



दीन दयाल उपाध्याय कॉलेज DEEN DAYAL UPADHYAYA COLLEGE

(दिल्ली विश्वविद्यालय) (UNIVERSITY OF DELHI)

दिल्ली रा. रा. क्षेत्र सरकार द्वारा 100% वित्त पोषित, 100% funded by Govt. of NCT of Delhi
सेक्टर -3, द्वारका, नई दिल्ली Sector-3, Dwarka, New Delhi – 110078
दूरभाष/Tel. 011-25099380, 25099381, Website: <https://dducollegedu.ac.in>

MINUTES OF THE GOVERNING BODY MEETING HELD ON SATURDAY THE 9th January, 2021 at 3:00 p.m.

A meeting of the Governing Body was held on Saturday the 9th January, 2021 at 3:00 p.m. in the College premises. The following were present:

- 1) Prof. Vinay Gupta - Chairman
- 2) Prof. Shashi Bhushan Babbar
- 3) Ms. Rajni Sodhi
- 4) Sh. Anil Kumar Chaudhary
- 5) Sh. Chhote Lal Aggarwal
- 6) Sh. Ambrish Trikha
- 7) Sh. Sumit Dixit
- 8) Captain (IN) Alok Bansal
- 9) Dr. Vivek Mishra
- 10) Dr. Kavita Kakkar
- 11) Adv. Prashant Shukla
- 12) Brig. K.D. Malhotra
- 13) Ms. Sunita Nadir
- 14) Dr. (Ms.) Reema Chhabra
- 15) Dr. Hem Chand Jain – Member Secretary
- 16) Sh. Sanjai Sharma – Special Invitee

Prof. S.B. Babbar, Interim Chairman for the previous meeting and other members congratulated and welcomed Prof. Vinay Gupta.

Second item as per Agenda Notice dated 28.12.2020 was taken up in the first instance.

1) **Appointment of Treasurer in terms of Clause 4(1) of Ordinance XVIII of the University of Delhi.**

Dr. Vivek Mishra was appointed as Treasurer by the House.

The following additional items were taken up with the permission of the Chair :

2) **Constitution of Internal Quality Assurance Cell (IQAC):** The following members of the Governing Body are added to IQAC from Management side:

- i. Prof. Shashi Bhushan Babbar
- ii. Brig. K.D. Malhotra



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3) Constitution of Finance Committee:

- i. Ms. Rajni Sodhi : Chairperson
- ii. Dr. Vivek Mishra, Treasurer
- iii. Prof. Shashi Bhushan Babbar
- iv. Adv. Prashant Shukla
- v. Captain (IN) Alok Bansal
- vi. Dr. Kavita Kakkar
- vii. Dr. Kulvinder Singh, Bursar
- viii. Dr. Hem Chand Jain, Officiating Principal: Convenor

4) Constitution of Provident Fund Committee:

- i. Prof. Vinay Gupta, Chairman, GB : Chairperson
- ii. Dr. Vivek Mishra, Treasurer
- iii. Prof. Shashi Bhushan Babbar, Univ. Rep. on GB
- iv. Sh. Sumit Dixit, Member, GB
- v. Dr. Himanshu Prasad Roy, Subscriber's Nominee
- vi. Mr. Vijay Kumar, Subscriber's Nominee
- vii. Dr. Kulvinder Singh, Bursar
- viii. Dr. Hem Chand Jain, Officiating Principal: Convenor

5) Constitution of Leave Advisory Committee:

- i. Dr. Kavita Kakkar : Chairperson
- ii. Ms. Sunita Nadir
- iii. Dr. Reema Chhabra
- iv. Dr. Hem Chand Jain, Officiating Principal: Convenor

6) Constitution of Hiring of outsource Services (Security, Sanitation, Mess, Cafeteria) Committee:

- i. Ms. Rajni Sodhi : Chairperson
- ii. Brig. K.D. Malhotra
- iii. Sh. Ambrish Trikha
- iv. Dr. Kulvinder Singh (Bursar)
- v. Dr. Sangeeta Talwar (Convenor, Purchase Committee)
- vi. Dr. Hem Chand Jain, Officiating Principal: Convenor

In addition, members of Technical Committee constituted by the Principal for respective service(s) shall also be associated



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7) Constitution of ICT upgradation Committee:

- i. Brig. K.D. Malhotra : Chairperson
- ii. Sh. Ambrish Trikha
- iii. Prof. Shashi Bhushan Babbar
- iv. Sh. Sumit Dixit
- v. Ms. Sunita Nadir
- vi. Dr. Kulvinder Singh (Bursar)
- vii. Dr. Sangeeta Talwar (Convenor, Purchase Committee)
- viii. Dr. Manoj Saxena (Coordinator, IQAC)
- ix. Ms. Shweta Wadhwa (Teacher-in-Charge, Deptt. of Computer Science)
- x. Sh. Anil Kumar (Convenor, ICT)
- xi. Dr. Poonam Kasturi (Convenor, Academic Development Committee)
- xii. Dr. Hem Chand Jain, Officiating Principal: Convenor

The above committee shall complete its task of identifying the requirement, procurement, commissioning and implementation of following within a span of six months:

- a) ICT equipment's such as Computer systems, Server, Printers, Networking equipment's & peripherals for various departments including Laboratories, Computer Centre and Office.
- b) ERP system for the college Administration.
- c) High Speed Internet connectivity.
- d) Online platform for conducting classes, webinars, activities, meetings etc.

8) Constitution of Grievance Committee for Teachers:

- i. Prof. Vinay Gupta: Chairperson
- ii. Dr. Vivek Mishra
- iii. Prof. Shashi Bhushan Babbar
- iv. Adv. Prashant Shukla
- v. Sh. Ambrish Trikha
- vi. Ms. Rajni Sodhi
- vii. Dr. Rampal Rana (Secretary, Staff Council)
- viii. Sh. Anil Kumar (Liaison Officer, SC/ST)
- ix. Dr. Hem Chand Jain, Officiating Principal & Member Secretary

9) Constitution of Residential Flats Allotment Committee:

- i. Sh. Chhote Lal Aggarwal: Chairperson
- ii. Sh. Anil Kumar Chaudhary
- iii. Dr. Reema Chhabra
- iv. Dr. Hem Chand Jain, Officiating Principal: Convenor



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10) Constitution of Building Maintenance Committee:

- i. Sh. Chhote Lal Aggarwal : Chairperson
- ii. Sh. Anil Kumar Chaudhary
- iii. Ms. Sunita Nadir
- iv. Dr. Sangeeta Talwar (Convenor, Purchase Committee)
- v. Dr. Manoj Saxena (Coordinator, IQAC)
- vi. Dr. Kulvinder Singh (Bursar)
- vii. Dr. Mamta Amol Wagh (Coordinator, Campus Maintenance Committee)
- viii. Dr. Hem Chand Jain, Officiating Principal: Convenor

Meeting ended with a vote of thanks to the Chair.

Sd/-

(Dr. Hem Chand Jain)
Officiating Principal &
Member Secretary

Sd/-

(Prof. Vinay Gupta)
Chairman