

**DEEN DAYAL UPADHYAYA COLLEGE
(UNIVERSITY OF DELHI)**

Dated: 17.11.2014

The Governing Body in its meeting held on 21.10.2014 has been pleased to approve the payment of Overtime, Conveyance Allowance & Honorarium to the Non-Teaching employees of the college on account of sitting late and/or working on Saturday, Sunday & Holidays as per rules of University of Delhi, which are as follows:

Overtime/Conveyance allowance (for late sitting):

<u>Category</u>	<u>Working Hours</u>	<u>Rate</u>
Group A Officers	leaving after 7.00 p.m.	Rs. 100.00
	leaving after 8.30 p.m.	Rs. 150.00
Group B & C employees	leaving after 7.00 p.m.	Rs. 60.00
	leaving after 8.30 p.m.	Rs. 100.00
Erstwhile Group D employees Now called group C	leaving after 7.00 p.m.	Rs. 50.00
	leaving after 8.30 p.m.	Rs. 75.00

Honorarium for Saturdays/Sundays & on holidays:

<u>Category</u>	<u>Rate</u>		
Officers with grade pay of Rs. 5400 and above	Rs. 320.00 (for 8 hours)	As per ratio of 8 hrs. (however min. working hrs. should be 5 hrs.)	Rs. 200 (for 5 hrs.)
Employees with grade pay of Rs. 4600 and above but below Rs.5400	Rs. 280.00 (for 8 hours)	As per ratio of 8 hrs. (however min. working hrs. should be 5 hrs.)	Rs. 175 (for 5 hrs.)
Employees with grade pay of Rs. 1800 and above but below 4600	Rs. 240.00 (for 8 hours)	As per ratio of 8 hrs. (however Min. working hrs. should be 5 hrs.)	Rs. 150 (for 5 hrs.)

Late sitting/working on Saturday/Sunday/Holiday shall be only in case of exigency & with prior approval of the competent authority.


PRINCIPAL