

# DEEN DAYAL UPADHYAYA COLLEGE

(University of Delhi)

Sector-3, Dwarka, New Delhi-110078

## MINUTES OF THE GOVERNING BODY MEETING

Saturday, 29<sup>th</sup> January, 2022 at 11:30 a.m.


A meeting of the Governing Body was held on Saturday, 29<sup>th</sup> January, 2022 at 11:30 a.m. in the College premises. The following were present:

1. Shri Sunil Kumar, Chairman
2. Shri Sumit Dixit, Treasurer
3. Prof. N.C. Pant
4. Prof. Monica Singhania
5. Shri Anil Kumar Chaudhary
6. Smt. Rajni Sodhi
7. Shri Chhote Lal Aggarwal
8. Smt. Reeva Sood
9. Shri Awadhesh Yadav
10. Shri M.Ramesh Babu
11. Shri Kuldeep Negi
12. Dr. Ratna
13. Dr. Nityananda Agasti
14. Prof. Hem Chand Jain, Member Secretary


Sh Divya Ratan Verma, and Shri Surinder Kumar Mishra could not attend the meeting.

**The Agenda items were taken *ad seriatim***

### 1) Confirmation of Minutes

- a. The Minutes of the Governing Body Meeting held on 16.11.2021 (with one change: “Librarian” to be read in place of “Assistant Professor” in the Resolution No. 12), 08.01.2022, and 13.01.2022 were confirmed. 
- b. Appropriate actions taken wherever required were reported.
- c. Matters arising out of Minutes,
  - i. Regarding Hiring of Car the house resolved to send a request to the DHE to permit the college to purchase a Car and release the funds for the same. (Ref: Resolution No. 3(ii) dated 16/11/2021)

### INSTITUTIONAL ITEMS: PART-A

- 2) **Emergency Actions of the Chairman:** The following actions taken by the Chairman under his emergency powers were reported, recorded and confirmed:
  - i. Confidential. 

- ii. In constituting a committee for Hiring of Outsourced Services (Security & Sanitation) consisting of the following:


- |   |             |
|---|-------------|
| 1. Sh. Sumit Dixit, Treasurer, Governing Body | Chairperson |
| 2. Prof. Monica Singhania                     | Member      |
| 3. Ms. Rajni Sodhi                            | Member      |
| 4. Sh. Awadhesh Yadav                         | Member      |
| 5. Prof. Hem Chand Jain, Member Secretary     | Convenor    |

In addition members of Technical Committee constituted by the Principal for respective services (s) as Appendix I & II shall also be associated with the above committee.



- 3) **Principal's Actions:** The following actions taken by the Principal were reported, recorded and confirmed:

- i. in appointing the following Assistant Professors on ad-hoc basis, at Minimum Basic Pay of Pay Level 10 of Pay Matrix for teachers plus usual allowances thereon, for a period of 120 days w.e.f. the date of joining mentioned against each:







S. No.	Name	Department	Category	Date of Joining
1.	Dr. Sandeep Kumar	Botany	SC	18.11.2021 (F/N)
2.	Ms. Deepti Gupta	Commerce	UR	18.11.2021 (F/N)
3.	Ms. Reena Yadav	Commerce	OBC	18.11.2021 (F/N)
4.	Dr. Meghna Aggarwal	Commerce	UR	18.11.2021 (F/N)
5.	Ms. Anubhuti Yadav	Commerce	OBC	18.11.2021 (F/N)
6.	Mr. Nerkar Amol Deepak	Commerce	OBC	18.11.2021 (F/N)
7.	Mr. Vinny Arora	Commerce	PH	18.11.2021 (F/N)
8.	Mr. Deepak Mittal	Computer Science	UR	18.11.2021 (F/N)
9.	Mr. Sanjeet Kumar	Computer Science	OBC	18.11.2021 (F/N)
10.	Dr. Abha Jain	Computer Science	UR	18.11.2021 (F/N)
11.	Ms. Neha	Electronics	UR	18.11.2021 (F/N)
12.	Mr. Naveen Kumar	Electronics	SC	18.11.2021 (F/N)
13.	Mr. Ajit Singh	Electronics	OBC	18.11.2021 (F/N)
14.	Mr. Ranbeer Kumar	English	OBC	18.11.2021 (F/N)
15.	Dr. Vandana Sharma	EVS	UR	18.11.2021 (F/N)
16.	Dr. Pramod Kumar	EVS	OBC	18.11.2021 (F/N)
17.	Mr. Ashish Kumar Tripathi	History	UR	18.11.2021 (F/N)
18.	Ms. Inakshi	Management Studies	UR	18.11.2021 (F/N)
19.	Dr. Rashmi Gupta	Mathematics	UR	18.11.2021 (F/N)
20.	Mr. Amlendu Kumar	Mathematics	SC	18.11.2021 (F/N)
21.	Mr. Tarachand Prajapati	Mathematics	OBC	18.11.2021 (F/N)
22.	Mr. Ravi Kumar Meena	Mathematics	ST	18.11.2021 (F/N)
23.	Dr. Nitumoni Kakati	Political Science	ST	18.11.2021 (F/N)
24.	Dr. Kamlesh Kumari	Zoology	SC	18.11.2021 (F/N)
25.	Dr. Nitish Kumar Mahato	Zoology	OBC	18.11.2021 (F/N)
26.	Dr. Anina James	Zoology	EWS	18.11.2021 (F/N)

- ii. in appointing the following non-teaching staff members on contractual basis at Minimum Basic Pay of Pay Level for each category of posts plus Dearness Allowance thereon at applicable rates (Ref. GB Res. No. 24 dated 16.11.2021), for a period of six months w.e.f. 07.12.2021 (F/N) i.e. upto 06.06.2022: 


<b>Sr. No.</b>	<b>Name</b>	<b>Designation</b>	<b>Posted at Lab./ Deptt./Lib./Centre</b>
1.	Mr. C.C. Rajkumar	S.T.A. (Computer)	Business Studies
2.	Ms. Garima Priya	S.T.A. (Computer)	Business Studies
3.	Mr. Sandeep Bhardwaj	S.T.A. (Computer)	Computer Centre
4.	Mr. Hari Om Sharma	S.T.A. (Computer)	Computer Centre
5.	Mr. Upendra Singh	S.T.A. (Computer)	Computer Sc. Lab
6.	Mr. Sachin Kumar	Jr. Assistant	Accounts Section
7.	Mr. Pankaj Mahajan	Jr. Assistant	Accounts Section
8.	Mr. Sagar	Jr. Assistant	Admin. Office
9.	Mr. Gurpreet Singh	Jr. Assistant	Admin. Office
10.	Mr. Gaurava Vashishth	Comp. Lab. Attdt.	Computer Centre
11.	Mr. Parveen Kumar	Comp. Lab. Attdt.	Computer Centre
12.	Mr. Amit Kumar	Comp. Lab. Attdt.	Computer Centre
13.	Mr. Budh Ram	Comp. Lab. Attdt.	Business Studies
14.	Mr. Lalit Giri	Laboratory Attendant	Botany
15.	Mr. Gurdas	Laboratory Attendant	Chemistry
16.	Ms. Sunita Vishwakarma	Laboratory Attendant	Chemistry
17.	Mr. Thakur Adhikari	Laboratory Attendant	Chemistry
18.	Mr. Upender Shah	Laboratory Attendant	Chemistry
19.	Mr. Bhuwan Chander	Laboratory Attendant	Electronics
20.	Mr. Pankaj Kanwal	Laboratory Attendant	Physics
21.	Ms. Shabnam	Laboratory Attendant	Physics
22.	Mr. Motilal Hembram	Laboratory Attendant	Physics
23.	Mr. Amit Kumar	Laboratory Attendant	Research Centre
24.	Mr. Saurabh Saxena	Laboratory Attendant	Admin. Office
25.	Mr. Daya Kishan Khulbe	Laboratory Attendant	Zoology
26.	Mr. Nagender Pal	Laboratory Attendant	Zoology
27.	Mr. Vidya Sagar	Library Attendant	Library
28.	Mr. Nitish Mittal	Library Attendant	Library
29.	Mr. Harendra Kumar	Multi-Tasking Staff	Admin. Office
30.	Mr. Bharat Chhabra	Multi-Tasking Staff	Admin. Office
31.	Mr. Durga Prasad	Multi-Tasking Staff -Mali	Admin. Office
32.	Mr. Vikram Kumar	Multi-Tasking Staff -Mali	Admin. Office
33.	Mr. Pawan Kumar	Multi-Tasking Staff -Mali	Admin. Office
34.	Mr. Vinod Kumar Yadav	Multi-Tasking Staff -Mali	Admin. Office

- iii. in appointing Mr. Nitin Kumar as Computer Laboratory Attendant in Business Studies Lab. on contractual basis at Minimum Basic Pay of Pay Level 1 plus Dearness Allowance thereon at applicable rates (Ref. GB Res. No. 24 dated 16.11.2021) w.e.f. 14.12.2021 to 06.06.2022. 
- iv. in appointing the following non-teaching staff members on contractual basis at Minimum Basic Pay of Pay Level for each category of posts plus Dearness Allowance thereon at applicable rates (Ref. GB Res. No. 24 dated 16.11.2021) for a period of six months w.e.f. 07.12.2021 (F/N) i.e. upto 06.06.2022 to be paid from the respective Heads of Students Society Account: 


S.No.	Name	Designation	Department	Salary Head
1.	Mr. Vivek Yadav	Junior Assistant	Admin. Office	University Exam.
2.	Mr. Yogesh Kumar	Multi Tasking Staff	Admin. Office	Campus Maint.
3.	Ms. Renu	Multi Tasking Staff	Girls Common Room	Misc. Head

- v. in curtailing Child Care Leave sanctioned to Dr. Chayannika Singh, Assistant Professor in Chemistry from 13.08.2022 to 06.01.2022 as she has resumed her duties on 07.01.2022. (Ref. GB Res. No. 16 dated 14.07.2021) 
- vi. in awarding Annual Maintenance Contract to M/s Indocon Micro Engineers Ltd. for looking after the College website and providing SSL certificate for the period 2021-22 to 2023-24 for amounting to Rs. 9,800/- per annum and Rs. 6,500/- per annum (GST extra as applicable) respectively to be paid out of ICT Maintenance Head, (Students Society Account). 
- vii. in awarding Annual Maintenance Contract to M/s Indocon Micro Engineers Ltd. for looking after the Office Automation Software for the period w.e.f. 11.09.2021 to 10.09.2022 for amounting to Rs. 44,100/- per annum (GST inclusive) to be paid out of ICT Maintenance Head, (Students Society Account). 
- viii. in awarding Annual Maintenance Contract to M/s Indocon Micro Engineers Ltd. for looking after the Web Based Internal Assessment Software for the period w.e.f. 01.07.2021 to 30.06.2022 for amounting to Rs. 60,000/- per annum to be paid in two equal instalments of Rs. 30,000/- each (GST extra, as applicable) out of ICT Maintenance Head, (Students Society Account). 
- ix. in awarding Annual Maintenance Contract to M/s Medha Systems for looking after I Card Printer Machine for the period w.e.f. 01.01.2022 to 31.12.2022 for amounting to Rs.16,000/- per annum (GST extra, as applicable) to be paid out of ICT Maintenance Head, (Students Society Account). 
- x. in providing Hostel accommodation by waiving off annual & quarterly charges to Mr. Aman Kumar (Roll No.21HPH2671) of B.Sc.(Hons) Physics 1<sup>st</sup> year – highly economically weaker section and also allowing reimburse his Mess Charges by the college to Boy's Hostel out of Students Aid Fund. 


## Reporting Items:

- 4) **Fixation of Pay on Promotion to Professor:** The fixation of pay in the Academic Pay Level 14 in respect of following faculty members, on their promotion from Associate Professor to Professor, as approved by University of Delhi vide letter No. mentioned against each was reported, recorded, and approved: 

S. No.	Name	Department/ Subject	Date of Promotion	Fixation of Pay on Promotion	University Approval letter No.
1.	Dr. Arpita Sharma	Computer Science	18.07.2018	₹1,93,800/- (Cell-11)	CS-I/(111)/PayFix./Promotion/DDUC/2021/375 dated 12.11.2021
2.	Dr. Radha Madhav Bharadwaj	History	18.07.2018	₹1,99,600/- (Cell-12)	CS-I/(111)/PayFix./Promotion/DDUC/2021/376 dated 12.11.2021
3.	Dr. Anurag Mishra	Electronics	18.07.2018	₹1,72,200/- (Cell-07)	CS-I/(111)/PayFix./Promotion/DDUC/2021/431 dated 06.12.2021
4.	Dr. Sanjay Kumar	Mathematics	18.07.2018	₹1,67,200/- (Cell-06)	CS-I/(111)/PayFix./Promotion/DDUC/2021/377 dated 22.11.2021

- 5) **Fixation of Pay on Promotion to Assistant Professor (Stage II):** The fixation of pay in the Academic Pay Level 11 in respect of following faculty member, on promotion/placement from Assistant Professor (Stage-I) to Assistant Professor (Stage-II), as approved by University of Delhi vide letter No. mentioned against each was reported and recorded: 




S. No.	Name	Department/ subject	On placement from Stage-I to Stage-II		University approval letter No.
			Date of Promotion/ Placement	Fixation of Pay on promotion/ placement	
1.	Dr. Sunny Manohar	Chemistry	29.07.2016	₹68,900 (Cell-01)	CS-I/(111)/PayFix./Promotion/DDUC/2021/402 dated 29.11.2021
2.	Dr. Kapil Bohra	Chemistry	31.07.2018	₹73,100 (Cell-03)	CS-I/(111)/PayFix./Promotion/DDUC/2021/400 dated 29.11.2021
3.	Dr. Jyoti	Chemistry	03.08.2016	₹68,900 (Cell-01)	CS-I/(111)/PayFix./Promotion/DDUC/2021/427 dated 06.12.2021
4.	Dr. Lalit Kumar	English	30.01.2018	₹68,900 (Cell-01)	CS-I/(111)/PayFix./Promotion/DDUC/2021/398 dated 29.11.2021
5.	Dr. Renu Solanki	Zoology	22.09.2016	₹68,900 (Cell-01)	CS-I/(111)/PayFix./Promotion/DDUC/2021/397 dated 22.11.2021
6.	Dr. Sudhir Verma	Zoology	08.01.2017	₹68,900 (Cell-01)	CS-I/(111)/PayFix./Promotion/DDUC/2021/421 dated 06.12.2021
7.	Dr. Shailly Anand	Zoology	10.08.2016	₹68,900 (Cell-01)	CS-I/(111)/PayFix./Promotion/DDUC/2021/423 dated 06.12.2021 & 13.12.21

- 6) **Fixation of Pay on Promotion to Assistant Professor (Stage II):** The fixation of pay in the Pay Scale of ₹15,600-39,100 (PB-3) with AGP of ₹7,000/-, followed by revision of pay as per 7<sup>th</sup> CPC recommendation in the Academic Pay Level 11 w.e.f. 01.01.2016 in respect of following faculty member, on promotion/placement from Assistant Professor (Stage-I) to Assistant Professor (Stage-II), as approved by University of Delhi vide letter No. mentioned against each was reported and recorded: 




S. No	Name	Department / Subject	On placement from Stage-I to Stage-II		On revision of pay as per 7 <sup>th</sup> CPC recommendation		University approval letter No.
			Date of Promotion/ Placement	Fixation of Pay on promotion/ placement	Date of revision	Fixation of Pay	
1.	Dr. Rajkumari Sanayaima Devi	Botany	02.07.2013	₹22,040/-	01.01.2016	79,900/- (Cell-06)	CS-I/(111)/PayFix./Promotion/DDUC/2021/422 dated 06.12.2021
2.	Dr. Sachchidanand Tripathi	Botany	19.09.2014	₹19,050/-	01.01.2016	₹75,300/- (Cell-04)	CS-I/(111)/PayFix./Promotion/DDUC/2021/396 dated 29.11.2021
3.	Dr. Sunil Kumar	Commerce	26.07.2010	₹19,050/-	01.01.2016	₹84,800/- (Cell-08)	CS-I/(111)/PayFix./Promotion/DDUC/2021/403 dated 06.12.2021
4.	Dr. Rakesh Kumar	Management Studies	30.04.2013	₹21,150/-	01.01.2016	₹79,900/- (Cell-06)	CS-I/(111)/PayFix./Promotion/DDUC/2021/404 dated 25.11.2021
5.	Dr. Sangeeta Mohan	Management Studies	10.04.2015	₹18,840/-	01.01.2016	₹68,900/- (Cell-01)	CS-I/(111)/PayFix./Promotion/DDUC/2021/426 dated 06.12.2021
6.	Dr. Mamta Amol Wagh	Mathematics	29.04.2014	₹19,780	01.01.2016	₹79,900/- (Cell-06)	CS-I/(111)/PayFix./Promotion/DDUC/2021/405 dated 24.11.2021
7.	Mr. Sandeep	Physics	03.08.2011	₹19,810/-	01.01.2016	₹77,600/- (Cell-05)	CS-I/(111)/PayFix./Promotion/DDUC/2021/420 dated 06.12.2021



- 7) **Fixation of Pay in respect of Ms. Shweta Wadhwa:** The following in respect of Ms. Shweta Wadhwa, Department of Computer Science, as approved by University of Delhi vide letter No. CS-I/(111)/PayFix./Promotion/DDUC/2021/430 dated 06.12.2021 was reported and recorded:
- Pay fixation at ₹22,700/- in the Pay Scale of ₹15,600-39,100 (PB-3) with AGP of ₹8,000/- on Promotion/Placement as Assistant Professor (Stage-II) to Assistant Professor (Stage-III) w.e.f. 21.07.2010.
  - Revision of Pay at ₹92,500/- in the Academic Pay Level-12 (Cell No. 06) as per 7<sup>th</sup> CPC recommendation w.e.f. 01.01.2016.
- 8) **Fixation of Pay in respect of Dr. Mahaveer:** The following in respect of Dr. Mahaveer, Department of Chemistry, as approved by University of Delhi vide letter No. CS-I/(111)/Pay Fix./Promotion/DDUC/2021/425 dated 06.12.2021 was reported and recorded:
- Pay fixation at ₹24,110/- in the Pay Scale of ₹15,600-39,100 (PB-3) with AGP of ₹8,000/- on Promotion/Placement as Assistant Professor (Stage-II) to Assistant Professor (Stage-III) w.e.f. 30.08.2014.
  - Revision of Pay at ₹87,200/- in the Academic Pay Level (APL)-12 (Cell No. 04) as per 7<sup>th</sup> CPC recommendation w.e.f. 01.01.2016.
  - Pay fixation at ₹1,31,400/- (Cell No. 1, APL -13A) w.e.f. 30.08.2017 on Promotion as Associate Professor.
- 9) **Fixation of Pay in respect of Mr. Anil Kumar:** The following in respect of Mr. Anil Kumar, Department of Computer Science, as approved by University of Delhi vide letter No. CS-I/(111)/Pay Fix./Promotion/DDUC/2021/424 dated 03.12.2021 was reported and recorded:
- Pay fixation at ₹18,300/- in the Pay Scale of ₹15,600-39,100 (PB-3) with AGP of ₹7,000/- on Promotion/Placement as Assistant Professor (Stage-I) to Assistant Professor (Stage-II) w.e.f. 30.11.2011.
  - Revision of Pay at ₹75,300/- in the APL-11 (Cell No. 04) as per 7<sup>th</sup> CPC recommendation w.e.f. 01.01.2016.
  - Pay fixation at ₹79,800/- (Cell No. 01, APL -12) w.e.f. 30.11.2016 on Placement/Promotion from Assistant Professor (Stage-II) to Assistant Professor (Stage-III).
  - Pay fixation at ₹1,31,400/- (Cell No. 1, APL-13A) w.e.f. 05.06.2021 on Promotion as Associate Professor.



- 10) **Fixation of Pay in respect of Dr. Anek Goel:** The following in respect of Dr. Anek Goel, Physical Education, as approved by University of Delhi vide letter No. CS-I/(111)/Pay Fix./Promotion/DDUC/2021/419 dated 03.12.2021 was reported and recorded: 
- Pay fixation at ₹24,340/- in the Pay Scale of ₹15,600-39,100 (PB-3) with AGP of ₹8,000/- on Promotion/Placement as Assistant Professor (Stage-II) to Assistant Professor (Stage-III) w.e.f. 06.06.2011.
  - Pay fixation at ₹37,400/- in the Pay Scale ₹37,400-67,000 (PB-4) with AGP ₹9,000/- on Promotion as Assistant Professor (Stage-III) to Associate Professor w.e.f. 06.06.2014.
  - Revision of Pay at ₹1,31,400/- (Cell No. 1, APL-13A) as per 7<sup>th</sup> CPC recommendation w.e.f. 01.01.2016.
- 11) **Fixation of Pay in respect of Dr. Pappu Lal Meena:** The following in respect of Dr. Pappu Lal Meena, Department of Physics, as approved by University of Delhi vide letter No. CS-I/(111)/Pay Fix./Promotion/DDUC/2021/406 dated 09.12.2021 was reported and recorded: 
- Pay fixation at ₹24,990/- in the Pay Scale of ₹15,600-39,100 (PB-3) with AGP of ₹8,000/- on Promotion/Placement as Assistant Professor (Stage-II) to Assistant Professor (Stage-III) w.e.f 07.01.2015.
  - Revision of Pay at ₹89,800/- (Cell No. 5, APL-12) as per 7<sup>th</sup> CPC recommendation w.e.f. 01.01.2016.
  - Pay fixation at ₹1,31,400/- (Cell No. 1, APL-13A) on Promotion as Associate Professor w.e.f. 07.01.2018.
- 12) **Fixation of Pay in respect of Dr. Chayannika Singh:** The following in respect of Dr. Chayannika Singh, Department of Chemistry as approved by University of Delhi vide letter No. CS-I/(111)/Pay Fix./Promotion/DDUC/2021/453 dated 06.12.2021 was reported and recorded: 
- Pay fixation at ₹18,840/- in the Pay Scale of ₹15,600-39,100 (PB-3) with AGP of ₹7,000/- on Promotion/Placement as Assistant Professor (Stage-I) to Assistant Professor (Stage-II) w.e.f. 02.08.2014.
  - Revision of Pay at ₹68,900/- in the APL-11 (Cell No. 01) as per 7<sup>th</sup> CPC recommendation w.e.f. 01.01.2016.
  - Pay fixation at ₹79,800/- (Cell No. 01, APL-12) w.e.f. 02.08.2019 on Placement/Promotion from Assistant Professor (Stage-II) to Assistant Professor (Stage-III).



- 13) **Fixation of Pay in respect of Ms. Deepa Kamra:** The following in respect of Ms. Deepa Kamra, as approved by University of Delhi vide letter No. CS-I/(111)/Pay Fix./Promotion/ DDUC/2021/436 dated 06.12.2021 was reported and recorded: 
- Pay fixation at ₹18,300/- in the Pay Scale of ₹15,600-39,100 (PB-3) with AGP of ₹7,000/- on Promotion/Placement as Assistant Professor (Stage-I) to Assistant Professor (Stage-II) w.e.f. 02.09.2011.
  - Revision of Pay at ₹75,300/- in the Academic Pay Level-11 (Cell No. 04) as per 7<sup>th</sup> CPC recommendation w.e.f. 01.01.2016.
  - Pay fixation at ₹79,800/- (Cell No. 01, APL-12) w.e.f. 02.09.2016 on Placement/Promotion from Assistant Professor (Stage-II) to Assistant Professor (Stage-III).
  - Pay fixation at ₹1,31,400/- (Cell No. 1, APL-13A) w.e.f. 31.03.2021 on Promotion as Associate Professor.
- 14) **Fixation of Pay in respect of Dr. Varnika Bhatia:** The following in respect of Dr. Varnika Bhatia, Department of Botany as approved by University of Delhi vide letter No. CS-I/(111)/Pay Fix./Promotion/DDUC/2021/401 dated 03.12.2021 was reported and recorded: 
- Pay fixation at ₹18,840/- in the Pay Scale of ₹15,600-39,100 (PB-3) with AGP of ₹7,000/- on Promotion/Placement as Assistant Professor (Stage-I) to Assistant Professor (Stage-II) w.e.f. 02.09.2015.
  - Revision of Pay at ₹68,900/- in the APL-11 (Cell No. 01) as per 7<sup>th</sup> CPC recommendation w.e.f. 01.01.2016.
  - Pay fixation at ₹82,200/- (Cell No. 02, APL-12) w.e.f. 02.09.2020 on Placement/Promotion from Assistant Professor (Stage-II) to Assistant Professor (Stage-III).
- 15) **Maternity Benefits to Ad-hoc/Contractual Staff:** The University of Delhi Notification No. Estab.I/Mat.Leave/Contract/2019/ 2917 dated 04.01.2022 regarding grant of Maternity Benefits to ad-hoc/contractual staff of the University and its Colleges in terms of EC Res. No. 50 of its meeting held on 17.12.2021 was reported and recorded. The operative part of the notification is: 
- “Accordingly, paid maternity leave may be granted to such ad-hoc/contractual women teaching and non-teaching employees engaged for a fixed term by the University Colleges for a maximum period of 26 weeks within the specified period of such fixed term engagement. Further, in line with the letter from the UGC to the University dated September 12, 2018, the eligibility for maternity leave may be made available for women with less than two surviving children.”*

- 16) **LTC to Pay Level 14 and above:** The University of Delhi Circular No. Estab.II(i)/038/1990/1/2125 dated 18.11.2021 endorsing therein OM No. 31011/8/2017-Estt.A-IV dated 18.01.2018 regarding Air Travel entitlement of Business/Club Class in respect of Government Employees in the Bracket of Pay Level 14 and above for the purpose of LTC was reported and recorded.. 
- 17) **Confidential.** 

### **Consideration items**

- 18) The following Committees were Constituted:

#### **I. Finance Committee**

- i. Shri Sumit Dixit, Treasurer: Chairperson
- ii. Prof. Hem Chand Jain, Officiating Principal: Convenor
- iii. Prof. Monica Singhaniania
- iv. Smt. Reeva Sood
- v. Shri Anil Kumar Chaudhary
- vi. Dr. Sachin Mittal, Bursar

#### **II. Purchase Committee** (for Purchase value of an item(s)/service(s) exceeding Rs. 5,00,000/- and above)

- i. Shri M. Ramesh Babu, Chairperson
- ii. Prof. Hem Chand Jain, Officiating Principal: Convenor
- iii. Prof. N.C. Pant, University Representative
- iv. Dr. Sachin Mittal, Bursar
- v. All the members of Purchase Committee Constituted by Principal






#### **III. Provident Fund Committee**

- i. Shri Sunil Kumar, Chairman, GB
- ii. Shri Sumit Dixit, Treasurer
- iii. Prof. Hem Chand Jain, Officiating Principal: Convenor
- iv. Prof. Monica Singhaniania, University Representatives
- v. Smt. Rajni Sodhi, Member GB
- vi. Prof. Pradip Kumar Jha, Elected Subscriber's Nominee
- vii. Shri Vijay Kumar, Elected Subscriber's Nominee
- viii. Dr. Sachin Mittal, Bursar

- IV. Hostel Management Committee
- i. Prof. Hem Chand Jain, Officiating Principal: Chairperson
  - ii. Sh. Awadhesh Yadav, Member GB
  - iii. Sh. M. Ramesh Babu, Member GB
  - iv. Prof. N.C. Pant, University Representative
  - v. Dr. Jayini Adhyapak, Warden Girl's Hostel
  - vi. Dr. Abhijeet Sinha, Warden Boy's Hostel
  - vii. Prof. Pradip Kumar Jha, Chief Proctor
  - viii. Dr. Sangeeta Talwar, Associate Professor in Chemistry
  - ix. Dr. Mamta Amol Wagh, Assistant Professor in Mathematics
  - x. Dr. Nityananda Agasti, Assistant Professor in Chemistry
- V. Grievance Committee for Teachers
- i. Smt. Reeva Sood, Chairperson
  - ii. Prof. Hem Chand Jain, Officiating Principal: Convenor
  - iii. Prof. N.C. Pant, University Representative
  - iv. Prof. Monica Singhania, University Representatives
  - v. Sh. M. Ramesh Babu
  - vi. Dr. Ratna
  - vii. Sh. Anil Kumar, LO, SC/ST
  - viii. Dr. Rakesh Kumar, LO, OBC
  - ix. Dr. Sachchidanand Tripathi, LO, PWbD
  - x. Prof. Anurag Mishra, LO, EWS
  - xi. Secretary Staff Council
- VI. Building Maintenance Committee
- i. Sh. Chhote Lal Aggarwal, Chairperson
  - ii. Prof. Hem Chand Jain, Officiating Principal: Convenor
  - iii. Prof. N.C. Pant, University Representative
  - iv. Sh. Anil Kumar Chaudhary
  - v. Sh. Awadhesh Yadav
  - vi. Dr. Anek Goel, Convenor, Campus Maintenance Committee
  - vii. Dr. K. K. Jha, Associate Professor
  - viii. Prof. Neeraj Tyagi, Professor
  - ix. Dr. Lathika Nair, Associate Professor
  - x. Dr. Sunil Kumar, Associate Professor
  - xi. Dr. Sudha Arora, Associate Professor
  - xii. Ms. Sangita, Associate Professor
  - xiii. Dr. Jayini Adhyapak, Warden Girl's Hostel
  - xiv. Dr. Abhijeet Sinha, Warden Boy's Hostel
  - xv. Mr. Sikander Aggarwal, AO

- VII. ICT Infrastructure Development Committee
- i. Sh. Anil Kumar Chaudhary, Chairperson
  - ii. Prof. Hem Chand Jain, Officiating Principal: Convenor
  - iii. Sh. Kuldeep Negi
  - iv. Sh. M. Ramesh Babu
  - v. Sh. Sumit Dixit
  - vi. Sh. Divya Ratan Verma
  - vii. Prof. N.C. Pant, University Representative
  - viii. One Expert from Delhi University Computer Centre
  - ix. Prof. Manoj Saxena (Coordinator, IQAC)
  - x. Prof. Ram Pal Singh (Professor, Computer Science)
  - xi. Prof. Pradip Kumar Jha (Professor, Physics)
  - xii. Prof. Anurag Mishra (Convenor Research Committee)
  - xiii. Dr. Sujata Khatri (TIC Computer Science)
  - xiv. Mr. Anil Kumar (Convenor ICT)
  - xv. Dr. Poonam Kasturi (Convenor ADC)
  - xvi. Dr. Sangeeta Talwar (Convenor, Purchase Committee)
- VIII. Leave Advisory Committee
- i. Prof. N.C. Pant, University Representative: Chairperson
  - ii. Prof. Hem Chand Jain, Officiating Principal: Convenor
  - iii. Dr. Ratna, Associate Professor in Chemistry
  - iv. Dr. Nityananda Agasti, Assistant Professor in Chemistry
- IX. Residential Flats Allotment Committee
- i. Sh. Anil Kumar Chaudhary, Chairperson
  - ii. Prof. Hem Chand Jain, Officiating Principal: Convenor
  - iii. Prof. N.C. Pant, University Representative
  - iv. Sh. M. Ramesh Babu
  - v. Dr. Nityananda Agasti, Assistant Professor in Chemistry
- X. Sports Promotion Committee
- i. Smt. Rajni Sodhi, Chairperson
  - ii. Prof. Hem Chand Jain, Officiating Principal: Convenor
  - iii. Sh. Awadhesh Yadav
  - iv. Sh. Chhote Lal Aggarwal
  - v. Dr. Nityananda Agasti
  - vi. Dr. Anek Goel, Associate Professor

Note: Prof. N. C. Pant informed the house that the university is likely to nominate a University Representative in his place very soon. Therefore, the house authorized the Member Secretary to include the name of newly nominated University Representative in place of Prof. N. C. Pant in all the above Committees.

- 19) **Extension of Contract Awarded to M/s Rulx Security Group Pvt. Ltd:** The contract awarded to M/s Rulx Security Group Pvt. Ltd., providing Security Services in the College, was extended beyond 18.02.2022 for Two Months in view of constituting a committee by the Hon'ble Chairman for hiring outsource services and identifying a suitable agency may take time. 
- 20) **Extension of Contract Awarded to M/s Rulx Security Group Pvt. Ltd:** The contract awarded to M/s Miraz Securitas Pvt. Ltd., providing Housekeeping & Sanitation Services in the College was extended, beyond 28.02.2022 for Two Months in view of constituting a committee by the Hon'ble Chairman for hiring outsource services and identifying a suitable agency may take time. 
- 21) **Placement/Promotion of Dr. Rohith P. to Academic Pay Level-12:** The recommendation of the Screening-cum-Evaluation Committee of its meeting held on 23.11.2021 for considering the promotion/placement of Dr. Rohith P., Department of English from Assistant Professor - Stage-II (Academic Pay Level-11) to Assistant Professor - Stage-III (Academic Pay Level-12) under CAS-2018 from date of his eligibility i.e. w.e.f. 17.04.2018 were approved. 
- 22) **Promotion of Dr. Rajkumari Sanayaima Devi to Academic Pay Level-13A:** The recommendation of duly constituted Selection Committee of its meeting held on 10.12.2021 for considering the Promotion of Dr. Rajkumari Sanayaima Devi, Department of Botany from Assistant Professor (Academic Pay Level-12) to Associate Professor (Academic Pay Level-13A) under CAS-2018 from date of her eligibility i.e. w.e.f. 02.07.2021 were approved. 
- 23) **The Amount of Scholarship for the Academic Year 2021-22:** Keeping in view the reducing of Students Society Fund by 50% during the Academic Year 2021-22 due to pandemic Covid-19 (GB Resolution No.11 dated 14-7-2021), the amount to be paid to the students towards Scholarship for the Academic Year 2021-22 was also reduced to Rs.5,000/-. However, the amount of Scholarship shall continue to remain at Rs.10,000/- from the next Academic Year 2022-23 

**Any other items with the permission of Chair**

- 24) **Fixation of pay on account of Grant of financial up-gradation under MACP:** The fixation of pay in respect of following non-teaching staff members on account of Grant of financial up-gradation under MACP as approved by University of Delhi vide letter No. CS-III/009/DDUC/2021/MACP/2076 dated 11.01.2022 as per details mentioned against each was reported and recorded:

S. No.	Name of the Employee	Designation	No. of MACP & Date of Fixation	Pay fixation and Level with Cell No.
1.	Ms. Sunita Rana	Library Attendant	(2 <sup>nd</sup> MACP) 06.04.2020	Rs. 32,000/- (Level-03, Cell-14)
			01.07.2020	Rs. 34,000/- (Level-03, Cell-16)
2.	Ms. Sunaina Sharma	Library Attendant	(2 <sup>nd</sup> MACP) 06.04.2020	Rs. 32,000/- (Level-03, Cell-14)
			01.07.2020	Rs. 34,000/- (Level-03, Cell-16)
3.	Mr. Vinod Kumar	Laboratory Assistant	(3 <sup>rd</sup> MACP) 10.03.2020	Rs. 46,200/- (Level-06, Cell-10)
			01.07.2020	Rs. 49,000/- (Level-06, Cell-12)
4.	Mr. Rajesh Kumar	Junior Assistant	(2 <sup>nd</sup> MACP) 05.04.2020	Rs. 35,300/- (Level-04, Cell-12)
			01.07.2020	Rs. 37,500/- (Level-04, Cell-14)
5.	Mr. Puran Chandra	Laboratory Assistant	(3 <sup>rd</sup> MACP) 10.03.2020	Rs. 46,200/- (Level-06, Cell-10)
			01.07.2020	Rs. 49,000/- (Level-06, Cell-12)
6.	Mr. Dinesh Chandra	Laboratory Assistant	(3 <sup>rd</sup> MACP) 29.03.2021	Rs. 47,600/- (Level-06, Cell-11)
			01.07.2021	Rs. 50,500/- (Level-06, Cell-13)
7.	Mr. Arun Kumar Singh	Laboratory Assistant	(3 <sup>rd</sup> MACP) 29.03.2021	Rs. 47,600/- (Level-06, Cell-11)
			01.07.2021	Rs. 50,500/- (Level-06, Cell-13)
8.	Mr. Hari Ram	Laboratory Assistant	(3 <sup>rd</sup> MACP) 29.03.2021	Rs. 47,600/- (Level-06, Cell-11)
			01.07.2021	Rs. 50,500/- (Level-06, Cell-13)
9.	Mr. Narendra Kumar	Laboratory Assistant	(3 <sup>rd</sup> MACP) 10.03.2020	Rs. 46,200/- (Level-06, Cell-10)
			01.07.2020	Rs. 49,000/- (Level-06, Cell-12)
10.	Mr. Krishan Veer	Laboratory Assistant	(3 <sup>rd</sup> MACP) 10.03.2020	Rs. 46,200/- (Level-06, Cell-10)
			01.07.2020	Rs. 49,000/- (Level-06, Cell-12)
11.	Mr. Bhoop Singh	Laboratory Assistant	(3 <sup>rd</sup> MACP) 10.03.2020	Rs. 46,200/- (Level-06, Cell-10)
			01.07.2020	Rs. 49,000/- (Level-06, Cell-12)
12.	Mr. Sanjai Sharma	Laboratory Assistant	(3 <sup>rd</sup> MACP) 29.03.2021	Rs. 46,200/- (Level-06, Cell-10)
			01.07.2021	Rs. 49,000/- (Level-06, Cell-12)
13.	Mr. Mukesh Kumar	Computer Laboratory Attendant	(2 <sup>nd</sup> MACP) 05.04.2020	Rs. 31,100/- (Level-03, Cell-13)
			01.07.2020	Rs. 33,000/- (Level-3, Cell-15)
14.	Mr. Mukesh Gupta	Assistant	(2 <sup>nd</sup> MACP) 05.04.2020	Rs. 37,000/- (Level-05, Cell-09)
			01.07.2020	Rs. 39,200/- (Level-05, Cell-11)
15.	Mr. Ravinder Kumar Tiwari	Laboratory Assistant	(3 <sup>rd</sup> MACP) 29.03.2021	Rs. 47,600/- (Level-06, Cell-11)
			01.07.2021	Rs. 50,500/- (Level-06, Cell-13)

25) **Fixation of Pay on Promotion to Professor:** The fixation of pay in the Academic Pay Level 14 in respect of following faculty members, on their promotion from Associate Professor to Professor, as approved by University of Delhi vide letter No. mentioned against each was reported, recorded, and approved:



S. No.	Name	Department/ Subject	Date of Promotion	Fixation of Pay on Promotion	University Approval letter No.
1.	Dr. Ravinder Kaur	Electronics	29.04.2020	₹1,67,200/-(Cell-06)	CS-I/(111)/Pay fix./Promotion/DDUC/2022/2080 dated 24.01.2022
			01.07.2020	₹1,77,400/-(Cell-08)	
2.	Dr. Neeraj Tyagi	Electronics	18.07.2018	₹1,67,200/-(Cell-06)	CS-I/(111)/Pay Fix./Promotion/DDUC/2022/2081 dated 24.01.2022

- 26) **Pay Fixation of Ms. Sunita Nadir:** The following in respect of Ms. Sunita Nadir, Associate Professor in Mathematics, as approved by University of Delhi vide letter No. CS-I/(111)/7CPC(TS)/DDUC/ 2022/976 dated 24.01.2022 was reported and recorded:
- Re-fixation of pay at ₹ 38,530/- + AGP ₹ 9000/- in the Pay Band ₹37,400 – 67,000/- (PB-4) w.e.f. 01.01.2006 under 6<sup>th</sup> CPC recommendations, as a result of reversion of Basic Pay from ₹14,940/- to ₹14,100/- w.e.f. 27.07.2003 on completion of 5 years of service in Reader's Grade.
  - Fixation of Pay at ₹1,66,400/- ( Cell No. 9) of the Academic Pay Level 13A, w.e.f. 01.01.2016, as per 7<sup>th</sup> CPC recommendations.
- 27) **Fixation of Pay in respect of Dr. Abhijeet Sinha:** The following in respect of Dr. Abhijeet Sinha, Librarian, as approved by University of Delhi vide letter No. CS-I/(111)/Pay Fix./Promotion/DDUC/2022/2058 dated 28.01.2022 was reported and recorded:
- Pay fixation at ₹37,400/- on his promotion in the Pay Scale ₹37,400-67,000 (PB-4) with AGP ₹9,000/- w.e.f. 12.11.2015.
  - Pay fixation at ₹1,31,400/- (Cell No. 1, APL-13A) as per 7<sup>th</sup> CPC recommendation w.e.f. 01.01.2016.
- 28) **Proposal for *Ex-post-facto* Approval of Post Submitted to DHE:** The letter No. CB-II/12DG Colleges/2022/504 dated 12/01/2022 from University of Delhi and letter No. DHE-10(14)/Misc.WorkColleges/2018-19/23-36 dated 05/01/2022 from DHE were placed before the house wherein *Ex-post-facto* approval for the Teaching and Non-Teaching post were to be sought from the DHE. The members Secretary informed the House that the proposal for *Ex-post-facto* approval of one post of Principal, 124 posts of Assistant Professor, and 75 Posts of Non-Teaching staff have been sent to DHE vide Letter No. DDUC/DHE/2022/997 Dated 24/01/2022. The House authorised the Chairman Governing Body to examine and give approval to *Ex-post-facto* proposal sent to DHE.
- 29) **Confidential.**
- 30) **Confidential**


- 31) The Member Secretary placed on record that a committee has been constituted by DHE vide Order F.No.DHE-10(14)/Misc.Work College/2018-19/159-170 dated 17.01.2022 to look into the issue of Salary. Sh. Sunil Kumar, Chairman GB is also one of the members of this committee. With the effective intervention of this committee the GIA for last quarter was released on the basis of revised estimates. The committee is also working on to resolve the salary issue permanently. The house applauded the efforts of the committee specially our Chairman GB.
- 32) **Confidential.**
- 33) **Confidential.**
- 34) **Confidential.**

## **END OF INSTITUTIONAL ITEMS: PART-A**


### **HOSTELS ITEMS: PART-B**

- 1) **Principal's Actions:** The following actions taken by the Principal were reported, recorded and confirmed:

#### **Contractual Appointments Girls' Hostel**

- (i) in appointing the following non-teaching staff members on contractual basis at Minimum Basic Pay of Pay Level for each category of posts plus Dearness Allowance thereon at applicable rates (Ref. GB Res. No. 24 dated 16.11.2021), for a period of six months w.e.f. 06.12.2021 (F/N): 
1. Ms. Ekta Sinha as Manager
  2. Ms. Kanika Bhatia as Junior Assistant

#### **Contractual Appointments Boys' Hostel**

- (ii) in appointing the following non-teaching staff members on contractual basis at Minimum Basic Pay of Pay Level for each category of posts plus Dearness Allowance thereon at applicable rates (Ref. GB Res. No. 24 dated 16.11.2021), for a period of six months w.e.f. 06.12.2021 (F/N): 
1. Ms. Usha Verma as Junior Assistant
  2. Mr. Devendra Pratap Singh as MTS

- 2) **The recommendation of the Hostel Committee regarding Revision of Hostel-Admission Cancellation Charges and Hostel Accommodation per day Charges were deferred.**

The meeting ended with the vote of thanks to the Chair.

**S/d**  
**Professor Hem Chand Jain**  
**Officiating Principal &**  
**Member Secretary**

**S/d**  
**Sh. Sunil Kumar**  
**Chairperson,**  
**Governing Body**