mr. Amlendu Kumar	Mathematics	19.07.2023 (F/N)
14.	Mr. Tarachand Prajapati	Mathematics	19.07.2023 (F/N)
15.	Mr. Ravi Kumar Meena	Mathematics	19.07.2023 (F/N)
16.	Dr. Anina James	Zoology	19.07.2023 (F/N)

- ii. in appointing the following Assistant Professors on ad-hoc basis, at the minimum Basic Pay of Pay Level 10 of Pay Matrix for teachers plus usual allowances thereon, for a period of 120 days w.e.f. the date of joining mentioned against each till 13.12.2023:

S. No.	Name	Department	Date of Joining
1.	Dr. Sandeep Kumar	Botany	16.08.2023 (F/N)
2.	Ms. Deepti Gupta	Commerce	16.08.2023 (F/N)
3.	Dr. Meghna Aggarwal	Commerce	16.08.2023 (F/N)
4.	Mr. Deepak Mittal	Computer Science	16.08.2023 (F/N)
5.	Mr. Sanjeet Kumar	Computer Science	16.08.2023 (F/N)

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6.	Ms. Neha	Electronics	16.08.2023 (F/N)
7.	Mr. Naveen Kumar	Electronics	16.08.2023 (F/N)
8.	Mr. Ajit Singh	Electronics	16.08.2023 (F/N)
9.	Mr. Ranbeer Kumar	English	16.08.2023 (F/N)
10.	Dr. Vandana Sharma	Environmental Studies	16.08.2023 (F/N)
11.	Mr. Ashish Kumar Tripathi	History	16.08.2023 (F/N)
12.	Dr. Rashmi Gupta	Mathematics	16.08.2023 (F/N)
13.	Mr. Amlendu Kumar	Mathematics	16.08.2023 (F/N)
14.	Mr. Tarachand Prajapati	Mathematics	16.08.2023 (F/N)
15.	Mr. Ravi Kumar Meena	Mathematics	16.08.2023 (F/N)
16.	Dr. Anina James	Zoology	16.08.2023 (F/N)

- 11) **Revision of License Fee:** The Memorandum No. 18011/2/2015-Pol.III dated 10.07.2023 issued by the Dte. of Estates, Ministry of Housing & Urban Affairs, Govt. of India revising the Licence Fee of residential staff flats w.e.f. 01.07.2023 were reported. The Governing Body resolved to adopt the same. Accordingly the Licence Fee for residential flats were revised w.e.f. 01.07.2023 as per details given below:-

<b>Range of Living Area (in sqm.)</b>	<b>Existing Rate (in Rs. P.m.)</b>	<b>Revised Rate (in Rs. P.m.)</b>
<b>74.72</b> (Flat No. 301, 401 & 501)	Rs. 750/-	Rs. 880/-
<b>134.74</b> (Flat No. 302, 303, 402, 403, 502 & 503)	Rs. 1,490/-	Rs. 1,750/-

- 12) **Poor services provided by the Cafeteria Contractor:** Confidential

**The Meeting ended with a vote of thanks to the Chair.**

S/d

**PROF. HEM CHAND JAIN  
OFFICIATING PRINCIPAL &  
MEMBER SECRETARY**

S/d

**PROF. S. K. AWASTHI  
CHAIRMAN,  
GOVERNING BODY**