

दीन दयाल उपाध्याय कॉलेज DEEN DAYAL UPADHYAYA COLLEGE

(दिल्ली विश्वविद्यालय) (UNIVERSITY OF DELHI)

दिल्ली रा. रा. क्षेत्र सरकार द्वारा 100% वित्त पोषित, 100% funded by Govt. of NCT of Delhi
सेक्टर -3, द्वारका, नई दिल्ली Sector-3, Dwarka, New Delhi - 110078
दूरभाष/Tel. 011- 41805580, 45051037, Website: <https://dducollegedu.ac.in>



No. DDUC/Teachers-in-charge/Coord./2024/155

Dated: 12.03.2024

OFFICE ORDER

LIST OF TEACHERS-IN-CHARGE/COORDINATOR

S.No.	Name	Department	Period	Remarks
1.	Prof. Nisha Rana	Commerce	2024-25 2025-26	Newly appointed
2.	Dr. Anuja Soni	Computer Science	2023-24 2024-25	Continuing
3.	Dr. Sachchidanand Tripathi	Botany	2024-25 2025-26	Newly appointed
4.	Dr. Chetna Angrish	Chemistry	2024-25 2025-26	Newly appointed
5.	Dr. Anubha Mukherji Sen	English	2024-25 2025-26	Newly appointed
6.	Dr. Sangeeta Mohan	Mgmt.Studies	2024-25 2025-26	Newly appointed
7.	Dr. Poonam Garg	Mathematics	2024-25 2025-26	Newly appointed
8.	Prof. Avnindra Kumar Singh	Physics	2024-25 2025-26	Newly appointed
9.	Prof. Neeraj Tyagi	Electronics	2024-25 2025-26	Newly appointed
10.	Dr. Shailly Anand	Zoology	2024-25 2025-26	Newly appointed
11.	Ms. Sangita*	Humanities	2024-25 2025-26	Newly appointed

*Coordinator

Note :

1. The newly appointed Teachers-in-charge are requested to Take Over the charge from outgoing Teachers-in-charge.
2. The outgoing Teachers-in-charge are requested to Hand Over the charge to newly appointed Teachers-in-charge.
3. Handing Over / Taking Over of charge shall take place w.e.f. 01.04.2024.


OFFICIATING PRINCIPAL



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NOTICE

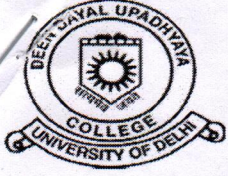
No. : DDUC/2024/172

Dated: 24th April, 2024

Due to personal reasons, Prof. Nisha Rana will not be able to continue Teacher-in-chargeship of Department of Commerce for this term, hence Dr. Anand Saxena will act as Teacher-in-charge in place of Prof. Nisha Rana till further orders.


OFFICIATING PRINCIPAL

Copy to : All concerned.



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No.: 10

Dated: 15.05.2024

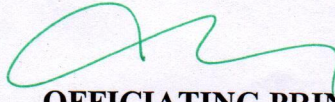
OFFICE ORDER

This is for the information of all concerned that Ms. Sangita, Associate Professor in Economics has been granted leave as follows:

<u>Nature of Leave</u>	<u>Period</u>		<u>No. of days</u>
	<u>From</u>	<u>To</u>	
Earned Leave (on personal ground)	22.05.2024	06.06.2024	16 days

This in conjunction with summer vacation w.e.f 07.06.2024 to 16.07.2024

Dr. Savita Gautam, Associate Professor will act ^{as} _{as} Coordinator, Humanities during her leave absence.


OFFICIATING PRINCIPAL

Copy to:

- i Bursar/Section officer (A/cs)
- ii Assistant Dealing with Personal File
- iii Coordinator, Humanities
- iv Dr. Savita Gautam, Associate Professor in Hindi Department
- v Ms. Sangita, Associate Professor in Economics Department



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No. DDUC/Teacher-in-charge/2024/183

NOTICE

Dated: 29.05.2024

Dr. Anubha Mukherji, Associate Professor in English being out of country w.e.f. 10.06.2024, Dr. Jayini Adhyapak will act as Teacher-in-charge, Department of English till further orders.

OFFICIATING PRINCIPAL

Copy to : All concerned.



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DDUC/Teacher-in-charge/2024/ 25

Dated: 05.06.2024

OFFICE ORDER

Dr. Poonam Garg, Associate Professor in the Department of Mathematics being out of country w.e.f. 09.06.2024, Prof. Sanjay Kumar, will act as Teacher-in-charge, Department of Mathematics till further orders.


OFFICIATING PRINCIPAL

Copy to:

- i Bursar/Section officer (A/cs)
- ii Assistant Dealing with Personal File
- iii TIC, Deptt of Mathematics
- iv Prof. Sanjay Kumar, Professor in Mathematics



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DDUC/Teacher-in-charge/2024/ 45

Dated: 30.07.2024

Reference: DDUC/Teacher-in-charge/2024/183, dated 29.05.2024

OFFICE ORDER

Dr. Anubha Mukherji Sen, Associate Professor in the Department of English has resumed her duties w.e.f. 28.06.2024.

Accordingly, she takes charge of Teacher-in-charge ship, Department of English from Professor. Dr. Jayini Adhyapak.


OFFICIATING PRINCIPAL

Copy to:

- i Bursar/Section officer (A/cs)
- ii Assistant Dealing with Personal File
- iii Dr. Anubha Mukherji Sen, Deptt. of English.



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DDUC/Teacher-in-charge/2024/ 42

Dated: 19.07.2024

Reference: DDUC/Teacher-in-charge/2024/25, dated 05.06.2024

OFFICE ORDER

Dr. Poonam Garg, Associate Professor in the Department of Mathematics has resumed her duties w.e.f. 15.07.2024.

Accordingly, she takes charge of Teacher-in-charge ship, Department of Mathematics from Professor. Sanjay Kumar.


OFFICIATING PRINCIPAL

Copy to:

- i Bursar/Section officer (A/cs)
- ii Assistant Dealing with Personal File
- iii Dr. Poonam Garg, Deptt. of Mathematics.



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No. DDUC/Teacher-in-charge/2024/202

Dated: 03.09.2024

OFFICE ORDER

Reference Notice No. DDUC/2024/172 dated 24.04.2024.

Dr. Renu Aggarwal, Associate Professor in Commerce will act as Teacher-in-charge, Department of Commerce for the academic session 2024-25 & 2025-26.



OFFICIATING PRINCIPAL

Copy to :

1. Prof. Rampal Singh,
Convener, Website Maint. Committee.
2. Dr. Anand Saxena
3. Dr. Renu Aggarwal



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No. DDUC/ADC/2024/210

Dated: 19.09.2024

NOTICE

Dr. Renu Aggarwal, Associate Professor in Commerce & Teacher-in-charge, Department of Commerce is hereby nominated as the Convenor, Academic Development Committee of the college for the Academic Sessions 2024-25 & 2025-26.

OFFICIATING PRINCIPAL

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No. DDUC/Teacher-in-charge/2024/229 , NOTICE

Dated: 08.11.2024

Dr. Anubha Mukherji, Associate Professor in English being out of country w.e.f. 12.11.2024 to 05.12.2024, Dr. Jayini Adhyapak will act as Teacher-in-charge, Department of English during the above period.


OFFICIATING PRINCIPAL

Copy to : All concerned.



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No. DDUC/Teacher-in-charge/2025/240

Dated: 10th January, 2025

NOTICE

Prof. Sanjay Kumar, Professor in Mathematics will act as Teacher-in-charge, Department of Mathematics till such time Dr. Poonam Garg, Associate Professor in Mathematics, who is on leave, resumes her duties.

(Prof. Hem Chand Jain)
Officiating Principal

Copy to : All concerned (by e-mail).