



दीन दयाल उपाध्याय कॉलेज DEEN DAYAL UPADHYAYA COLLEGE

(दिल्ली विश्वविद्यालय) (UNIVERSITY OF DELHI)

दिल्ली रा. रा. क्षेत्र सरकार द्वारा 100% वित्त पोषित, 100% funded by Govt. of NCT of Delhi

सेक्टर -3, द्वारका, नई दिल्ली Sector-3, Dwarka, New Delhi - 110078

दूरभाष/Tel. 011- 41805580, 45051037, Website: <https://dducollegedu.ac.in>



OFFICE ORDER

No. DDUC/Teachers-in-charge/Coord./2023/36

Dated: 23rd March, 2023

LIST OF TEACHERS-IN-CHARGE/COORDINATOR

S.No.	Name	Department	Period	Remarks
1.	Dr. Abha Wadhwa	Commerce	2023-24 2024-25	Newly appointed
2.	Dr. Anuja Soni	Computer Science	2023-24 2024-25	Newly appointed
3.	Dr. Reeta Kumari	Botany	2023-24	Continuing
4.	Dr. Mahaveer	Chemistry	2023-24	Continuing
5.	Dr. Lalit Kumar	English	2023-24	Continuing
6.	Dr. Rakesh Kumar	Mgmt.Studies	2023-24	Continuing
7.	Dr. Sudha Arora	Mathematics	2023-24	Continuing
8.	Dr. Nupur Verma	Physics	2023-24	Continuing
9.	Prof. Anurag Mishra	Electronics	2023-24	Continuing
10.	Dr. Priya Goel	Zoology	2023-24	Continuing
11.	Prof. H.P. Roy*	Humanities	2023-24	Continuing

*Coordinator

Note :

1. The newly appointed Teachers-in-charge are requested to Take Over the charge from outgoing Teachers-in-charge.
2. The outgoing Teachers-in-charge are requested to Hand Over the charge to newly appointed Teachers-in-charge.
3. Handing Over / Taking Over of charge shall take place w.e.f. 01.04.2023.


OFFICIATING PRINCIPAL



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NOTICE

No. DDUC/Teachers-in-charge/Coord./2023/37

Dated: 23rd March, 2023

Ref. Office Order No. DDUC/Teachers-in-charge/Coord./2023/36 dated 23rd March, 2023

As Dr. Anuja Soni is on Child Care Leave, Mr. Anil Kumar, Associate Professor in Computer Science will act as Teacher-in-charge in Computer Science in place of Dr. Anuja Soni w.e.f. 01.04.2023 till 17.07.2023.


OFFICIATING PRINCIPAL

Copy to : All concerned.



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No: 143

Dated: 03.05.2023

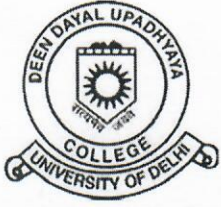
OFFICE ORDER

This is for the information of all concerned that consequent upon proceeding of Dr. Lalit Kumar Assistant Professor in English on Extra Ordinary Leave Dr. Jayini Adhyapak, Associate Professor in English will act as Teacher incharge in his place w.e.f. 04.05.2023 till 31.03.2024.

Officiating Principal

Copy to:

- i. Bursar/Section Officer (A/cs) for necessary action
- ii. Dr Jayini Adhyapak, TIC, English.
- iii. Coordinator IQAC
- iv. Convenor, ADC
- v. Dealing Assistant for information
- vi. Sr. P.A. to the Principal



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OFFICE ORDER

No. DDUC/Coordinator/2023/69

Dated: 3rd July, 2023

As Prof. Himanshu P. Roy, Professor in Political Science has joined JNU and is on EOL/Lien, Dr. Savita Gautam will act as Coordinator for Humanities for the period 2023-24.

OFFICIATING PRINCIPAL

Copy to : All concerned.



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Reference: Office Order No. DDUC/Coordinator/2023/69 dated 3rd July, 2023

NOTICE

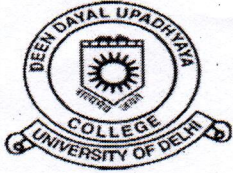
No. DDUC/Coordinator/2023/70

Dated: 4th July, 2023

Till such time Dr. Savita Gautam, Coordinator (Humanities) joins back from leave (out of India) Ms. Sangita, Associate Professor in Economics will act as Coordinator of Humanities.


OFFICIATING PRINCIPAL

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No.: 195

Dated: 18.07.2023

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OFFICE ORDER

Reference Office order No. 93 dated 11.01.2023

This is for information of all concerned that Dr. Anuja Soni, Associate Professor in Computer Science and Teacher Incharge, Department of Computer Science (till 31.03.2025), has resumed her duties w.e.f. 18.07.2023 after availing Child Care Leave from 05.01.2023 to 17.07.2023 (194 days).

OFFICIATING PRINCIPAL

Copy to:

- Bursar/Section Officer (A/cs) for necessary action
- Mr. Anil Kumar, Associate Professor in Computer Science
- Dr. Anuja Soni, Associate Professor in Computer Science
- Assistant dealing with Personal Files/Service Books.



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No. DDUC/Teacher-in-charge/2024/132

NOTICE

Dated: 06.02.2024

Ms. Sangita, Associate Professor in Economics will act as Coordinator (Humanities) during the leave absence of Dr. Savita Gautam, Associate Professor in Hindi for the year 2023-24.


OFFICIATING PRINCIPAL

Copy to : All concerned.