



दीन दयाल उपाध्याय कॉलेज  
DEEN DAYAL UPADHYAYA COLLEGE  
(दिल्ली विश्वविद्यालय) (UNIVERSITY OF DELHI)

दिल्ली रा. रा. क्षेत्र सरकार द्वारा 100% वित्त पोषित, 100% funded by Govt. of NCT of Delhi  
सेक्टर -3, द्वारका, नई दिल्ली Sector-3, Dwarka, New Delhi – 110078  
दूरभाष/Tel. 011- 41805580, 45051037, Website: <https://dducollegedu.ac.in>



Dated: 24/02/2023

**EXAMINATION NOTICE**

1. In terms of University Notification Exam.VII/2023/79 dated 01.02.2023, all the concerned students of **Certificate Course in French, German, Spanish, Korean, Japanese and Russian Language** are hereby informed that the submission of the online examination forms for the examination to be held in May/June, 2023 is **06.03.2023 (Monday) at 05:30 p.m.**

Students may fill their examination form by using the following online student portal link:  
[https://durslt.du.ac.in/Du\\_ExamForm\\_ND2022/StudentPortal/IndexPage.aspx](https://durslt.du.ac.in/Du_ExamForm_ND2022/StudentPortal/IndexPage.aspx)


2. The students of Certificate Course in **French, German, Spanish, Korean, Japanese** are also required to deposit the Enrolment Fee alongwith Examination Fee. For this purpose, they are required to deposit payment through NEFT / RTGS / IMPS to the details of accounts given below:

Account Name: **Add-on Course, Deen Dayal Upadhyaya College.**  
A/c No. **52012011002259**  
IFSC Code: **PUNB0520110**

3. The details of the examination fee and the enrolment/re-enrolment fee are as follows:

S.No.	Student	Examination Fee	Enrolment Fee	Re-enrolment Fee	Total (Rs.)
1	Enrolled in DU	510/-	-	50/-	560/-
2	Not Enrolled in DU	510/-	100/-	-	610/-

Students are required to submit printout of the examination form and details of fee deposited with the Dealing Assistant of Foreign Language Certificate Course in Accounts Section immediately after filling up the online examination form on or **before 01.03.2023** for verification.

  
**OFFICIATING PRINCIPAL**  
Officiating Principal  
Deen Dayal Upadhyaya College  
(University of Delhi)  
Sector-3, Dwarka, New Delhi-78



**UNIVERSITY OF DELHI**  
**दिल्ली विश्वविद्यालय**

Ref. No. Exam.VII/2023/79  
Dated 01<sup>st</sup> February, 2023

**NOTIFICATION**

All concerned students of Certificate/Diploma/Advanced Diploma/ Intensive Diploma/Intensive Advanced Diploma etc. (Odd Semester)/Annual for Academic Year 2022-23 are hereby informed that the last date of submission of Examination Forms for the Examination to be held in May/June, 2023 is **06.03.2022 (Monday) at 5:30 p.m.** The Faculty/Department/Colleges are requested to complete the confirmation and verification of Examination forms filled by the students by **07.03.2022 (Tuesday)**.

Student may fill their examination form by using following **online student portal Link:**

[http://durslt.du.ac.in/Du\\_ExamForm\\_ND2022/StudentPortal/IndexPage.aspx](http://durslt.du.ac.in/Du_ExamForm_ND2022/StudentPortal/IndexPage.aspx)

**The College may confirm the filled examination form on the link provided below:-**

[http://durslt.du.ac.in/Du\\_ExamForm\\_ND2022/Login.aspx](http://durslt.du.ac.in/Du_ExamForm_ND2022/Login.aspx)

The Students are also required to pay the fee online on the link provided by the respective Faculty/Department/College.

After filling the examination form, student may keep the printout of the filled forms for further communication, if any. Admit card shall be issued after confirmation of the examination form by their respective Faculty/Department/College. The details of accessing the software of Examination Form by Faculty/Department/College shall be provided separately to each Faculty/Department/College.

In case of any query / discrepancy in filling of the examination form, Student may contact their respective Faculty/Department/College.

**O.S.D. (Examinations)**

**Dean (Examinations)**

## **INSTRUCTIONS BEFORE FILLING THE EXAMINATION FORM**

- Step-1:** All 1<sup>st</sup> Semester/Year students should register from the link “**Register New Student**” available on the login page of the student examination portal with valid email Id. Student should fill the complete registration form and click the submit button. After submitting the form “Admission Ref. No.” will be generated.
- Step-2:** After the “Admission Ref No” is generated, students have to login and fill his/her Examination Form by using Admission Ref. No. , Student Name, Date of Birth and same email Id.
- Step -3:** Before filling the Examination form, students have to refer the date-sheet for their Unique Paper Code (U.P.C). After filling the Examination Form, students have to click on “**Submit & Print**” button. As soon as students click on this button the filled “Tentative Exam Form” will be displayed. The students should get it printed or save a soft copy for future reference.
- Note:** College / Department / Faculty will check and approve the “Tentative Exam Form” generated by the portal after confirming that the examination fee is duly deposited by the student. After this, students’ Examination Roll No. will be generated. Regarding payment of Examination Fee, students shall contact the Administrative/Finance office of their respective college / Department / Faculty.