

DEEN DAYAL UPADHYAYA COLLEGE

(University of Delhi)
Sector-3, Dwarka, New Delhi-110078

MINUTES OF THE GOVERNING BODY MEETING Monday, 20th September, 2021 at 11:30 a.m.

A meeting of the Governing Body was held on Monday the 20th January, 2021 at 11:30 a.m. in the College premises. The following were present:

- 1) Prof. N. C. Pant
- 2) Prof. Monica Singhanian
- 3) Ms. Sunita Nadir
- 4) Dr. (Ms.) Reema Chhabra
- 5) Prof.. Hem Chand Jain – Member Secretary
- 6) Dr. Sanjai Sharma – Representative of staff other than teachers
(Special Invitee)

The term of 10 members of the Governing Body including Chairman and Treasurer was completed on 12/09/2021. In view of this the first agenda taken up was the election of the Chairman.

- 1) **Election of Chairman:** Prof. Monica Singhanian proposed the name of Prof. N. C. Pant which was seconded by all other members. Prof. N. C. Pant, was thus unanimously elected as the Chairman, Governing Body. Prof. Pant, was requested to assume the Chair which he accepted.
- 2) **Appointment of Treasurer:** The Governing Body appointed Prof. Monica Singhanian as the Treasurer.
- 3) **Outgoing Members:** The Governing Body placed on record the services rendered by the outgoing members namely Brig. K.D. Malhotra (Chairman), Dr. Vivek Mishra (Treasurer), Ms. Rajni Sodhi, Sh. Anil Kumar Chaudhary, Sh. Chhote Lal Aggarwal, Sh. Ambrish Trikha, Sh. Sumit Dixit, Captain (IN) Alok Bansal, Dr. Kavita Kakkar and Adv. Prashant Shukla.

The Agenda items were taken *ad seriatim*

- 4) **Confirmation of Minutes**
 - a) The Minutes of the Governing Body Meeting held on 14.07.2021 were confirmed.
 - b) Appropriate actions were taken wherever required.

INSTITUTIONAL ITEMS: PART-A

5) **Emergency Actions of the Chairman:** The following actions taken by the Chairman under his emergency powers were reported, recorded and confirmed:

- i) in accepting technical resignation of Mr. Jyotishman Kalita, Assistant Professor in English w.e.f. 29.07.2020 (A/N) i.e. the day he proceeded on leave and terminating his lien from the substantive post in the College. (Reference G.B. Res. No. : 3 dated 08.08.2020)
- ii) in approving the recommendations of duly constituted Selection Committees for Promotion of following Associate Professor (Academic Pay Level-13A) to Professor (Academic Pay Level-14) and their date of eligibility as per details given below:


S. No.	Name	Department/ Subject	Date of Selection Committee Meeting	Proposed date of eligibility
1	Dr. Himanshu Prasad Roy	Political Science	23.07.2021	18.07.2018
2	Dr. Radha Madhav Bharadwaj	History	26.07.2021	18.07.2018
3	Dr. Sanjay Kumar	Mathematics	02.08.2021	18.07.2018
4	Dr. Rampal Singh	Computer Science	17.07.2021	01.01.2020

- iii) in approving the recommendations of duly constituted Selection Committees for Promotion of following Assistant Professor (Academic Pay Level-12) to Associate Professor (Academic Pay Level-13A) under CAS 2010 and their date of eligibility as per details given below:

S. No.	Name	Department/ Subject	Date of Selection Committee Meeting	Proposed date of eligibility
1.	Ms. Shweta Wadhera	Computer Science	16.07.2021	05.06.2021
2.	Mr. Anil Kumar	Computer Science	16.07.2021	05.06.2021
3.	Ms. Deepa Kamra	Management Studies	16.07.2021	31.03.2021

- iv) in approving the recommendations of Selection Committee for Promotion of following Assistant Professor (Academic Pay Level-12) to Associate Professor (Academic Pay Level-13A) under CAS 2018 and their date of eligibility as per details given below:

S. No.	Name	Department/ Subject	Date of Selection Committee Meeting	Proposed date of eligibility
1.	Dr. Rakesh Kumar	Management Studies	16.07.2021	30.04.2021
2.	Dr. Mahaveer	Chemistry	28.07.2021	30.08.2017
3.	Dr. Pappu Lal Meena	Physics	29.07.2021	07.01.2018


v) in approving the starting of three Value Added Courses on **Health Nutrition and Fitness, Phyloinformatics, and Therapeutic Potential of Medicinal Plants** on self-finance basis (Annexure-I) 

vi) Disciplinary Matter

6) **Principal's Actions:** The following actions taken by the Principal were reported, recorded and confirmed:






i) in appointing the following Assistant Professors on ad-hoc basis, for a period of 120 days w.e.f. the date of joining mentioned against each:

S. No.	Name	Department	Category	Date of Joining
1	Dr. Sandeep Kumar	Botany	SC	20.07.2021 (F/N)
2	Ms. Deepti Gupta	Commerce	UR	20.07.2021 (F/N)
3	Ms. Reena Yadav	Commerce	OBC	20.07.2021 (F/N)
4	Dr. Meghna Aggarwal	Commerce	UR	20.07.2021 (F/N)
5	Ms. Anubhuti Yadav	Commerce	OBC	20.07.2021 (F/N)
6	Mr. Nerkar Amol Deepak	Commerce	OBC	20.07.2021 (F/N)
7	Mr. Vinny Arora	Commerce	PwBD	20.07.2021 (F/N)
8	Mr. Deepak Mittal	Computer Science	UR	20.07.2021 (F/N)
9	Mr. Sanjeet Kumar	Computer Science	OBC	20.07.2021 (F/N)
10	Dr. Abha Jain	Computer Science	UR	20.07.2021 (F/N)
11	Ms. Neha	Electronics	UR	20.07.2021 (F/N)
12	Mr. Naveen Kumar	Electronics	SC	20.07.2021 (F/N)
13	Mr. Ajit Singh	Electronics	OBC	20.07.2021 (F/N)
14	Mr. Ranbeer Kumar	English	OBC	20.07.2021 (F/N)
15	Dr. Vandana Sharma	Environmental Studies	UR	20.07.2021 (F/N)
16	Dr. Pramod Kumar	Environmental Studies	OBC	20.07.2021 (F/N)
17	Mr. Ashish Kumar Tripathi	History	UR	20.07.2021 (F/N)
18	Ms. Inakshi	Management Studies	UR	20.07.2021 (F/N)
19	Dr. Rashmi Gupta	Mathematics	UR	20.07.2021 (F/N)
20	Dr. Dinesh Kumar	Mathematics	UR	20.07.2021 (F/N)
21	Mr. Amlendu Kumar	Mathematics	SC	20.07.2021 (F/N)
22	Mr. Tarachand Prajapati	Mathematics	OBC	20.07.2021 (F/N)
23	Mr. Ravi Kumar Meena	Mathematics	ST	20.07.2021 (F/N)
24	Dr. Nitumoni Kakati	Political Science	ST	20.07.2021 (F/N)
25	Dr. Kamlesh Kumari	Zoology	SC	20.07.2021 (F/N)
26	Dr. Nitish Kumar Mahato	Zoology	OBC	20.07.2021 (F/N)
27	Dr. Anina James	Zoology	EWS	20.07.2021 (F/N)

ii) in accepting resignation of Dr. Dinesh Kumar, Assistant Professor in Mathematics on Ad-hoc basis w.e.f. 16.08.2021(F/N). 

iii) in appointing the Guest Faculties as per details given below for the academic year 2021-22:


S.No.	Name	Designation	Department
1	Dr. Shikha Prasad	Guest Faculty	Botany
2	Ms. Dolly Kain	Guest Faculty	Botany
3	Mr. Manish Kumar	Guest Faculty	Chemistry
4	Ms. Anjali	Guest Faculty	Computer Science
5	Ms. Ranjana Jatav	Guest Faculty	Computer Science
6	Ms. Ritika Sharma	Guest Faculty	Computer Science
7	Ms. Meenakshi Yadav	Guest Faculty	Economics
8	Ms. Rakhi Gupta	Guest Faculty	Economics
9	Ms. Shubhangi Goyal	Guest Faculty	Economics
10	Dr. Pooja Bhardwaj	Guest Faculty	English
11	Mr. Chandrashekhar Yadav	Guest Faculty	English
12	Ms. Ankita Pandey	Guest Faculty	English
13	Ms. Mishail Sharma	Guest Faculty	English
14	Dr. Kiran Garg	Guest Faculty	Operation Research

- 7) **Fixation of Pay as per 7th CPC:** The fixation of pay in respect of Teaching and Non-Teaching Staff member's w.e.f. 01.01.2016 as per 7th CPC recommendation as approved by the University of Delhi, were reported and recorded (**Annexure-II**). 
- 8) **Reporting and mourning of the sad demise of Dr. Madhu Chawla:** The house mourned the sad demise of Dr. Madhu Chawla, former Associate Professor in Sanskrit on 28/8/2021.
- 9) **LFA Audit Report for the financial year 2018-19:** The Governing Body considered the Audit Report from LFA (Govt. of NCT of Delhi) for the financial year 2018-19 and approved its para-wise replies.  
- 10) **Approval of Survey Committees Report (2018-19, 2019-20 and 2020-21):** The recommendations dated 27.08.2021 of Survey Committees constituted, vide Res. No. 9 dated 14.7.2021, for inspecting and recommending disposal of unserviceable items identified during Stock Verification for the year **2018-19, 2019-20 and 2020-21** were considered and approved. 
- 11) **Revised Budget Estimates (2021-22):** The House considered and approved the Revised Budget Estimates for the financial year 2021-22 and Budget Estimates for the financial year 2022-23. 

- 12) **Ex-gratia Payment to Teachers (2021):** The grant of ex-gratia payment in lieu of summer vacation (from 29.05.2021 to 19.07.2021) salary in respect of the following adhoc teachers, who had worked till the end of academic session 2020-21, i.e. 28.05.2021 and were re-appointed on the opening day of the academic session 2021-22 i.e. 20.07.2021 in this college, on the basis of undertaking submitted by them that they have not held any salaried post elsewhere (permissible in terms of Clause 3(4) of Ordinance XII of University of Delhi) were considered and approved:

S.No.	Name	Subject
1	Dr. Sandeep Kumar	Botany
2	Ms. Deepti Gupta	Commerce
3	Ms. Reena Yadav	Commerce
4	Dr. Meghna Aggarwal	Commerce
5	Ms. Anubhuti Yadav	Commerce
6	Mr. Nerkar Amol Deepak	Commerce
7	Mr. Vinny Arora	Commerce
8	Mr. Deepak Mittal	Computer Science
9	Mr. Sanjeet Kumar	Computer Science
10	Ms. Neha	Electronics
11	Mr. Naveen Kumar	Electronics
12	Mr. Ajit Singh	Electronics
13	Dr. Vandana Sharma	Environmental Studies
14	Dr. Pramod Kumar	Environmental Studies
15	Mr. Ashish Kumar Tripathi	History
16	Ms. Inakshi	Management Studies
17	Ms. Rashmi Gupta	Mathematics
18	Dr. Dinesh Kumar	Mathematics
19	Mr. Amlendu Kumar	Mathematics
20	Mr. Tarachand Prajapati	Mathematics
21	Mr. Ravi Kumar Meena	Mathematics
22	Dr. Nitumoni Kakati	Political Science
23	Dr. Kamlesh Kumari	Zoology
24	Dr. Nitish Kumar Mahato	Zoology
25	Dr. Anina James	Zoology

- 13) **Promotion of Dr. Arpita Sharma as Professor:** The recommendation of duly constituted Selection Committee of its meeting held on 03.09.2021 for promotion of Dr. Arpita Sharma, Associate Professor in Computer Science (Academic Pay Level-13A) to Professor (Academic Pay Level-14) and her date of eligibility w.e.f. 18.07.2018 was considered and approved.
- 14) **Promotion of Dr. Ratnesh Rajan Saxena as Professor:** The recommendation of duly constituted Selection Committee of its meeting held on 03.09.2021 for promotion of Dr. Ratnesh Rajan Saxena, Associate Professor in Mathematics (Academic Pay Level-13A) to Professor (Academic Pay Level-14) and his date of eligibility w.e.f. 18.07.2018 was considered and approved.

- 15) **Extra Ordinary Leave to Mr. Nitin Luthra:** The request dated 01.09.2021 from Mr. Nitin Luthra, Assistant Professor in English for extension of Extra Ordinary Leave for a period of one year beyond 08.08.2021 to pursue his research work leading to Ph.D. was considered and approved.
(Ref. G.B. Res. No. 2 dated 08.08.2020) 

Additional Agenda with the permission of Chair

- 16) **NIRF Ranking for the year 2021:** The NIRF Ranking announced by the Ministry of Education, Government of India, for the year 2021 wherein the college has secured 13th position in India in the college category improving from 15th position in the year 2020 was celebrated. The House applauded the efforts of Teaching, Non-teaching staff, and Students of the college for achieving high and improved NIRF Ranking.

Further, the report of IQAC analysing various parameters of NIRF ranking was placed before the house. As per table appended below, the score in all parameters has been increasing or is steady for the past 5 years except in case of OI (Outreach and Inclusivity) which is falling steadily.





College	Year	TLR (100)	RPC (100)	GO (100)	OI (100)	PERCEPTION (100)	Total	Rank
DDU	2017	80.06	32.26	55.35	85.46	9.25	58.06	9
DDU	2018	76.83	26.52	57.12	72.25	35.39	59.76	13
DDU	2019	77.2	37.75	66.25	66.83	28.83	62.66	16
DDU	2020	77.48	46.89	69.61	65.87	33.13	65.32	15
DDU	2021	75.86	70.62	67.17	61.54	38.00	64.90	13

In order to improve the Outreach and Inclusivity of the college the IQAC has proposed to revise the Fee concession policy and Award of Scholarship in supersession to Governing Body resolution No. 11 of its meeting held on 13-07-2016 as per details given below:

- Merit-cum-Means: The students whose parents/family income from all sources is below the taxable income per annum. The Candidate should have been promoted in the previous examination.
- Students who are high achievers in academics, in the University Examination of the previous year (by combining marks of odd and even semesters).
- Outstanding Achievement in Sports/ECA/Cultural Activities, who have participated in National and/or International Events.

The amount of scholarship will remain the same at Rs. 10,000/- as per Governing Body resolution No. 13 of its meeting held on 18th May, 2018.

After prolonged deliberations the house resolved to approve the above recommendations of the IQAC.

- 17) **Audited Accounts (Govt. Grants):** The Balance Sheets and other accounts pertaining to Maintenance Grant Account, Non-Recurring Grant Account, UGC Grant Account and DBT Grant Account for the Financial Year 2020-21, as audited by the statutory auditors M/s Suratna Goel & Co. (Chartered Accountants) were considered and approved by the House. 
- 18) **Audited PF Accounts:** The Balance Sheet and other accounts pertaining to Provident Fund for the Financial Year 2020-21 as audited by the Statutory Auditors M/s Suratna Goel & Co. (Chartered Accountants) were considered and approved by the House. 
- 19) **Audited DDUC Fee Account:** The Balance Sheet and other accounts pertaining to DDUC Fee Account for the Financial Year 2020-21 as audited by the Statutory Auditors M/s Suratna Goel & Co. (Chartered Accountants) were considered and approved by the House. 
- 20) **Audited Accounts (other than Govt. Grants):** The Balance Sheets and other accounts pertaining to Student's Society Account, College Development Fund Account, Student Security Account and Add-on Course Account for the Financial Year 2020-21 as audited by the Statutory Auditors M/s Suratna Goel & Co. (Chartered Accountants) were considered and approved by the House.
- 21) **Funds Sanction for Building Repair and Maintenance:** The recommendation of the Building Maintenance Committee meeting held on 10.09.2021 regarding repair and maintenance of college building was considered and sanctioned a sum of Rs. 32,05,800/- out of Students Society Account (Campus Maintenance Fund) as per details given below:
- i. All the Misc. Repairing Civil Works listed in the Preliminary Estimate submitted by the Assistant Engineer SWBMD Sub-Dn.-III, Public Works Department (PWD) of Rs. 25,05,800/- vide letter dated 05.06.2020.
 - ii. Repair of Toilets and its Seepage and Replacement of Accessories thereof - Rs. 7,00,000/-. 
- 22) **Reconstitution of ICT Up-gradation Committee:** The House resolved to reconstitute the ICT Up-gradation Committee consisting of the following:
- i. Professor N. C. Pant – Chairman
 - ii. Sh Ambrish Trikha
 - iii. Ms. Sunita Nadir
 - iv. Dr. Sachin Mittal (Bursar)
 - v. Professor Manoj Saxena (Coordinator, IQAC)
 - vi. Professor Rampal Singh (Secretary, Staff Council)
 - vii. Professor Anurag Mishra (Convenor, Research Committee)
 - viii. Professor Pradip Kumar Jha, Department of Physics
 - ix. Dr. Sujata Khatri (TIC, Computer Science)
 - x. Dr. Poonam Kasturi (Convenor, ADC)
 - xi. Dr. Sangeeta Talwar (Convenor, Purchase Committee)
 - xii. Mr. Anil Kumar (Convenor, ICT Committee)
 - xiii. Professor Hem Chand Jain (Officiating Principal) – Member Secretary

- 23) **Reconstitution of PF Committee:** The House resolved to reconstitute the Provident Fund Committee consisting of the following:
- Professor N. C. Pant – Chairman
 - Professor Monica Singhania - Treasurer
 - Professor Pradip Kumar Jha, Elected Subscriber's Nominee
 - Sh. Vijay Kumar, Elected Subscriber's Nominee
 - Dr. Sachin Mittal (Bursar)
 - Professor Hem Chand Jain (Officiating Principal) – Member Secretary

- 24) **Fixation of Pay on Promotion to Professor:** The fixation of pay in the Academic Pay Level 14 in respect of following faculty members, on their promotion from Associate Professor to Professor, as approved by University of Delhi vide letter No. mentioned against each was reported, and recorded:

S. No.	Name	Deptt.	Date of Promotion	Fixation of Pay on promotion	University Approval Letter No. and date
1	Dr. Hem Chand Jain	Commerce	18-07-2018	Rs.1,99,600/-	CS-I/(111)/Promotion/DDUC/2021/ 996 dated 14.07.2021
2	Dr. Pradip Kumar Jha,	Physics	18-07-2018	Rs.1,72,200/-	CS-I/(111)/Promotion/DDUC/2021/6 dated 24.08.2021
3	Dr. Avnindra Kumar Singh	Physics	18-07-2018	Rs.1,57,600/-	CS-I/(111)/Promotion/DDUC/2021/5 dated 24.08.2021
4	Dr. Manoj Saxena	Electronics	18-07-2018	Rs.1,48,500/-	CS-I/(111)/Promotion/DDUC/2021/4 dated 24.08.2021

- 25) **Internet Bandwidth (IBW) / Internet Leased Line (ILL) of 1 Gbps:** The Concept Note of University Grants Commission has mandated the college to have a minimum of 1 Gbps Bandwidth to support Blended Mode of Teaching and Learning. The University has provided us an Internet Leased Line (ILL) with bandwidth of 100 Mbps through Railtel Corporation of India Ltd in this context. The House considered recommendations of IQAC regarding Commercial proposal of Railtel Corporation of India Ltd. (A Government of India Undertaking, Ministry of Railways) Northern Region Office: 6th Floor, IIIrd Block, Delhi Technology Park, Shastri Park, Delhi-110053 for 1/2/3/4/5 Gbps Internet Bandwidth (IBW) / Internet Leased Line (ILL) link for the college.






After prolonged deliberations it was resolved that the college needs 1 Gbps Internet Bandwidth (IBW) / Internet Leased Line (ILL) link with 1:1 for the college to support Blended Mode of Teaching and Learning. For this purpose a sum of Rs.45 lakh per annum, revised from time to time, is sanctioned out of Students Society Account (ICT Maintenance and Development Fund). To procure 1 Gbps Internet Bandwidth (IBW) / Internet Leased Line (ILL) link with 1:1, the GFR 2017 should be strictly adhered to.

- 26) **Revised Date of Eligibility of Promotion of Dr. Anurag Mishra:** The recommendation of Scrutiny Committee of its meeting held on 20-09-2021 regarding change of date of eligibility from 01-11-2018 to 18-07-2018 on the basis of assessment period 2014-2017 instead of 2015-2018 for promotion of Dr. Anurag Mishra, Associate Professor in Electronics (Academic Pay Level-13A) to Professor (Academic Pay Level-14) was considered in the light of letter No.CS.I/III/Misc.(TS)/DDU/2021/1043 dated 16.09.2021 of University of Delhi and it was resolved to approve the same.

- 27) Confidential Matter:
- 28) Disciplinary Matter
- 29) Confidential Matter:
- 30) Disciplinary Matter.
- 31) Confidential Matter:

*****End of Part-A*****

HOSTELS ITEMS: PART-B

- 32) **Audited Accounts (Boys Hostel):** The Balance Sheet and other accounts pertaining to Boys Hostel for the Financial Year 2020-21 as audited by the Statutory Auditors M/s Suratna Goel & Co. (Chartered Accountants) was considered and approved by the House. 
- 33) **Audited Accounts (Girls Hostel):** The Balance Sheet and other accounts pertaining to Girls Hostel for the Financial Year 2020-21 as audited by the Statutory Auditors M/s Suratna Goel & Co. (Chartered Accountants) was considered and approved by the House. 
- 34) **Stock Verification Reports (Boys Hostel):** The Stock Verification Reports of Boys' Hostel for the Financial Year 2020-21 were reported, recorded and approved. 
- 35) **Stock Verification Reports (Girls Hostel):** The Stock Verification Reports of Girls' Hostel for the Financial Year 2020-21 were reported, recorded and approved. 
- 36) **Computer Hardware requirement of Boys' Hostel:** The requirement of Boys' Hostel for Computer Hardware amounting to Rs.2,90,000/- (approx.) duly approved by the Hostel Committee in its meeting held on 7th January, 2021 were considered and approved out of Boys' Hostel Fund. 
- 37) **Computer Hardware requirement of Girls' Hostel:** The requirement of Girls' Hostel for Computer Hardware amounting to Rs.2,90,000/- (approx.) duly approved by the Hostel Committee in its meeting held on 7th January, 2021 were considered and approved out of Girls' Hostel Fund.
- 38) **Opening of Hostel Accounts in Punjab National Bank:** The Member Secretary informed the house that the Hostels are not satisfied with the services of ICICI Bank as frequently they levy POS charges and deduct TDS on deposits with the Bank. Therefore, house resolved to open hostels account in the Punjab National Bank.

*****End of Part-B*****

Meeting ended with a vote of thanks to the chair.

S/d
Professor Hem Chand Jain
OFFICIATING PRINCIPAL
& MEMBER SECRETARY

S/d
Professor N. C. Pant
CHAIRMAN
GOVERNING BODY