



## YEARLY STATUS REPORT - 2020-2021

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>		Deen Dayal Upadhyaya College
• Name of the Head of the institution	Professor Hem Chand Jain	
• Designation	Professor and Officiating Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	01120892067	
• Mobile No:	8368474860	
• Registered e-mail	principaldducollege@ddu.du.ac.in	
• Alternate e-mail	hcjain@ddu.du.ac.in	
• Address	Deen Dayal Upadhyaya College, University of Delhi	
• City/Town	South West Delhi	
• State/UT	DELHI	
• Pin Code	110078	
<b>2.Institutional status</b>		
• Type of Institution	Co-education	
• Location	Urban	
• Financial Status	UGC 2f and 12(B)	

• Name of the Affiliating University	University of Delhi				
• Name of the IQAC Coordinator	Professor Manoj Saxena				
• Phone No.	01120892067				
• Alternate phone No.	01120892296				
• Mobile	9968393104				
• IQAC e-mail address	iqac@ddu.du.ac.in				
• Alternate e-mail address	msaxena@ddu.du.ac.in				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://ddu.collegedu.ac.in/Viewto pics.aspx?MenuId=pmgsnIcVwUXXQLim WPqeUO==">https://ddu.collegedu.ac.in/Viewto pics.aspx?MenuId=pmgsnIcVwUXXQLim WPqeUO==</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://ddu.collegedu.ac.in/Datafiles/cms/Common%20Notices/26062021-academic-calender.pdf">https://ddu.collegedu.ac.in/Datafiles/cms/Common%20Notices/26062021-academic-calender.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.63	2014	05/05/2014	04/05/2019
<b>6.Date of Establishment of IQAC</b>			18/11/2013		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Multi Department -	DBT Star College Program	DBT	2018-2021	19,05,580	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	01	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	Yes	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
05	<p>Special Public Webinar on August 25, 2020 at 04:00 pm on National Education Policy 2020 - Strategy for Self-Reliant India by Prof. Rajendra Pratap Gupta Leading public policy expert and served as a member of the National Education Policy Committee; Special Public Webinar on August 23, 2021 at 10:00 am on Afghanistan: Challenges Ahead by Former Ambassador Vishnu Prakash and Lt Gen Gurmit Singh (Retired); Special Public Webinar on September 06, 2021 at 10:00 am - Taking Stock of Geopolitical and Geo Economic Challenges and Opportunities for India by Former Ambassador Shri Vishnu Prakash</p> <p>Constitutional Day on November 26, 2020 - Invited Talk by Dr. H. P. Roy; Constitution day Celebration (Virtual Mode) i.e. November 26, 2021 by "Reading the Preamble"</p> <p>One Week Online Faculty Training Program (FTP) under IQAC on "Pedagogical Training for Effective Online Teaching and Learning" from 3rd August to 10th August, 2020 to be organized under IQAC of the College (under the aegis of DBT Star College Program) for the Year 2020-2021</p> <p>Online Faculty Training Program on Microsoft Teams @ July 27 -29, 2020; Online Workshop (equivalent to Faculty Development Program) on Intellectual Property Right during February 8-13, 2021</p> <p>Online Computer Literacy Program for Beginners @ November 29, 2020 - December 01, 2020; Training Program on GIMP software for Government School Students @ Jan 11-16, 2021 for students of Rajkiya Pratibha Vikas Vidyalaya (RPVV), Paschim Vihar Delhi; GovT. Girls Secondary</p>	

School, Baprola; GOVT. SARVODAYA GIRLS SR SEC SCHOOL Amalwas DELHI; GOVT. SARVODAYA GIRLS SR SEC SCHOOL MUNDKA DELHI; GOVT. SARVODAYA GIRLS SR SEC SCHOOL SultanpurI Delhi; GovT. BOYS Secondary School, Baprola; Govt. Sarvodaya Vidyalaya, Peera Garhi Village, New Delhi; GOVT SARVODAYA CO-ED SR SEC SCHOOL, KARAMPURA NEW DELHI

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

NAAC

Plan of Action	Achievements/Outcomes
<p align="center"><b>Training Program for Underprivileged Students</b></p>	<p align="center">NCWEB-Deen Dayal Upadhyaya College Centre University of Delhi Organized Ten Days Online Workshop cum Training Session On Fundamentals of Information Technology Under the aegis of IQAC of the College and in collaboration with Committee for Special Program for Learners funded by DBT-STAR College Program From August 18-28, 2021</p>
<p align="center"><b>Structured feedback from Students</b></p>	<p>Analyzed and Uploaded on <a href="https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=QAJ0m3JNZXljw4M2dK0pTg==">https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=QAJ0m3JNZXljw4M2dK0pTg==</a></p>
<p align="center"><b>Student Survey regarding COVID VACCINES &amp; IMMUNIZATION</b></p>	<p>Analyzed and Uploaded on <a href="https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=QAJ0m3JNZXljw4M2dK0pTg==">https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=QAJ0m3JNZXljw4M2dK0pTg==</a></p>
<p align="center"><b>Student Survey on ONLINE ADMISSION PROCESS</b></p>	<p>Analyzed and Uploaded on <a href="https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=QAJ0m3JNZXljw4M2dK0pTg==">https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=QAJ0m3JNZXljw4M2dK0pTg==</a></p>
<p align="center"><b>Processing Promotion Cases of Faculty Members in a time bound manner</b></p>	<p>50 colleagues have been promoted from Assisat professor Stage I(Rs.6000) to stage II(Rs.7000), Stage II(Rs.7000) to Stage III(Rs.8000) and Stage (Rs.8000) to Associate Professor and Associate Professor to Professor</p>
<p align="center"><b>Promotion of Research Culture in College</b></p>	<p>Feedback taken from faculty members, Analyzed and Uploaded on <a href="https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=QAJ0m3JNZXljw4M2dK0pTg==">https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=QAJ0m3JNZXljw4M2dK0pTg==</a>. Research Committee has submitted it's recommendation for consideration of College Governing Body.</p>
<p><b>13. Whether the AQAR was placed before statutory body?</b></p>	<p align="center"><b>Yes</b></p>

- Name of the statutory body

Name	Date of meeting(s)
Staff Council Meeting	11/11/2021

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2021	28/02/2021

**Extended Profile****1. Programme**

1.1	15
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

**2. Student**

2.1	2913
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	547
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	790
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>123</b>
File Description	Documents
Data Template	<a href="#">View File</a>
3.2 Number of Sanctioned posts during the year	<b>124</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	<b>56</b>
4.2 Total expenditure excluding salary during the year (INR in lakhs)	<b>576.51791</b>
4.3 Total number of computers on campus for academic purposes	<b>946</b>

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

During the Covid-19 Pandemic the colleges were closed since March 2020:

- As an immediate effort towards effective curriculum delivery, teachers uploaded their study material on google

classroom/college website for open availability to the students.

- The college moved to online mode of Teaching-Learning process. To facilitate this, ICT centre issued institutional email id to all faculty and all students on roll. Laptops were issued to teachers and students whoever required the same.
- MS Teams platform was provided by Delhi University. College organized an online workshop for all its faculty for MS Teams. Google meet, Zoom and all other platforms of online teaching were equally encouraged by the college, to ensure effective delivery of the curriculum among the students in a virtual mode.
- Online teaching was augmented with virtual field visits, online trainings and internships within and beyond the curriculum.
- Open Book Examinations (OBE) and Internal assessments were held according to Delhi University guidelines.
- Library e-resources were made available through remote access to ensure smooth learning by college students and faculty, when they could not come physically to the college during the lockdown period - to facilitate effective curriculum delivery.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

1. The college plans all its activities including the conduct of Continuous Internal Evaluation (CIE) according to the academic calendar announced by University of Delhi
2. Faculty members undertake internal assessment evaluation of learners through different methods like Class tests, assignments, projects, class presentations, attendance depending on the course requirement. During the pandemic period online teaching learning platforms (e.g. Google Meet, Google Classroom, MS Team, ZOOM etc.) have been exploited for teaching, interaction and continuous evaluation of students.
3. The internal assessment (IA) marks go through two levels of scrutiny, the department committee and the college's Internal Assessment Monitoring Committee, before being displayed for students on the college website



4. During the pandemic period University conducted Open Book Examination (OBE) for each semester. The examination committee of the college has been actively engaged in smooth conduction of the same. The grievances of the students were taken up and sorted out accordingly.
5. With the help of academic calendar deadlines for submission of attendance, class tests, assignments etc. are decided to ensure continuous evaluation and to give opportunity to students for improving their performance.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	<a href="https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=q62zMQ0sJM_DDU_6dROJNxbSww==">https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=q62zMQ0sJM_DDU_6dROJNxbSww==</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**

**A. All of the above**

**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

## 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

27

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

## 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

739

### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

739

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

During the pandemic period college has been actively shifted to

various ICT tools for organizing curricular, co-curricular and extra-curricular activities in which students have participated very enthusiastically.

College strives to inculcate crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in students by offering and motivating students to choose optional subjects related to these issues as Generic Electives, Skill Enhancement Courses (SEC), and Discipline Specific Electives (DSE) under Choice Based Credit System (CBCS).

The equal opportunity cell (EOC) of the college promotes equality among all sections of the students without prejudice to their belonging, to any social group.

The National Service Scheme (NSS) unit of the college engages its volunteers in various community related services (education, health, sanitation, cleanliness etc.) apart from organizing activities towards gender and environmental sustainability thereby inculcating human values them.

The Student societies inculcate values in students that are geared towards not just their own interest but also for the common good reflecting the balance between individual's interest and larger interest.

The college and IQAC regularly organize workshops, lectures, Webinars etc. pertaining to Gender, Environment and Sustainability, Human Values and Professional Ethics.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

33

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

239

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=QAJ0m3JNZXljW4M2dK0pTg==">https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=QAJ0m3JNZXljW4M2dK0pTg==</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

912

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

605

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- **A Hands-on training workshop " Computer Literacy Program On MS-Office Software Tools " was organized from 29 Nov - 01**

December 2020. The workshop was free of cost for the students. This workshop was aimed for students who joined in first year in November 2020. Due to pandemic times, it has become need of the hour that all students should be well versed with the basics of MS-Office, as everything had shifted over to the online platform. 170 students of our college successfully completed this program.

- The Special Programme for Learners, under the aegis of IQAC of the college organized a two day workshop on "E-filing of Income Tax Return -ITR-1" on 14th and 15th December 2020. The objective of the workshop was to impart the skills on e-filing of ITR-1 also called as SARAL Form, especially to undergraduate students of commerce discipline. This workshop was completed by 83 students, including five students from other colleges of the University of Delhi.
- The committee for Special Program for Learners and ICT Team of DDUC under the aegis of IQAC organized an online "Training program on GIMP S/W for Govt. School Students" from 11-16 January, 2021.

File Description	Documents
Link for additional Information	<a href="https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=q62zMQ0sJM_DDU_6dRQJNxbSww==">https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=q62zMQ0sJM_DDU_6dRQJNxbSww==</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2913	123

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Following courses have experiential learning, participative learning and problem solving methodologies.

- B.A.(PROGRAM)/B.A. (501) - RESEARCH METHODOLOGY(SEC)

- B.A.(PROGRAM)/B.A. (501) AECC - (EVS)
- B.COM.(H) (504) Fundamental of Investment(DSE)
- B.COM.(H) (504) AECC - (EVS)
- B.A.(H) ENGLISH (511) MODES OF CREATIVE WRITING , POETRY ,DRAMA AND FICTION(SEC)
- B.A.(H)ENGLISH (511) TRANSLATION STUDIES(SEC)
- B.SC.(H)BOTANY (556) AECC - Environmental Science (EVS)
- B.SC.(H)CHEMISTRY (557) AECC - (EVS)
- B.SC.(H)ELECTRONICS (558) AECC - (EVS)
- B.SC.(H) MATHEMATICS (563) AECC - (EVS)
- B.Sc.(H) Mathematics (563) Field Visit (EVS)
- B.SC.(H) PHYSICS (567) AECC - (EVS)
- B.SC.(H) ZOOLOGY (569) AECC - (EVS) etc.
- B.SC.(H)COMPUTER SCIENCE (570) AECC - Environmental Science
- B.SC.(GEN.) PHYSICAL SCIENCE/ B.SC.(GEN.) PHYSICAL SCIENCE WITH CHEMISTRY (582) AECC - Environmental Science
- B.Sc.(Gen.)Physical Science /with computer science (582) AECC - (EVS)
- B.SC.(GEN.)LIFE SCIENCE /B.SC. LIFE SCIENCE (583) AECC - (EVS)
- B.SC.(H)Life Science (583) Genetics and evolutionary biology
- B.SC.(H)Life Science (583) Animal Biotechnology
  - Comparative Anatomy and Development Biology Vertebrates
- B.SC.(H)MATHMATICAL SCIENCE (587) AECC - (EVS)
- BMS (590) AECC - Environmental Science

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=q62zMQ0sJM_DDU_6dRQJNxbSww==">https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=q62zMQ0sJM_DDU_6dRQJNxbSww==</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

All the Class rooms and Lecture Theatres are spacious and are ICT enabled which support better curriculum delivery through power point presentations, audio visual aids, live telecasts, online resources, virtual laboratories etc. The computer labs have all the relevant software / programs as per the curriculum. The college has developed a language lab to help students learn and achieve proficiency in communication skills in four languages: English, Spanish, Russian and German. It is equipped with latest desktops with interactive and dynamic software for language learning. The library houses the best of text books and reference books of all discipline areas. The

students can access online availability of reading material (text, videos etc.) related to curriculum through the 100% Wi-Fi enabled college campus. Even during the tough times of Covid pandemic, our teaching learning process did not halt. The power of ICT helped the college fraternity connect with their students. Not only was it the time when our faculty updated themselves through several programs (such as FDPs, Refresher Courses, Short Term Courses, Webinars etc) to keep a pace with this paradigm shift in the teaching pedagogy but also implemented ICT in their teaching-evaluation process in a much efficient manner.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=q62zMO0sJM_DDU_6dRQJNxbSww==">https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=q62zMO0sJM_DDU_6dRQJNxbSww==</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

123

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

123



File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

90

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

1939

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

1. The college organizes a mandatory Orientation Program on the day of commencement of the course wherein the students are

apprised about the evaluation schedule and internal assessment of the college under the university directives. The same is also available on the university website, notice boards, and even during regular class counseling.

2. The answer scripts of the class tests are shown and discussed with the students individually to ensure their satisfaction prior to their display on the college website.
3. The written assignments are returned to the students upon evaluation. In instances where the assignment has a scope for improvement, the faculty identifies the lacunae and an additional time is granted for re-submission. The final marks scored by the students are then notified through the college website/ notice board.
4. In addition to the verification of marks by the faculty associated with each paper, every department also has a Moderation Committee which ensures verification of all the assessments prior to the final submission to the office. The college notifies the schedule for verification by the moderation committee through e-mails and the college website.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=q62zMQ0sJM_DDU_6dROJNxbSww==">https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=q62zMQ0sJM_DDU_6dROJNxbSww==</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

1. Attendance of students for theory, practical, and tutorials is uploaded on the college internal assessment portal regularly (on monthly basis) for display.
2. Strategy adopted in light of Covid-19: DU adopted a special IA scheme for the final year students. Instead of the three components of IA, only Assignments were to be submitted online. The End-Semester Examinations were held as Open Book Examinations (OBE) to ensure covid protocol. Students could give OBE from the place of their convenience or at the college in offline mode. Intermediate semester/year students were graded compositely with 50% weightage for IA and 50% on the basis of their performance in previous semester/year. For Practical Examination, teachers concerned were asked to give assignments to students for online submission based on practical/lab work. Viva voce too was conducted online. In case of projects/ internships, instead of on-field

experiments, students were allowed to work on projects based on secondary data, review or software.

3. The student can also approach either the departmental Moderation Committee or the Central Monitoring Committee to resolve issues related to IA.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=q62zMQ0sJM_DDU_6dRQJNxbSww==">https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=q62zMQ0sJM_DDU_6dRQJNxbSww==</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

1. The institution offers undergraduate Honours and Programme courses in Science, Commerce and Arts subjects. Every year orientation programme is conducted for first year undergraduate students with an objective to delineate broad objectives of the course undertaken to study. Faculty members teaching individual subjects orient students about specific subject related outcomes and give a brief description about contents and measurable outcomes to be achieved at end of the semester and course.
2. Every course has well-defined achievable and measurable outcomes meant for preparation for a better life ahead. Students develop a wide array of cognitive, affective and psychomotor skills during tenure of the study.
3. Students pursuing courses from science stream acquire objective knowledge characterised by methods, experiments, formulas etc. pertaining to various subjects like Physics, Chemistry, and Biology, Mathematics, Electronics, Computer Sciences etc. The courses help students to appreciate basic concepts, fundamental principles and the scientific theories related to various scientific phenomena and their relevance in day-to-day life. The college has well equipped laboratory for every department. Students acquire skills in handling scientific instruments, planning and performing in laboratory experiments. Students get an opportunity to extract inferences from available data thereby stimulating analytical skills.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=q62zMQ0sJM_DDU_6dRQJNxbSww==">https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=q62zMQ0sJM_DDU_6dRQJNxbSww==</a>
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The University of Delhi envisions all its programmes to provide focused, outcome-based syllabi for all its constituent colleges. The University offers a Learning Outcome-based Curriculum Framework (LOCF) that aims for all-round development of the youth for their own betterment and for the greater common good. In short, each programme prepares students for employability, sustainability, and life-long learning. The college is dedicated to a set of generic learning outcomes which are aligned to its legacy, vision and mission. These cover all aspects of student life in the college. The framework of UG degree programmes under LOCF have in-built flexibility with a choice of courses in the form of interdisciplinary and open electives. The nomenclature reflects the expected outcomes. The Programme Outcomes (POs) and Course Outcomes (COs) are communicated to the students well in advance through the college website, college prospectus, Principal's address to the students and parents during the orientation, alumni meet, expert talks and dissemination in classrooms. The broad objective of a specific course is communicated to students by faculty at the beginning of the session. Continuous assessment provides feedback on efficacy of the teaching-learning process.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=q62zMQ0sJM_DDU_6dRQJNxbSww==">https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=q62zMQ0sJM_DDU_6dRQJNxbSww==</a>

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

785

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://dducollegedu.ac.in/Datafiles/cms/Annual%20Report/Annual%20Report%202020-2021.pdf">https://dducollegedu.ac.in/Datafiles/cms/Annual%20Report/Annual%20Report%202020-2021.pdf</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=QAJ0m3JNZX1jW4M2dK0pTg==>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

30.37180

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-**

**government agencies during the year**

02

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

122

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

73

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published**

**in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

26

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Due to COVID 19 Pandemic, extension activities could not be carried out in large numbers in the neighborhood community.

- October 27, 2020: Orrizonte'20:- Despite the interesting proposition of a completely online platform, the Department of Management Studies feels extremely proud to state that Orrizonte'20 was massively successful, witnessing the participation of 300+ school students and 25+ schools across the capital.
- November 12, 2020:As part of the CommUnity Outreach Program, students partnered with Desire Society, an organization in service of the children fighting AIDS. New clothes were given to all the children and a special Diwali Treat was organised for them.
- May 28, 2021 - May 30, 2021:Aashayein'21:- Aashayein was an event where many artist came together to raise the voices of those who were deeply affected by this pandemic. Over 30+ artists performing for the audience and raised Rs.23,800. The amount was directly donated to the YEF foundation helping the covid affected migrant workers.

College also created aCovid Care Center i.e.A 200 bed Covid Care Center was operational in the Hostel during the period May 2021 - July, 2021 run by ISKCON and Local District Administration. Approximately 300 patients were successfully treated at this Centre with zero causality.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

13

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

88

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/



**NCC/ Red Cross/ YRC etc., during the year**

2857

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration****3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

02

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year****3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

04

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Deen Dayal Upadhyaya College has 37 classrooms, 10 tutorial rooms, 18 laboratories, 12 lecture theaters (LT), 4 seminar halls, 4 departmental research laboratory, 1 language laboratory, 1 computer center, approximately 150 faculty cubicles for 11 departments, 2 staffroom (1 teaching + 1 non-teaching), 2 museums (1 Botany + 1 Zoology), 1 boys hostel, 1 girls hostel, 1 cafeteria and 1 research center with high class modern equipment and spacious library having sitting capacity of 300 students. It also has 02 multi-purpose halls, 02 examination/exhibition halls, 07 departmental library/committee rooms, 02 sponsored research laboratories, separate common rooms for boys and girls, 01 medical room. It also has a guest house with 08 double-bedded AC rooms along with crèche facility. The classrooms, LTs and seminar halls have LCD projector, Internet connectivity, green/ white-boards, well finished furniture. All classrooms, LTs along with the whole building are equipped with air-conditioning facility. The college has provided more than 946 computers including laptops. The library is spread across three floors with centralized air-conditioning providing spacious and ambient seating arrangement. Within the span of last two years, one departmental laboratory of Mathematics, 02 seminar halls, 01 medical room and an exhibition-cum-examination hall has been added.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=UTK8_DDU_TbiODhe5idJJIhw7JhStAKBI4jj9fCZs_DDU_r2SA8=">https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=UTK8_DDU_TbiODhe5idJJIhw7JhStAKBI4jj9fCZs_DDU_r2SA8=</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The aim of an educational institute is make its student learn the life skills for their future endeavours. Sports committee of the college aim to teach students those skills through physical activities and sports. Sports committee organises practice sessions in the morning and evening time for different sports such as a Archery, Baseball etc. Besides that various individual and teams in

men and women sections participate in numerous tournaments viz-a-viz inter college, state, national and international etc. The college has indoor and outdoor grounds available for various physical education and sports activities. The college has an indoor hall which is used for various indoor sports such as badminton, table tennis etc., an indoor area which is used as fitness centre having cardiovascular and strength training equipment. The college appoint part time coaches especially Archery, Baseball, Netball etc. for development of skills of students in their respective sports. A part time Fitness trainer is appointed to train students, college staff. The college has bought 09 Table tennis tables, 01 treadmill, 01 upright bike, 01 recumbent bike, 01 arc trainer, 01 relaxation chair. The college provides adequate space, rooms, an auditorium for cultural activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=UTK8_DDU_TbiQDhe5idJJIhw7JhStAKBI4jJ9fCZs_DDU_r2SA8=">https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=UTK8_DDU_TbiQDhe5idJJIhw7JhStAKBI4jJ9fCZs_DDU_r2SA8=</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

50

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

50

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://dducollegedu.ac.in/Datafiles/cms/Minimum%20Disclosure/minimum%20disclosure.doc%20-%202021.pdf">https://dducollegedu.ac.in/Datafiles/cms/Minimum%20Disclosure/minimum%20disclosure.doc%20-%202021.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in

Lakhs)

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

576.51791

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

- The Library is using LSEase Software (Libsys Ltd.) for bibliographic database management and its housekeeping operations.
- The complete operation of the library is fully automated, effectively using all the modules.
- The present version of application software is LSEase Rel.6.1.8.
- The automated operation has begun from the year 2004 and is continued seamlessly without any significant down time.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=UTK8_DDU_TbiQDhe5idJJHw7JhStAKBI4jJ9fCZs_DDU_r2SA8=">https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=UTK8_DDU_TbiQDhe5idJJHw7JhStAKBI4jJ9fCZs_DDU_r2SA8=</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

7.12141

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

11548

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Deen Dayal Upadhyaya College established in the year 1992 has been continuously progressing with the parallel pace of technological developments. Since its inception in the current campus from the year 2016 college is recognized for having a world class IT facility for its students. In 2017-2018 college procured itself Active Zone

Director for controlling the Wi-Fi devices and the clients linked to it where there are provided with individual username and password for access. The college is provided with a lease line of 100Mbps bandwidth by Delhi University. Now a level ahead to cope up with the pandemic situations college now has purchased Zoom License for 500 users for 1 year and 100 users meeting license for online webinars/seminars and meetings with a High Definition 4k Canon Handycam for live video sessions in the academic session 2019-2020 and Canon photocopier machines in the College office for swift work.

During the Year 2020-2021 -

1. MTNL fiber internet broadband line was installed at 4 locations out of which 2 locations have 1 Gbps (Computer center and College Office) bandwidth and other 2 locations have 500Mbps Bandwidth (Library and Principal office) as a backup to the existing Delhi University Internet facility

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=UTK8_DDU_TbiQDhe5idJJHw7JhStAKBI4jJ9fCZs_DDU_r2SA8=">https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=UTK8_DDU_TbiQDhe5idJJHw7JhStAKBI4jJ9fCZs_DDU_r2SA8=</a>

#### 4.3.2 - Number of Computers

946

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

572.7227

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

All the Class rooms and Lecture Theatres are spacious and are ICT enabled which support better curriculum delivery through power point presentations, audio visual aids, live telecasts, online resources, virtual laboratories etc. The computer labs have all the relevant software / programs as per the curriculum. The college has developed a language lab to help students learn and achieve proficiency in communication skills in four languages: English, Spanish, Russian and German. It is equipped with latest desktops with interactive and dynamic software for language learning. The library houses the best of text books and reference books of all discipline areas. The students can access online availability of reading material (text, videos etc.) related to curriculum through the 100% Wi-Fi enabled college campus. Even during the tough times of Covid pandemic, our teaching learning process did not halt. The power of ICT helped the college fraternity connect with their students. Not only was it the time when our faculty updated themselves through several programs

(such as FDPs, Refresher Courses, Short Term Courses, Webinars etc) to keep a pace with this paradigm shift in the teaching pedagogy but also implemented ICT in their teaching-evaluation process in a much efficient manner.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=UTK8_DDU_TbiODhe5idJJIhw7JhStAKBI4jJ9fCZs_DDU_r2SA8=">https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=UTK8_DDU_TbiODhe5idJJIhw7JhStAKBI4jJ9fCZs_DDU_r2SA8=</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

13

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

929



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to institutional website	<a href="https://dducollegedu.ac.in/Datafiles/cms/Annual%20Report/Annual%20Report%202020-2021.pdf">https://dducollegedu.ac.in/Datafiles/cms/Annual%20Report/Annual%20Report%202020-2021.pdf</a>
Any additional information	<b>No File Uploaded</b>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**1260**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**1260**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent**

**A. All of the above**

**mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

22

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

34

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

15

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

50

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The Student Council, an elected body of students, is the voice of the students. It organizes various activities like college festivals, student development programs, college trips, workshops etc. Each department also has an elected department student council which is active in organizing technical sessions and competitions via their departmental festivals and numerous seminars.

There are many other societies in the college like Kalamkar (Literary Society), Raga (Dance Society), Rapesody (Music Society), Yavnika, VOICES which enrich the students with new horizons for them to explore, further augmenting the cultural and institutional values of the college. Besides cultural activities, students are also working for the welfare of the society under NSS, Eco Club, Ek Bharat Shrestha Bharat. Equal opportunity Cell, Social Responsibility Cell, Enactus etc. Through the overall united representation and engagements, students empower each other and create a suitable environment for learning and growth.

The student representatives are actively involved in academic and administrative activities such as Anti-Ragging, Eco Club, Vivekananda Study Circle, Kalamkar, finance club etc. It often plays a significant role in raising funds through sponsorships for college activities, social events, community projects, helping people in need, etc under NSS.

File Description	Documents
Paste link for additional information	<a href="https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=q62zMQ0sJM_DDU_6dRQJNxbSww==">https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=q62zMQ0sJM_DDU_6dRQJNxbSww==</a>
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

DDUC has a very vibrant and dynamic Alumni association. With the initiatives of the principal and its alumni, we have registered DDUC Alumni Association, The alumni society of the college along with the alumni committee organizes various activities and initiatives on a regular basis so as to benefit from the rich experience and knowledge of its alumni. An alumni meet is held where all the alumni are invited for interaction and motivate their juniors. The College has started a new tradition of department-wise alumni meets where every department conducts separate alumni meet. This increases the one on one interaction and is more beneficial to the students' alumni share experiences of their respective fields. The departments conduct seminars and webinars wherein alumni are invited to enhance the existing skills of students. The alumni share their journey, the challenges they faced, and also the various steps required to become a successful entrepreneur. These sessions are extremely useful for the students as they have detailed experiential learning from their seniors. The college felicitates its distinguished alumni to strengthen their bond with the alma mater.

File Description	Documents
Paste link for additional information	<a href="https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=H_IHgXo870UGY7n5va_wMA==">https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=H_IHgXo870UGY7n5va_wMA==</a>
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year A. ? 5Lakhs

**(INR in Lakhs)**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

**GOVERNANCE, LEADERSHIP AND MANAGEMENT****6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Vision**

- To be an academia of "first choice" to transform lives that will change the world for the better at whatever level of human endeavour they are involved.

**Mission**

- To create confident, dedicated honest and upright individuals who become an asset to the society.
- We provide space to the students to freely express and develop views that help them respond to changes in the society.
- We recognize the challenges of an interdependent and competitive world and the need for our students to adapt and excel in it.
- To develop professionals who are committed to their personal & professional endeavours and who have the vision, courage and dedication to initiate and manage change.

The college has ensured that its vision and mission is synchronized with the policy of higher education of the country i.e. to create lifelong learners, who value honesty, have courage to express themselves freely, are visionary, confident and adaptable to change.

- The Governing Body, apex decision making body of the institution, constitutes committees with teacher representatives for participative governance.
- The Admission Committee decides the Cut-Off percentages for Admission in First Year
- Orientation-cum-Induction Programme ( Deekshaarambh) is planned and organized by the Academic Development Committee

File Description	Documents
Paste link for additional information	<a href="https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=cSei9_DDU_xGcIIptRndr8MtVNAXLl_DDU_4mgSt">https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=cSei9_DDU_xGcIIptRndr8MtVNAXLl_DDU_4mgSt</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

#### Case Study: Activities and Expansion Plan of the Academic Department

- Every department has the freedom to plan and organize its curricular and co-curricular activities. Teacher-wise paper distribution and teaching workload is discussed and prepared by the Academic Departments and is discussed in Academic Development Committee. The expansion plan of the department also originates from the concerned department through departmental meetings and is discussed in the Staff Council. Whenever a new course is to be started, for which no department exists in the college, the proposal comes to the Staff Council through Academic Development Committee. In this manner involvement of all teachers in making the policy is ensured and its implementation becomes hassle free.

#### Case Study : Fees concession to needy and meritorious students

- The help financial weak students and provide incentives to meritorious students a Fees concession committee is constituted by the staff council. The committee frames the criterion for providing aid and award incentives in form of cash/grants for books etc, to meritorious students. The committee then short lists the students and their names are forwarded to the Principal for concurrence and approval. Post approval and necessary sanctions the aid/cash incentives are disbursed amongst the students.

File Description	Documents
Paste link for additional information	<a href="https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=pl4HlzWRJ_Hl2cDrxShq6zCGrSggrvp">https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=pl4HlzWRJ_Hl2cDrxShq6zCGrSggrvp</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The campus has around 5 lakh square feet of covered area, a state of art building with various green initiatives namely provision of solar energy for street-lighting and water heating, management of e-waste system, well designed laboratories with latest scientific equipment and experimental set-ups, 48 classrooms including 12 lecture theatre having latest audio-visual aids, an auditorium and Seminar halls for seminars/conferences, art and cultural performances, artistic and aesthetic indulgences. The entire campus is to be made Wi-Fi with adequate computational facilities and a dedicated computer. A gymnasium with guest trainers is also created to facilitate fitness amongst students. Dedicated space for placement cell, IQAC office, examination cell, SC,ST,OBC,EWS and equal opportunity cell/officer has also been created in the campus. The library has also initiated online support to students throughout the duration of pandemic. The college has done intensive plantation over the entire campus and is also doing water harvesting since inception of the new building. The college plans to switch to paper-less office as a green initiative and thus requires complete ERP solution for accounts, administration, examination system, online-reservation of library books through college website to cater to over 2,700 students and 200 staff members.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=wcntxDaO9BRhGRTupCLN1lDoc4cgNXHu">https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=wcntxDaO9BRhGRTupCLN1lDoc4cgNXHu</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.



**Particulars of organisation, functions and duties**

Mechanism available for monitoring the service delivery and public grievance resolution: Management of the various activities of the college is supervised by the Principal through designated committees. Monitoring of the affairs of the college is through its Governing Body, Academic Council & Executive Council of the University of Delhi.

**Powers and duties of the officers and employees:**

Principal is the Chief Executive and Academic Officer of the college. The powers and duties of the Governing Body and other authorities as per Statute 30 and Ordinance XVIII of the University of Delhi are specified in Governance of Colleges, University of Delhi.

Procedure followed to take a decision :Decisions in matters of organising admissions, sports, extra-curricular activities, preparation of college time table, allocation of extra-curricular work of teachers not involving payment of remuneration and laying guidelines for purchase of Library books and lab. equipment are taken by the Staff Council, subject to the provisions of the Act, Statutes and Ordinances of the University. The decisions regarding institution, suspension or abolition of teaching and non-teaching posts is taken by the Governing Body. The college functions under the general supervision and control of the Governing Body.

File Description	Documents
Paste link for additional information	<a href="https://dducollegedu.ac.in/Datafiles/cms/RTI%20Manual/RTI%20Manuals%20August%202021.pdf">https://dducollegedu.ac.in/Datafiles/cms/RTI%20Manual/RTI%20Manuals%20August%202021.pdf</a>
Link to Organogram of the Institution webpage	<a href="https://dducollegedu.ac.in/Datafiles/cms/RTI%20Manual/RTI%20Manuals%20August%202021.pdf">https://dducollegedu.ac.in/Datafiles/cms/RTI%20Manual/RTI%20Manuals%20August%202021.pdf</a>
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

College has several welfare schemes for its faculty and non-teaching staff members listed below;

**Group Insurance Scheme (GIS):** To provide financial aid to the family of the employees in case of sudden death of an employee in service a Group Insurance Scheme exist in the college for employees made permanent prior to 2014-15.

**Children Education Allowance:** Reimbursement of expenditure made by employees on education of their children is made as per the recommendation of VI and VII Pay Commission

**Medical Reimbursement:** Two types of welfare schemes based on CS(MA) 1944 and CGHS pattern exists to provide medical aid to staff members.

**Leave Travel Concession:** Reimbursement of expenses as per Government of India rules is provided to the employees and their dependent family members against travel

**Washing Allowance and Uniform Allowance Scheme:** The Class - IV staff of the college is granted washing allowance and uniform allowance as per Government of India rules.

**Day Care Creche Facility:** To assuage the hardships of young mothers in the staff a provision for day care crèche facility has been created in the college.

**Credit and Thrift Society** to provide loans to staff members

**Admission to sons and daughters of staff members**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year****6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

14

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

54

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

149

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

#### Institutions Performance Appraisal System for teaching staff

The different Career Advancement Schemes laid out in 1998/2000 and subsequently in 2010/2016 and then in 2018 would be applicable to the candidates depending upon their date of eligibility and the provisions of the schemes laid out from time to time.

- Merit Promotion Scheme 1998/ Career Advancement Scheme 2000 -
- Career Advancement Scheme 2010 and its amendment in 2016
- Career Advancement Scheme 2018

Recruitment Rules (Non-Teaching Employees) 2020 [Under Ordinance XXII-D] (Updated on 02.03.2021) - RECRUITMENT RULES (NON-TEACHING EMPLOYEES), 2020

Annual Performance Appraisal Reports (APAR) of Non-teaching staff members- The full APAR including the overall grade and assessment of integrity shall be communicated to the concerned officer after the Report is complete with the remarks of the Reviewing Officer and the Accepting Authority. Where the employee has only one supervisory level above him as in the case of personal staff attached to officers, such communication shall be made after the reporting officer has completed the performance assessment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

### Internal Audit

A chartered Accountant is appointed as an internal Auditor with the approval of the Governing Body and University of Delhi. Every year all the accounts, balance sheets and utilization certificates for grants received are placed with the internal auditor. The records are then verified and audited by the internal auditor.

### External Audit

The college undergoes external audit through two agencies;

1. Local Fund Accounts (LFA), Govt. of NCT of Delhi undertakes external audit of the college annually. The auditors inspect and verify all records/accounts of the college. On completion of the audit the auditors submit their report in their office, which are subsequently forwarded to the college. The audit

reports are then placed before the Governing Body of the college along with the reply on the matters/issues raised in the audit. The Governing Body deliberates on the report and the reply by the college. After approval the reply to the audit is submitted to the LFA and Directorate of higher education for considerations.

2. Accountant General of Central Revenue (AGCR), Govt. of India also audits the College Accounts and service matters regularly after four/five years.

File Description	Documents
Paste link for additional information	<a href="https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=Fgd7aseSOYlgmKCSolikhYR5RZHzwTOE">https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=Fgd7aseSOYlgmKCSolikhYR5RZHzwTOE</a>
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college gets 100% grants (plan and non-plan) from the Government of NCT of Delhi towards expenses on account of salary and equipment. The running expenses are met through fees collected from students and deficiency is made good by the Government. The expenses on account of student activities are made out of the fees collected from the students in the Student Society Fund. The plan development grants of the UGC under 2 (f) and 12 (B) are also available. In past, the college has received funds from University Grants Commission under Merged Scheme as well as Plan Development Grant and

has utilized the same.

#### RENT INCOME

1. ATM
2. AUDITORIUM
3. LAWNS/KISOKS
4. CONFERENCE / LECTURE ROOMS
5. GUEST HOUSE

#### LICENSE FEES

1. MILK BOOTH
2. STATIONERY/PHOTOCOPY SHOP
3. CANTEEN

#### RESEARCH GRANTS

1. DBT STAR COLLEGE
2. GRANTS FROM UGC/CSIR/DST/IOE

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

#### MoU's initiated by IQAC

- Uttarakhand Science Education & Research Centre (USERC) - October 2021
- CEERI-Pilani (MoU signed on September 08, 2020)

Structured feedback on syllabus & institutions from a) Students b) Employees c) parents d) Alumni

Under the aegis of IQAC, the college has been recognized as IIC, MHRD Chapter and also network institute of IIRS outreach network for Conducting IIRS Outreach Programme of ISRO.

Training Programmes/Organization of workshops/programs for students

and staff

- July 27-29, 2020 Online Faculty Training Program on Microsoft Teams
- Online Faculty Training Program (FTP) under IQAC on "Pedagogical Training for Effective Online Teaching and Learning" from 3rd August to 10th August, 2020.
- August 11, 2020 IQAC meeting (Virtual) on August 11, 2020 at 04 pm- via Google Meet
- Nov 26, 2020 Constitution day Celebration (Virtual Mode)
- Online Computer Literacy Program for Beginners @ November 29, 2020 - December 01, 2020;
- Training Program on GIMP software for Government School Students @ Jan 11-16, 2021
- Feb 8-13, 2021 Online Workshop (equivalent to Faculty Development Program) on Intellectual Property Right during February 8-13, 2021
- Special Public Webinars

File Description	Documents
Paste link for additional information	<a href="https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=QAJ0m3JNZXljW4M2dK0pTg==">https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=QAJ0m3JNZXljW4M2dK0pTg==</a>
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. Academic and Administrative Audit for each department has been a regular practice since July 2018. Based on the feedback from faculty members and as per revised templates of NAAC, NIRF etc., the Academic and Administrative Audit performa has been regularly revised. The remarks of the audit committee has helped the department to plan and organize activity in a better manner. Number of Academic activities (including alumni interaction), participation of faculty members in FDP/Workshops and collaborative research work has increased significantly.
2. Structured feedback form on syllabus & institutions was prepared.
3. The Feedback is analyzed, and outcome along with Minutes of Meeting of IQAC are available on <https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=QAJ0m3JNZXljW4M2dK0pTg==>



4. Overall improvement in the Academic Results is displayed in public domain :[https://dducollegedu.ac.in/ViewpagePanel.aspx?MenuId=VuXkji3SC1MnfiGYt\\_DDU\\_Asfq5wfhXHDdhg](https://dducollegedu.ac.in/ViewpagePanel.aspx?MenuId=VuXkji3SC1MnfiGYt_DDU_Asfq5wfhXHDdhg)

File Description	Documents
Paste link for additional information	<a href="https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=QAJ0m3JNZXljW4M2dK0pTg==">https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=QAJ0m3JNZXljW4M2dK0pTg==</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://dducollegedu.ac.in/Datafiles/cms/Annual%20Report/Annual%20Report%202020-2021.pdf">https://dducollegedu.ac.in/Datafiles/cms/Annual%20Report/Annual%20Report%202020-2021.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Deen Dayal Upadhyaya College understands its role and responsibility on gender equity and following steps have been taken in this direction:

**Safety and Security:** College has installed close circuit cameras for

round the clock vigilance. It also has dedicated women staff for security and sanitation.

**Counselling:** The college has an active mentoring and counselling framework. NSS unit of the college every year organizes street plays with the theme Soch ek badlav ki to break taboos on social issues of literacy, menstruation and cleanliness. Non-Collegiate Women Education Board as well thorough workshops sensitize the students on the issues impinging women.

**Common Rooms:** Our College has a separate hostel for girls and we have a dedicated girls' common room. To make academic hours of girls and female staff comfortable, the college has separate restrooms on each floor.

**Day Care Center for Young Children:** College has constructed day care center 'Bloom' in the college.

Progressive steps like installation of sanitary pad vending machine for girls should go a long way in creating gender sensitive minds. We encourage girls to take admission in our college by giving 1% concession in cutoffs during admissions.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=q62zMQ0sJM_DDU_6dRQJNxbSww==">https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=q62zMQ0sJM_DDU_6dRQJNxbSww==</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**Solid Waste Management** - The college has installed a Green Waste Processor (GWR) on April 18, 2019. The machinery recycles organic rejects into solid mass and liquid compost. This compost is utilized for the green area of the campus.

**Liquid Waste Management** - Our institution has installed a 150 KLD sewage treatment plant (STP) based on Membrane BioReactor (MBR) Technology. The filtered water is used for gardening and flushing purposes.

**Waste Recycling System** - Our college has hired the services of Jaagruti™ Waste Paper Recycling Services for recycling of paper. The institution picks up the waste from our facility and transports it to Recycling Mills which treats the paper using environment-friendly practices. The paper thus recycled is given to various institutions for office use.

**Hazardous Chemicals and Radioactive Waste Management** - In all science departments, hazardous chemicals are handled with utmost care under the supervision of technical assistants and faculty. Radioactive materials are not used at all in the undergraduate labs. From time to time, protocols and guidelines issued by the government are followed in the college.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=q62zMQ0sJM_DDU_6dRQJNxbSww==">https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=q62zMQ0sJM_DDU_6dRQJNxbSww==</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution:** Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.7 - The Institution has disabled-friendly,

A. Any 4 or all of the above

**barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Although 2020-21 was fully in online mode due to the pandemic, Deen Dayal Upadhyaya College, University of Delhi organized various online events, campaigns, webinars which promoted tolerance and generated awareness towards cultural, regional, linguistic, communal and socio-economic diversities. NSS formulated Project Shakti to raise women's issues and create an inclusive space for them. It also initiated Project Care and observed World Mental Health Day to make the educational space more amiable, for in recent times the issue of mental health has posed a major challenge to the holistic development of students. The pandemic and the prolonged lockdown have deepened the crisis further. WDC held sessions like "Be your own Laxmi" to promote financial literacy. Lectures were held to spread awareness about physical fitness and nutrition, protect our environment and come up with models of sustainable development. Equally informative and edifying was the session on the issue of menstruation and the myths associated with it. The Kalamkaar Literature Festival, which included a session on 'Native Tongue and the Vernacular' and Kavi Darbaar, aimed at bringing more regional

voices into the academic sphere and increasing awareness about the vernacular languages in India.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college in association with Indian Red Cross society organizes Blood Donation Camps in the college premises to instill a sense of duty amongst the students towards the society. Keeping in mind the country's focus on "Swachh Bharat Mission", the college organizes a cleanliness drive under "Swachhata Pakhwada" with the motto "Na Gandagi Kareng Na Karne Denge". In July 2020, Deen Dayal Upadhyaya college in association with IIT Delhi organized a series of webinars under the Parivartan Webinar Series to sensitize the participants about mother nature and sustainability and social justice. The Women Development Cell of the college organizes regular programs to apprise the students on topics like online sexual harassment, financial literacy: Be Your own Laxmi, Domestic Violence & equality.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- The college celebrates the Independence Day on the 15th of August every year.
- On September 5th, the students celebrate the Teacher's Day to honor the teachers and mentors.
- On September 14th, the institution organizes Hindi Diwas where various talks by eminent personalities are delivered about our national language.
- On January 26, the republic day is celebrated with great enthusiasm
- Every year on September 25th, the college celebrates its Founder's Day by offering tributes to Pt. Deen Dayal Upadhyaya Ji.
- Every year the students & the staff members celebrates Green Diwali in the college premises.
- To encourage fitness of body and mind the college celebrates International Yoga Day.
- On March 8, 2021, International Women's Day was celebrated in collaboration with Clovia Sanitary Pads and Divya Health and Hygiene
- In June 2019, a mass awareness campaign was organized on World Environment Day
- On the occasion of National Sports Day, the college organized a sports event in the slum area.
- The college celebrates the NSS day every year where different activities are conducted.
- On October 31st, the college organizes the Unity and integrity pledge to celebrate the National Unity Day and birth anniversary of Sardar Vallabhbhai Patel.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice 1: Wellness and Social Outreach Programme

Following points encapsulates the objectives of this practice:

- To understand and adopt the concept of 'integral humanism' as given by Pandit Deen Dayal Upadhyaya.
- To empower students to adopt sustainable lifestyles.
- To promote the importance of conservation, continuity, and change.
- To provide a platform for engaging young adults to gain a sense of public duty, discipline and dedication.
- To foster the outreach of the college in the service of the deprived sections of the society
- To internalize the fact that while certain sections may be on the margins of society, they by no means lacks capabilities and that there is a lot to learn by collaborating with them.
- To personally experience the idea of corporate social responsibility as a lived reality.

### Best Practice 2: India within India: Celebrating India's Pluralism

The objectives of their endeavours are as follows:

- To highlight the importance of teamwork among students.
- To enable students to recognise the cultural and linguistic diversity of India and treat everyone with equal respect.
- To promote local languages, scripts, and literatures.
- To promote nationalist sentiments among students.
- To bring the cultural traditions and spaces of north-east India to mainstream.



File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

In all more than 170 National and International events in the form of webinars, summer schools, internship, panel discussion, workshops and conference were organised during this year. On an average the number of beneficiaries for each of the session was 100 making it possible to reach to a total of almost 17000 beneficiaries.

The National Academy of Sciences India (NASI)-Delhi Chapter and MHRD-Institution Innovation Council, Deen Dayal Upadhyaya College, University of Delhi under the aegis of DBT Star College Program jointly organized Webinars by Distinguished International and National Experts. 30 sessions were organised of which 7 were by Nobel Laureates from various fields who interacted with students through virtual mode of communication. Nobel Laureate Prof. Jean-Marie LEHN, Chemistry 1987, Nobel Laureate William D. Phillips, Physics 1997, Nobel Laureate Sir Anthony J. Leggett, Physics 2003, Nobel Laureate David Wineland, Physics 2012, Nobel Laureate J. Michael Kosterlitz, Physics 2016, Nobel Laureate Professor Randy Schekman, Physiology/Medicine 2013, Nobel Laureate Professor Andrea Ghez, Physics 2020. In all 9000+ students, faculty members and researchers from Argentina, Bangladesh, Brazil, Cambodia, Chile, Czechia, France, Germany, Ghana, Hong Kong SAR, India, Ireland, Israel, Japan, Malaysia, Mexico, Nepal, Netherlands, Nigeria, Oman, Republic of Korea, Saudi Arabia, Singapore, South Africa, Sweden, Switzerland, Thailand, Turkey, United Kingdom, United States of America attended the online webinars and/or have been shared the youtube link of the recordings of the webinars.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

During the Covid-19 Pandemic the colleges were closed since March 2020:

- As an immediate effort towards effective curriculum delivery, teachers uploaded their study material on google classroom/college website for open availability to the students.
- The college moved to online mode of Teaching-Learning process. To facilitate this, ICT centre issued institutional email id to all faculty and all students on roll. Laptops were issued to teachers and students whoever required the same.
- MS Teams platform was provided by Delhi University. College organized an online workshop for all its faculty for MS Teams. Google meet, Zoom and all other platforms of online teaching were equally encouraged by the college, to ensure effective delivery of the curriculum among the students in a virtual mode.
- Online teaching was augmented with virtual field visits, online trainings and internships within and beyond the curriculum.
- Open Book Examinations (OBE) and Internal assessments were held according to Delhi University guidelines.
- Library e-resources were made available through remote access to ensure smooth learning by college students and faculty, when they could not come physically to the college during the lockdown period - to facilitate effective curriculum delivery.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

1. The college plans all its activities including the conduct of Continuous Internal Evaluation (CIE) according to the academic calendar announced by University of Delhi
2. Faculty members undertake internal assessment evaluation of learners through different methods like Class tests, assignments, projects, class presentations, attendance depending on the course requirement. During the pandemic period online teaching learning platforms (e.g. Google Meet, Google Classroom, MS Team, ZOOM etc.) have been exploited for teaching, interaction and continuous evaluation of students.
3. The internal assessment (IA) marks go through two levels of scrutiny, the department committee and the college's Internal Assessment Monitoring Committee, before being displayed for students on the college website
4. During the pandemic period University conducted Open Book Examination (OBE) for each semester. The examination committee of the college has been actively engaged in smooth conduction of the same. The grievances of the students were taken up and sorted out accordingly.
5. With the help of academic calendar deadlines for submission of attendance, class tests, assignments etc. are decided to ensure continuous evaluation and to give opportunity to students for improving their performance.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	<a href="https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=q62zMQ0sJM_DDU_6dRQJNxbSww==">https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=q62zMQ0sJM_DDU_6dRQJNxbSww==</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

15

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

27

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

739

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

739	
File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>
<b>1.3 - Curriculum Enrichment</b>	
1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	
<p>During the pandemic period college has been actively shifted to various ICT tools for organizing curricular, co-curricular and extra-curricular activities in which students have participated very enthusiastically.</p> <p>College strives to inculcate crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in students by offering and motivating students to choose optional subjects related to these issues as Generic Electives, Skill Enhancement Courses (SEC), and Discipline Specific Electives (DSE) under Choice Based Credit System (CBCS).</p> <p>The equal opportunity cell (EOC) of the college promotes equality among all sections of the students without prejudice to their belonging, to any social group.</p> <p>The National Service Scheme (NSS) unit of the college engages its volunteers in various community related services (education, health, sanitation, cleanliness etc.) apart from organizing activities towards gender and environmental sustainability thereby inculcating human values them.</p> <p>The Student societies inculcate values in students that are geared towards not just their own interest but also for the common good reflecting the balance between individual's interest and larger interest.</p> <p>The college and IQAC regularly organize workshops, lectures, Webinars etc. pertaining to Gender, Environment and Sustainability, Human Values and Professional Ethics.</p>	

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

33

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

239

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>B. Any 3 of the above</b>
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File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<b>No File Uploaded</b>
Any additional information(Upload)	<b>No File Uploaded</b>

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
---	---

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://dducollegeedu.ac.in/Viewtopics.aspx?MenuId=QAJ0m3JNZX1jW4M2dK0pTg==">https://dducollegeedu.ac.in/Viewtopics.aspx?MenuId=QAJ0m3JNZX1jW4M2dK0pTg==</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

912

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

## supernumerary seats)

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

605

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- A Hands-on training workshop " Computer Literacy Program On MS-Office Software Tools " was organized from 29 Nov - 01 December 2020. The workshop was free of cost for the students. This workshop was aimed for students who joined in first year in November 2020. Due to pandemic times, it has become need of the hour that all students should be well versed with the basics of MS-Office, as everything had shifted over to the online platform. 170 students of our college successfully completed this program.
- The Special Programme for Learners, under the aegis of IQAC of the college organized a two day workshop on " E-filing of Income Tax Return -ITR-1" on 14th and 15th December 2020. The objective of the workshop was to impart the skills on e-filing of ITR-1 also called as SARAL Form, especially to undergraduate students of commerce discipline. This workshop was completed by 83 students, including five students from other colleges of the University of Delhi.
- The committee for Special Program for Learners and ICT Team of DDUC under the aegis of IQAC organized an online "Training program on GIMP S/W for Govt. School Students" from 11-16 January, 2021.

File Description	Documents
Link for additional Information	<a href="https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=q62zMQ0sJM_DDU_6dRQJNxbSww==">https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=q62zMQ0sJM_DDU_6dRQJNxbSww==</a>
Upload any additional information	<a href="#">View File</a>



**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
2913	123

File Description	Documents
Any additional information	<a href="#">View File</a>

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Following courses have experiential learning, participative learning and problem solving methodologies.

- B.A.(PROGRAM)/B.A. (501) - RESEARCH METHODOLOGY(SEC)
- B.A.(PROGRAM)/B.A. (501) AECC - (EVS)
- B.COM.(H) (504) Fundamental of Investment(DSE)
- B.COM.(H) (504) AECC - (EVS)
- B.A.(H) ENGLISH (511) MODES OF CREATIVE WRITING , POETRY ,DRAMA AND FICTION(SEC)
- B.A.(H)ENGLISH (511) TRANSLATION STUDIES(SEC)
- B.SC.(H)BOTANY (556) AECC - Environmental Science (EVS)
- B.SC.(H)CHEMISTRY (557) AECC - (EVS)
- B.SC.(H)ELECTRONICS (558) AECC - (EVS)
- B.SC.(H) MATHEMATICS (563) AECC - (EVS)
- B.Sc.(H) Mathematics (563) Field Visit (EVS)
- B.SC.(H) PHYSICS (567) AECC - (EVS)
- B.SC.(H) ZOOLOGY (569) AECC - (EVS) etc.
- B.SC.(H)COMPUTER SCIENCE (570) AECC - Environmental Science
- B.SC.(GEN.) PHYSICAL SCIENCE/ B.SC.(GEN.) PHYSICAL SCIENCE WITH CHEMISTRY (582) AECC - Environmental Science
- B.Sc.(Gen.)Physical Science /with computer science (582) AECC - (EVS)
- B.SC.(GEN.)LIFE SCIENCE /B.SC. LIFE SCIENCE (583) AECC - (EVS)
- B.SC.(H)Life Science (583) Genetics and evolutionary biology
- B.SC.(H)Life Science (583) Animal Biotechnology
  - Comparative Anatomy and Development Biology Vertebrates
- B.SC.(H)MATHMATICAL SCIENCE (587) AECC - (EVS)
- BMS (590) AECC - Environmental Science

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://ddu.collegedu.ac.in/Viewtopics.aspx?MenuId=q62zMQ0sJM_DDU_6dRQJNxbSww==">https://ddu.collegedu.ac.in/Viewtopics.aspx?MenuId=q62zMQ0sJM_DDU_6dRQJNxbSww==</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

All the Class rooms and Lecture Theatres are spacious and are ICT enabled which support better curriculum delivery through power point presentations, audio visual aids, live telecasts, online resources, virtual laboratories etc. The computer labs have all the relevant software / programs as per the curriculum. The college has developed a language lab to help students learn and achieve proficiency in communication skills in four languages: English, Spanish, Russian and German. It is equipped with latest desktops with interactive and dynamic software for language learning. The library houses the best of text books and reference books of all discipline areas. The students can access online availability of reading material (text, videos etc.) related to curriculum through the 100% Wi-Fi enabled college campus. Even during the tough times of Covid pandemic, our teaching learning process did not halt. The power of ICT helped the college fraternity connect with their students. Not only was it the time when our faculty updated themselves through several programs (such as FDPs, Refresher Courses, Short Term Courses, Webinars etc) to keep a pace with this paradigm shift in the teaching pedagogy but also implemented ICT in their teaching-evaluation process in a much efficient manner.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://ddu.collegedu.ac.in/Viewtopics.aspx?MenuId=q62zMQ0sJM_DDU_6dRQJNxbSww==">https://ddu.collegedu.ac.in/Viewtopics.aspx?MenuId=q62zMQ0sJM_DDU_6dRQJNxbSww==</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

<b>123</b>	
File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	<a href="#">View File</a>
<b>2.4 - Teacher Profile and Quality</b>	
<b>2.4.1 - Number of full time teachers against sanctioned posts during the year</b>	
<b>123</b>	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	No File Uploaded
<b>2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)</b>	
<b>2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year</b>	
<b>90</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>
<b>2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)</b>	

**2.4.3.1 - Total experience of full-time teachers**

1939

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

1. The college organizes a mandatory Orientation Program on the day of commencement of the course wherein the students are apprised about the evaluation schedule and internal assessment of the college under the university directives. The same is also available on the university website, notice boards, and even during regular class counseling.
2. The answer scripts of the class tests are shown and discussed with the students individually to ensure their satisfaction prior to their display on the college website.
3. The written assignments are returned to the students upon evaluation. In instances where the assignment has a scope for improvement, the faculty identifies the lacunae and an additional time is granted for re-submission. The final marks scored by the students are then notified through the college website/ notice board.
4. In addition to the verification of marks by the faculty associated with each paper, every department also has a Moderation Committee which ensures verification of all the assessments prior to the final submission to the office. The college notifies the schedule for verification by the moderation committee through e-mails and the college website.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://ddu.collegedu.ac.in/Viewtopics.aspx?MenuId=q62zMQ0sJM_DDU_6dRQJNxbSww==">https://ddu.collegedu.ac.in/Viewtopics.aspx?MenuId=q62zMQ0sJM_DDU_6dRQJNxbSww==</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

1. Attendance of students for theory, practical, and tutorials is uploaded on the college internal assessment portal regularly (on monthly basis) for display.
2. Strategy adopted in light of Covid-19:DU adopted a special IA scheme for the final year students. Instead of the three components of IA, only Assignments were to be submitted online. The End-Semester Examinations were held as Open Book Examinations (OBE) to ensure covid protocol. Students could give OBE from the place of their convenience or at the college in offline mode. Intermediate semester/year students were graded compositely with 50% weightage for IA and 50% on the basis of their performance in previous semester/year. For Practical Examination, teachers concerned were asked to give assignments to students for online submission based on practical/lab work. Viva voce too was conducted online. In case of projects/ internships, instead of on-field experiments, students were allowed to work on projects based on secondary data, review or software.
3. The student can also approach either the departmental Moderation Committee or the Central Monitoring Committee to resolve issues related to IA.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://ddu.collegedu.ac.in/Viewtopics.aspx?MenuId=q62zMQ0sJM_DDU_6dRQJNxbSww==">https://ddu.collegedu.ac.in/Viewtopics.aspx?MenuId=q62zMQ0sJM_DDU_6dRQJNxbSww==</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

1. The institution offers undergraduate Honours and Programme courses in Science, Commerce and Arts subjects. Every year orientation programme is conducted for first year undergraduate students with an objective to delineate broad objectives of the course undertaken to study. Faculty members teaching individual subjects orient students about specific subject related outcomes and give a brief description about contents and measurable outcomes to be achieved at end of the semester and course.

2. Every course has well-defined achievable and measurable outcomes meant for preparation for a better life ahead. Students develop a wide array of cognitive, affective and psychomotor skills during tenure of the study.
3. Students pursuing courses from science stream acquire objective knowledge characterised by methods, experiments, formulas etc. pertaining to various subjects like Physics, Chemistry, and Biology, Mathematics, Electronics, Computer Sciences etc. The courses help students to appreciate basic concepts, fundamental principles and the scientific theories related to various scientific phenomena and their relevance in day-to-day life. The college has well equipped laboratory for every department. Students acquire skills in handling scientific instruments, planning and performing in laboratory experiments. Students get an opportunity to extract inferences from available data thereby stimulating analytical skills.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=q62zMQ0sJM_DDU_6dRQJNxbSww==">https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=q62zMQ0sJM_DDU_6dRQJNxbSww==</a>
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The University of Delhi envisions all its programmes to provide focused, outcome-based syllabi for all its constituent colleges. The University offers a Learning Outcome-based Curriculum Framework (LOCF) that aims for all-round development of the youth for their own betterment and for the greater common good. In short, each programme prepares students for employability, sustainability, and life-long learning. The college is dedicated to a set of generic learning outcomes which are aligned to its legacy, vision and mission. These cover all aspects of student life in the college. The framework of UG degree programmes under LOCF have in-built flexibility with a choice of courses in the form of interdisciplinary and open electives. The nomenclature reflects the expected outcomes. The Programme Outcomes (POs) and Course Outcomes (COs) are communicated to the students well in advance through the college website, college prospectus, Principal's address to the students and parents during the

orientation, alumni meet, expert talks and dissemination in classrooms. The broad objective of a specific course is communicated to students by faculty at the beginning of the session. Continuous assessment provides feedback on efficacy of the teaching-learning process.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=q62zMQ0sJM_DDU_6dRQJNxbSww==">https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=q62zMQ0sJM_DDU_6dRQJNxbSww==</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

785

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://dducollegedu.ac.in/Datafiles/cms/Annual%20Report/Annual%20Report%202020-2021.pdf">https://dducollegedu.ac.in/Datafiles/cms/Annual%20Report/Annual%20Report%202020-2021.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=QAJ0m3JNZX1jW4M2dK0pTg==>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****30.37180**

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year****02**

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<b>Nil</b>

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year****122**



File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

73

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

26

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Due to COVID 19 Pandemic, extension activities could not be carried out in large numbers in the neighborhood community.

- October 27, 2020: Orrizonte'20:- Despite the interesting proposition of a completely online platform, the Department of Management Studies feels extremely proud to state that Orrizonte'20 was massively successful, witnessing the participation of 300+ school students and 25+ schools across the capital.
- November 12, 2020:As part of the CommUnity Outreach Program, students partnered with Desire Society, an organization in service of the children fighting AIDS. New clothes were given to all the children and a special Diwali Treat was organised for them.
- May 28, 2021 - May 30, 2021:Aashayein'21:- Aashayein was an event where many artist came together to raise the voices of those who were deeply affected by this pandemic. Over 30+ artists performing for the audience and raised Rs.23,800. The amount was directly donated to the YEF foundation helping the covid affected migrant workers.

College also created aCovid Care Center i.e.A 200 bed Covid Care Center was operational in the Hostel during the period May 2021 - July, 2021 run by ISKCON and Local District Administration. Approximately 300 patients were successfully treated at this Centre with zero causality.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

13

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

88

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

2857

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

02

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

04

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Deen Dayal Upadhyaya College has 37 classrooms, 10 tutorial rooms, 18 laboratories, 12 lecture theaters (LT), 4 seminar halls, 4 departmental research laboratory, 1 language laboratory, 1 computer center, approximately 150 faculty cubicles for 11 departments, 2 staffroom (1 teaching + 1 non-teaching), 2 museums (1 Botany + 1 Zoology), 1 boys hostel, 1 girls hostel, 1 cafeteria and 1 research center with high class modern equipment and spacious library having sitting capacity of 300 students. It also has 02 multi-purpose halls, 02 examination/exhibition halls, 07 departmental library/ committee rooms, 02 sponsored research laboratories, separate common rooms for boys and girls, 01 medical room. It also has a guest house with 08 double-bedded AC

rooms along with crèche facility. The classrooms, LTs and seminar halls have LCD projector, Internet connectivity, green/ white-boards, well finished furniture. All classrooms, LTs along with the whole building are equipped with air-conditioning facility. The college has provided more than 946 computers including laptops. The library is spread across three floors with centralized air-conditioning providing spacious and ambient seating arrangement. Within the span of last two years, one departmental laboratory of Mathematics, 02 seminar halls, 01 medical room and an exhibition-cum-examination hall has been added.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=UTK8_DDU_TbiQDhe5idJJlhw7JhStAKBI4_jJ9fCZs_DDU_r2SA8=">https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=UTK8_DDU_TbiQDhe5idJJlhw7JhStAKBI4_jJ9fCZs_DDU_r2SA8=</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The aim of an educational institute is make its student learn the life skills for their future endeavours. Sports committee of the college aim to teach students those skills through physical activities and sports. Sports committee organises practice sessions in the morning and evening time for different sports such as a Archery, Baseball etc. Besides that various individual and teams in men and women sections participate in numerous tournaments viz-a-viz inter college, state, national and international etc. The college has indoor and outdoor grounds available for various physical education and sports activities. The college has an indoor hall which is used for various indoor sports such as badminton, table tennis etc., an indoor area which is used as fitness centre having cardiovascular and strength training equipment. The college appoint part time coaches especially Archery, Baseball, Netball etc. for development of skills of students in their respective sports. A part time Fitness trainer is appointed to train students, college staff. The college has bought 09 Table tennis tables, 01 treadmill, 01 upright bike, 01 recumbent bike, 01 arc trainer, 01 relaxation chair. The college provides adequate space, rooms, an auditorium for cultural activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=UTK8_DDU_TbiQDhe5idJJiHw7JhStAKBI4_jJ9fCzs_DDU_r2SA8=">https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=UTK8_DDU_TbiQDhe5idJJiHw7JhStAKBI4_jJ9fCzs_DDU_r2SA8=</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

50

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

50

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://dducollegedu.ac.in/Datafiles/cms/Minimum%20Disclosure/minimum%20disclosre.doc%20-%202021.pdf">https://dducollegedu.ac.in/Datafiles/cms/Minimum%20Disclosure/minimum%20disclosre.doc%20-%202021.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

576.51791

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- The Library is using LSEase Software (Libsys Ltd.) for bibliographic database management and its housekeeping operations.
- The complete operation of the library is fully automated, effectively using all the modules.
- The present version of application software is LSEase Rel.6.1.8.
- The automated operation has begun from the year 2004 and is continued seamlessly without any significant down time.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=UTK8_DDU_TbiQDhe5idJJlhw7JhStAKBI4_jJ9fCZs_DDU_r2SA8=">https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=UTK8_DDU_TbiQDhe5idJJlhw7JhStAKBI4_jJ9fCZs_DDU_r2SA8=</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)****4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

7.12141

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)****4.2.4.1 - Number of teachers and students using library per day over last one year**

11548

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Deen Dayal Upadhyaya College established in the year 1992 has been continuously progressing with the parallel pace of technological developments. Since its inception in the current campus from the year 2016 college is recognized for having a world class IT facility for its students. In 2017-2018 college procured itself Active Zone Director for controlling the Wi-Fi devices and the clients linked to it where there are provided with individual username and password for access. The college is provided with a lease line of 100Mbps bandwidth by Delhi University. Now a level ahead to cope up with the pandemic situations college now has purchased Zoom License for 500 users for 1 year and 100 users meeting license for online webinars/seminars and meetings with a High Definition 4k Canon Handycam for live video sessions in the academic session



2019-2020 and Canon photocopier machines in the College office for swift work.

During the Year 2020-2021 -

1. MTNL fiber internet broadband line was installed at 4 locations out of which 2 locations have 1 Gbps (Computer center and College Office) bandwidth and other 2 locations have 500Mbps Bandwidth (Library and Principal office) as a backup to the existing Delhi University Internet facility

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=UTK8_DDU_TbiQDhe5idJJiHw7JhStAKBI4_jJ9fCZs_DDU_r2SA8=">https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=UTK8_DDU_TbiQDhe5idJJiHw7JhStAKBI4_jJ9fCZs_DDU_r2SA8=</a>

#### 4.3.2 - Number of Computers

946

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

572.7227

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

All the Class rooms and Lecture Theatres are spacious and are ICT enabled which support better curriculum delivery through power point presentations, audio visual aids, live telecasts, online resources, virtual laboratories etc. The computer labs have all the relevant software / programs as per the curriculum. The college has developed a language lab to help students learn and achieve proficiency in communication skills in four languages: English, Spanish, Russian and German. It is equipped with latest desktops with interactive and dynamic software for language learning. The library houses the best of text books and reference books of all discipline areas. The students can access online availability of reading material (text, videos etc.) related to curriculum through the 100% Wi-Fi enabled college campus. Even during the tough times of Covid pandemic, our teaching learning process did not halt. The power of ICT helped the college fraternity connect with their students. Not only was it the time when our faculty updated themselves through several programs (such as FDPs, Refresher Courses, Short Term Courses, Webinars etc) to keep a pace with this paradigm shift in the teaching pedagogy but also implemented ICT in their teaching-evaluation process in a much efficient manner.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://ddu.collegedu.ac.in/Viewtopics.aspx?MenuId=UTK8_DDU_TbiQDhe5idJJIhw7JhStAKBI4_jJ9fCzs_DDU_r2SA8=">https://ddu.collegedu.ac.in/Viewtopics.aspx?MenuId=UTK8_DDU_TbiQDhe5idJJIhw7JhStAKBI4_jJ9fCzs_DDU_r2SA8=</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

13

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

929

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to institutional website	<a href="https://dducollegeedu.ac.in/Datafiles/cms/Annual%20Report/Annual%20Report%202020-2021.pdf">https://dducollegeedu.ac.in/Datafiles/cms/Annual%20Report/Annual%20Report%202020-2021.pdf</a>
Any additional information	<b>No File Uploaded</b>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**1260**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**1260**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

<p><b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b></p>	<p><b>A. All of the above</b></p>								
<table border="1"> <thead> <tr> <th data-bbox="97 607 539 674">File Description</th> <th data-bbox="547 607 1436 674">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="97 674 539 891">Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee</td> <td data-bbox="547 674 1436 891" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="97 891 539 992">Upload any additional information</td> <td data-bbox="547 891 1436 992" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="97 992 539 1133">Details of student grievances including sexual harassment and ragging cases</td> <td data-bbox="547 992 1436 1133" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>	Upload any additional information	No File Uploaded	Details of student grievances including sexual harassment and ragging cases	No File Uploaded	
File Description	Documents								
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>								
Upload any additional information	No File Uploaded								
Details of student grievances including sexual harassment and ragging cases	No File Uploaded								
<p><b>5.2 - Student Progression</b></p>									
<p><b>5.2.1 - Number of placement of outgoing students during the year</b></p>									
<p><b>5.2.1.1 - Number of outgoing students placed during the year</b></p>									
<p><b>22</b></p>									
<table border="1"> <thead> <tr> <th data-bbox="97 1438 539 1505">File Description</th> <th data-bbox="547 1438 1436 1505">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="97 1505 539 1606">Self-attested list of students placed</td> <td data-bbox="547 1505 1436 1606" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="97 1606 539 1706">Upload any additional information</td> <td data-bbox="547 1606 1436 1706" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Self-attested list of students placed	<a href="#">View File</a>	Upload any additional information	No File Uploaded			
File Description	Documents								
Self-attested list of students placed	<a href="#">View File</a>								
Upload any additional information	No File Uploaded								
<p><b>5.2.2 - Number of students progressing to higher education during the year</b></p>									
<p><b>5.2.2.1 - Number of outgoing student progression to higher education</b></p>									
<p><b>34</b></p>									

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

15

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

50

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The Student Council, an elected body of students, is the voice of the students. It organizes various activities like college festivals, student development programs, college trips, workshops etc. Each department also has an elected department student council which is active in organizing technical sessions and competitions via their departmental festivals and numerous seminars.

There are many other societies in the college like Kalamkar (Literary Society), Raga (Dance Society), Rapesody (Music Society), Yavnika, VOICES which enrich the students with new horizons for them to explore, further augmenting the cultural and institutional values of the college. Besides cultural activities, students are also working for the welfare of the society under NSS, Eco Club, Ek Bharat Shrestha Bharat. Equal opportunity Cell, Social Responsibility Cell, Enactus etc. Through the overall united representation and engagements, students empower each other and create a suitable environment for learning and growth.

The student representatives are actively involved in academic and administrative activities such as Anti-Ragging, Eco Club, Vivekananda Study Circle, Kalamkar, finance club etc. It often plays a significant role in raising funds through sponsorships for college activities, social events, community projects, helping people in need, etc under NSS.

File Description	Documents
Paste link for additional information	<a href="https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=q62zMQ0sJM_DDU_6dRQJNxbSww==">https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=q62zMQ0sJM_DDU_6dRQJNxbSww==</a>
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

67

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

DDUC has a very vibrant and dynamic Alumni association. With the initiatives of the principal and its alumni, we have registered DDUC Alumni Association, The alumni society of the college along with the alumni committee organizes various activities and initiatives on a regular basis so as to benefit from the rich experience and knowledge of its alumni. An alumni meet is held where all the alumni are invited for interaction and motivate their juniors. The College has started a new tradition of department-wise alumni meets where every department conducts separate alumni meet. This increases the one on one interaction and is more beneficial to the students' alumni share experiences of their respective fields. The departments conduct seminars and webinars wherein alumni are invited to enhance the existing skills of students. The alumni share their journey, the challenges they faced, and also the various steps required to become a successful entrepreneur. These sessions are extremely useful for the students as they have detailed experiential learning from their seniors. The college felicitates its distinguished alumni to strengthen their bond with the alma mater.

File Description	Documents
Paste link for additional information	<a href="https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=H_IHgXo870UGY7n5va_wMA==">https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=H_IHgXo870UGY7n5va_wMA==</a>
Upload any additional information	No File Uploaded



<b>5.4.2 - Alumni contribution during the year (INR in Lakhs)</b>	<b>A. ? 5Lakhs</b>
File Description	Documents
Upload any additional information	<a href="#">View File</a>
<b>GOVERNANCE, LEADERSHIP AND MANAGEMENT</b>	
<b>6.1 - Institutional Vision and Leadership</b>	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p><b>Vision</b></p> <ul style="list-style-type: none"> <li>• To be an academia of "first choice" to transform lives that will change the world for the better at whatever level of human endeavour they are involved.</li> </ul> <p><b>Mission</b></p> <ul style="list-style-type: none"> <li>• To create confident, dedicated honest and upright individuals who become an asset to the society.</li> <li>• We provide space to the students to freely express and develop views that help them respond to changes in the society.</li> <li>• We recognize the challenges of an interdependent and competitive world and the need for our students to adapt and excel in it.</li> <li>• To develop professionals who are committed to their personal &amp; professional endeavours and who have the vision, courage and dedication to initiate and manage change.</li> </ul> <p>The college has ensured that its vision and mission is synchronized with the policy of higher education of the country i.e. to create lifelong learners, who value honesty, have courage to express themselves freely, are visionary, confident and adaptable to change.</p> <ul style="list-style-type: none"> <li>• The Governing Body, apex decision making body of the institution, constitutes committees with teacher representatives for participative governance.</li> <li>• The Admission Committee decides the Cut-Off percentages for Admission in First Year</li> <li>• Orientation-cum-Induction Programme ( Deekshaarambh) is</li> </ul>	

planned and organized by the Academic Development Committee

File Description	Documents
Paste link for additional information	<a href="https://ddu.collegedu.ac.in/Viewtopics.aspx?MenuId=cSei9_DDU_xGcIIptRndr8MtVNAXLl_DDU_4mgSt">https://ddu.collegedu.ac.in/Viewtopics.aspx?MenuId=cSei9_DDU_xGcIIptRndr8MtVNAXLl_DDU_4mgSt</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

#### Case Study: Activities and Expansion Plan of the Academic Department

- Every department has the freedom to plan and organize its curricular and co-curricular activities. Teacher-wise paper distribution and teaching workload is discussed and prepared by the Academic Departments and is discussed in Academic Development Committee. The expansion plan of the department also originates from the concerned department through departmental meetings and is discussed in the Staff Council. Whenever a new course is to be started, for which no department exists in the college, the proposal comes to the Staff Council through Academic Development Committee. In this manner involvement of all teachers in making the policy is ensured and its implementation becomes hassle free.

#### Case Study : Fees concession to needy and meritorious students

- The help financial weak students and provide incentives to meritorious students a Fees concession committee is constituted by the staff council. The committee frames the criterion for providing aid and award incentives in form of cash/grants for books etc, to meritorious students. The committee then short lists the students and their names are forwarded to the Principal for concurrence and approval. Post approval and necessary sanctions the aid/cash incentives are disbursed amongst the students.

File Description	Documents
Paste link for additional information	<a href="https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=pl4HlzWRJ_Hl2cDrxShq6zCGrSG_rvp">https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=pl4HlzWRJ_Hl2cDrxShq6zCGrSG_rvp</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The campus has around 5 lakh square feet of covered area, a state of art building with various green initiatives namely provision of solar energy for street-lighting and water heating, management of e-waste system, well designed laboratories with latest scientific equipment and experimental set-ups, 48 classrooms including 12 lecture theatre having latest audio-visual aids, an auditorium and Seminar halls for seminars/conferences, art and cultural performances, artistic and aesthetic indulgences. The entire campus is to be made Wi-Fi with adequate computational facilities and a dedicated computer. A gymnasium with guest trainers is also created to facilitate fitness amongst students. Dedicated space for placement cell, IQAC office, examination cell, SC,ST,OBC,EWS and equal opportunity cell/officer has also been created in the campus. The library has also initiated online support to students throughout the duration of pandemic. The college has done intensive plantation over the entire campus and is also doing water harvesting since inception of the new building. The college plans to switch to paper-less office as a green initiative and thus requires complete ERP solution for accounts, administration, examination system, online-reservation of library books through college website to cater to over 2,700 students and 200 staff members.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=wcntxDaO9BRhGRTupCLN1lDoc4cgNXHu">https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=wcntxDaO9BRhGRTupCLN1lDoc4cgNXHu</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

#### Particulars of organisation, functions and duties

Mechanism available for monitoring the service delivery and public grievance resolution: Management of the various activities of the college is supervised by the Principal through designated committees. Monitoring of the affairs of the college is through its Governing Body, Academic Council & Executive Council of the University of Delhi.

#### Powers and duties of the officers and employees:

Principal is the Chief Executive and Academic Officer of the college. The powers and duties of the Governing Body and other authorities as per Statute 30 and Ordinance XVIII of the University of Delhi are specified in Governance of Colleges, University of Delhi.

Procedure followed to take a decision :Decisions in matters of organising admissions, sports, extra-curricular activities, preparation of college time table, allocation of extra-curricular work of teachers not involving payment of remuneration and laying guidelines for purchase of Library books and lab. equipment are taken by the Staff Council, subject to the provisions of the Act, Statutes and Ordinances of the University. The decisions regarding institution, suspension or abolition of teaching and non-teaching posts is taken by the Governing Body. The college functions under the general supervision and control of the Governing Body.

File Description	Documents
Paste link for additional information	<a href="https://dducollegedu.ac.in/Datafiles/cms/RTI%20Manual/RTI%20Manuals%20August%202021.pdf">https://dducollegedu.ac.in/Datafiles/cms/RTI%20Manual/RTI%20Manuals%20August%202021.pdf</a>
Link to Organogram of the Institution webpage	<a href="https://dducollegedu.ac.in/Datafiles/cms/RTI%20Manual/RTI%20Manuals%20August%202021.pdf">https://dducollegedu.ac.in/Datafiles/cms/RTI%20Manual/RTI%20Manuals%20August%202021.pdf</a>
Upload any additional information	No File Uploaded

<b>6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination</b>	<b>A. All of the above</b>
File Description	Documents
ERP (Enterprise Resource Planning)Document	<b>No File Uploaded</b>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>
<b>6.3 - Faculty Empowerment Strategies</b>	
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff	
<p>College has several welfare schemes for its faculty and non-teaching staff members listed below;</p> <p><b>Group Insurance Scheme (GIS):</b> To provide financial aid to the family of the employees in case of sudden death of an employee in service a Group Insurance Scheme exist in the college for employees made permanent prior to 2014-15.</p> <p><b>Children Education Allowance:</b> Reimbursement of expenditure made by employees on education of their children is made as per the recommendation of VI and VII Pay Commission</p> <p><b>Medical Reimbursement:</b> Two types of welfare schemes based on CS(MA) 1944 and CGHS pattern exists to provide medical aid to staff members.</p> <p><b>Leave Travel Concession:</b> Reimbursement of expenses as per Government of India rules is provided to the employees and their dependent family members against travel</p> <p><b>Washing Allowance and Uniform Allowance Scheme:</b> The Class - IV staff of the college is granted washing allowance and uniform allowance as per Government of India rules.</p> <p><b>Day Care Creche Facility:</b> To assuage the hardships of young</p>	

mothers in the staff a provision for day care crèche facility has been created in the college.

Credit and Thrift Society to provide loans to staff members

Admission to sons and daughters of staff members

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

14

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

54

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

149

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

#### Institutions Performance Appraisal System for teaching staff

The different Career Advancement Schemes laid out in 1998/2000 and subsequently in 2010/2016 and then in 2018 would be

applicable to the candidates depending upon their date of eligibility and the provisions of the schemes laid out from time to time.

- Merit Promotion Scheme 1998/ Career Advancement Scheme 2000
- 
- Career Advancement Scheme 2010 and its amendment in 2016
- Career Advancement Scheme 2018

Recruitment Rules (Non-Teaching Employees) 2020 [Under Ordinance XXII-D] (Updated on 02.03.2021) - RECRUITMENT RULES (NON-TEACHING EMPLOYEES), 2020

Annual Performance Appraisal Reports (APAR) of Non-teaching staff members- The full APAR including the overall grade and assessment of integrity shall be communicated to the concerned officer after the Report is complete with the remarks of the Reviewing Officer and the Accepting Authority. Where the employee has only one supervisory level above him as in the case of personal staff attached to officers, such communication shall be made after the reporting officer has completed the performance assessment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

##### Internal Audit

A chartered Accountant is appointed as an internal Auditor with the approval of the Governing Body and University of Delhi. Every year all the accounts, balance sheets and utilization certificates for grants received are placed with the internal auditor. The records are then verified and audited by the internal auditor.

##### External Audit

The college undergoes external audit through two agencies;



1. Local Fund Accounts (LFA), Govt. of NCT of Delhi undertakes external audit of the college annually. The auditors inspect and verify all records/accounts of the college. On completion of the audit the auditors submit their report in their office, which are subsequently forwarded to the college. The audit reports are then placed before the Governing Body of the college along with the reply on the matters/issues raised in the audit. The Governing Body deliberates on the report and the reply by the college. After approval the reply to the audit is submitted to the LFA and Directorate of higher education for considerations.
2. Accountant General of Central Revenue (AGCR), Govt. of India also audits the College Accounts and service matters regularly after four/five years.

File Description	Documents
Paste link for additional information	<a href="https://ddu.collegedu.ac.in/Viewtopics.aspx?MenuId=Fgd7aseSOY1gmKCSolikhYR5RZHwTOE">https://ddu.collegedu.ac.in/Viewtopics.aspx?MenuId=Fgd7aseSOY1gmKCSolikhYR5RZHwTOE</a>
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college gets 100% grants (plan and non-plan) from the Government of NCT of Delhi towards expenses on account of salary and equipment. The running expenses are met through fees collected from students and deficiency is made good by the

Government. The expenses on account of student activities are made out of the fees collected from the students in the Student Society Fund. The plan development grants of the UGC under 2 (f) and 12 (B) are also available. In past, the college has received funds from University Grants Commission under Merged Scheme as well as Plan Development Grant and has utilized the same.

#### RENT INCOME

1. ATM
2. AUDITORIUM
3. LAWNS/KISOKS
4. CONFERENCE / LECTURE ROOMS
5. GUEST HOUSE

#### LICENSE FEES

1. MILK BOOTH
2. STATIONERY/PHOTOCOPY SHOP
3. CANTEEN

#### RESEARCH GRANTS

1. DBT STAR COLLEGE
2. GRANTS FROM UGC/CSIR/DST/IOE

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

#### MoU's initiated by IQAC

- Uttarakhand Science Education & Research Centre (USERC) - October 2021
- CEERI-Pilani (MoU signed on September 08, 2020)

Structured feedback on syllabus & institutions from a) Students  
b) Employees c) parents d) Alumni

Under the aegis of IQAC, the college has been recognized as IIC, MHRD Chapter and also network institute of IIRS outreach network for Conducting IIRS Outreach Programme of ISRO.

Training Programmes/Organization of workshops/programs for students and staff

- July 27-29, 2020 Online Faculty Training Program on Microsoft Teams
- Online Faculty Training Program (FTP) under IQAC on "Pedagogical Training for Effective Online Teaching and Learning" from 3rd August to 10th August, 2020.
- August 11, 2020 IQAC meeting (Virtual) on August 11, 2020 at 04 pm- via Google Meet
- Nov 26, 2020 Constitution day Celebration (Virtual Mode)
- Online Computer Literacy Program for Beginners @ November 29, 2020 - December 01, 2020;
- Training Program on GIMP software for Government School Students @ Jan 11-16, 2021
- Feb 8-13, 2021 Online Workshop (equivalent to Faculty Development Program) on Intellectual Property Right during February 8-13, 2021
- Special Public Webinars

File Description	Documents
Paste link for additional information	<a href="https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=QAJ0m3JNZXljW4M2dK0pTg==">https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=QAJ0m3JNZXljW4M2dK0pTg==</a>
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. Academic and Administrative Audit for each department has been a regular practice since July 2018. Based on the feedback from faculty members and as per revised templates of NAAC, NIRF etc., the Academic and Administrative Audit performa has been regularly revised. The remarks of the audit committee has helped the department to plan and organize activity in a better manner. Number of Academic activities (including alumni interaction), participation of faculty members in FDP/Workshops and collaborative research work has increased significantly.

2. Structured feedback form on syllabus & institutions was prepared.
3. The Feedback is analyzed, and outcome along with Minutes of Meeting of IQAC are available on <https://ddu.collegedu.ac.in/Viewtopics.aspx?MenuId=QAJ0m3JNZXljW4M2dK0pTg==>
4. Overall improvement in the Academic Results is displayed in public domain : [https://ddu.collegedu.ac.in/ViewpagePanel.aspx?MenuId=VuXkji3SC1MnfiGYt\\_DDU\\_Asfq5wfhXHDdhg](https://ddu.collegedu.ac.in/ViewpagePanel.aspx?MenuId=VuXkji3SC1MnfiGYt_DDU_Asfq5wfhXHDdhg)

File Description	Documents
Paste link for additional information	<a href="https://ddu.collegedu.ac.in/Viewtopics.aspx?MenuId=QAJ0m3JNZXljW4M2dK0pTg==">https://ddu.collegedu.ac.in/Viewtopics.aspx?MenuId=QAJ0m3JNZXljW4M2dK0pTg==</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://ddu.collegedu.ac.in/Datafiles/cms/Annual%20Report/Annual%20Report%202020-2021.pdf">https://ddu.collegedu.ac.in/Datafiles/cms/Annual%20Report/Annual%20Report%202020-2021.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

## 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Deen Dayal Upadhyaya College understands its role and responsibility on gender equity and following steps have been taken in this direction:

**Safety and Security:** College has installed close circuit cameras for round the clock vigilance. It also has dedicated women staff for security and sanitation.

**Counselling:** The college has an active mentoring and counselling framework. NSS unit of the college every year organizes street plays with the theme Soch ek badlav ki to break taboos on social issues of literacy, menstruation and cleanliness. Non-Collegiate Women Education Board as well thorough workshops sensitize the students on the issues impinging women.

**Common Rooms:** Our College has a separate hostel for girls and we have a dedicated girls' common room. To make academic hours of girls and female staff comfortable, the college has separate restrooms on each floor.

**Day Care Center for Young Children:** College has constructed day care center 'Bloom' in the college.

Progressive steps like installation of sanitary pad vending machine for girls should go a long way in creating gender sensitive minds. We encourage girls to take admission in our college by giving 1% concession in cutoffs during admissions.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://ddu.collegedu.ac.in/Viewtopics.aspx?MenuId=q62zMQ0sJM_DDU_6dRQJNxbSww==">https://ddu.collegedu.ac.in/Viewtopics.aspx?MenuId=q62zMQ0sJM_DDU_6dRQJNxbSww==</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/**

**A. 4 or All of the above**

power efficient equipment	
File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded
<p>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</p> <p><b>Solid Waste Management</b> - The college has installed a Green Waste Processor (GWR) on April 18, 2019. The machinery recycles organic rejects into solid mass and liquid compost. This compost is utilized for the green area of the campus.</p> <p><b>Liquid Waste Management</b> - Our institution has installed a 150 KLD sewage treatment plant (STP) based on Membrane BioReactor (MBR) Technology. The filtered water is used for gardening and flushing purposes.</p> <p><b>Waste Recycling System</b> - Our college has hired the services of Jaagruti™ Waste Paper Recycling Services for recycling of paper. The institution picks up the waste from our facility and transports it to Recycling Mills which treats the paper using environment-friendly practices. The paper thus recycled is given to various institutions for office use.</p> <p><b>Hazardous Chemicals and Radioactive Waste Management</b> - In all science departments, hazardous chemicals are handled with utmost care under the supervision of technical assistants and faculty. Radioactive materials are not used at all in the undergraduate labs. From time to time, protocols and guidelines issued by the government are followed in the college.</p>	
File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=q62zMQ0sJM_DDU_6dRQJNxbSww==">https://dducollegedu.ac.in/Viewtopics.aspx?MenuId=q62zMQ0sJM_DDU_6dRQJNxbSww==</a>
Any other relevant information	No File Uploaded

<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>B. Any 3 of the above</b>
<b>File Description</b>	<b>Documents</b>
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>
<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b> <ol style="list-style-type: none"> <li><b>1. Restricted entry of automobiles</b></li> <li><b>2. Use of Bicycles/ Battery powered vehicles</b></li> <li><b>3. Pedestrian Friendly pathways</b></li> <li><b>4. Ban on use of Plastic</b></li> <li><b>5. landscaping with trees and plants</b></li> </ol>	<b>A. Any 4 or All of the above</b>
<b>File Description</b>	<b>Documents</b>
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<b>No File Uploaded</b>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>A. Any 4 or all of the above</b>

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</b></p> <p><b>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	A. Any 4 or all of the above
--	------------------------------

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Although 2020-21 was fully in online mode due to the pandemic, Deen Dayal Upadhyaya College, University of Delhi organized various online events, campaigns, webinars which promoted tolerance and generated awareness towards cultural, regional, linguistic, communal and socio-economic diversities. NSS



formulated Project Shakti to raise women's issues and create an inclusive space for them. It also initiated Project Care and observed World Mental Health Day to make the educational space more amiable, for in recent times the issue of mental health has posed a major challenge to the holistic development of students. The pandemic and the prolonged lockdown have deepened the crisis further. WDC held sessions like "Be your own Laxmi" to promote financial literacy. Lectures were held to spread awareness about physical fitness and nutrition, protect our environment and come up with models of sustainable development. Equally informative and edifying was the session on the issue of menstruation and the myths associated with it. The Kalamkaar Literature Festival, which included a session on 'Native Tongue and the Vernacular' and Kavi Darbaar, aimed at bringing more regional voices into the academic sphere and increasing awareness about the vernacular languages in India.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college in association with Indian Red Cross society organizes Blood Donation Camps in the college premises to instill a sense of duty amongst the students towards the society. Keeping in mind the country's focus on "Swachh Bharat Mission", the college organizes a cleanliness drive under "Swachhata Pakhwada" with the motto "Na Gandagi Karengi Na Karne Denge". In July 2020, Deen Dayal Upadhyaya college in association with IIT Delhi organized a series of webinars under the Parivartan Webinar Series to sensitize the participants about mother nature and sustainability and social justice. The Women Development Cell of the college organizes regular programs to apprise the students on topics like online sexual harassment, financial literacy: Be Your own Laxmi, Domestic Violence & equality.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- The college celebrates the Independence Day on the 15th of August every year.
- On September 5th, the students celebrate the Teacher's Day to honor the teachers and mentors.
- On September 14th, the institution organizes Hindi Diwas where various talks by eminent personalities are delivered about our national language.
- On January 26, the republic day is celebrated with great enthusiasm
- Every year on September 25th, the college celebrates its

Founder's Day by offering tributes to Pt. Deen Dayal Upadhyaya Ji.

- Every year the students & the staff members celebrates Green Diwali in the college premises.
- To encourage fitness of body and mind the college celebrates International Yoga Day.
- On March 8, 2021, International Women's Day was celebrated in collaboration with Clovia Sanitary Pads and Divya Health and Hygiene
- In June 2019, a mass awareness campaign was organized on World Environment Day
- On the occasion of National Sports Day, the college organized a sports event in the slum area.
- The college celebrates the NSS day every year where different activities are conducted.
- On October 31st, the college organizes the Unity and integrity pledge to celebrate the National Unity Day and birth anniversary of Sardar Vallabhbhai Patel.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice 1: Wellness and Social Outreach Programme

Following points encapsulates the objectives of this practice:

- To understand and adopt the concept of 'integral humanism' as given by Pandit Deen Dayal Upadhyaya.
- To empower students to adopt sustainable lifestyles.
- To promote the importance of conservation, continuity, and change.
- To provide a platform for engaging young adults to gain a sense of public duty, discipline and dedication.

- To foster the outreach of the college in the service of the deprived sections of the society
- To internalize the fact that while certain sections may be on the margins of society, they by no means lacks capabilities and that there is a lot to learn by collaborating with them.
- To personally experience the idea of corporate social responsibility as a lived reality.

#### Best Practice 2: India within India: Celebrating India's Pluralism

The objectives of their endeavours are as follows:

- To highlight the importance of teamwork among students.
- To enable students to recognise the cultural and linguistic diversity of India and treat everyone with equal respect.
- To promote local languages, scripts, and literatures.
- To promote nationalist sentiments among students.
- To bring the cultural traditions and spaces of north-east India to mainstream.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

In all more than 170 National and International events in the form of webinars, summer schools, internship, panel discussion, workshops and conference were organised during this year. On an average the number of beneficiaries for each of the session was 100 making it possible to reach to a total of almost 17000 beneficiaries.

The National Academy of Sciences India (NASI)-Delhi Chapter and MHRD-Institution Innovation Council, Deen Dayal Upadhyaya College, University of Delhi under the aegis of DBT Star College Program jointly organized Webinars by Distinguished International and National Experts. 30 sessions were organised of which 7 were by Nobel Laureates from various fields who interacted with students through virtual mode of communication. Nobel Laureate

Prof. Jean-Marie LEHN, Chemistry 1987, Nobel Laureate William D. Phillips, Physics 1997, Nobel Laureate Sir Anthony J. Leggett, Physics 2003, Nobel Laureate David Wineland, Physics 2012, Nobel Laureate J. Michael Kosterlitz, Physics 2016, Nobel Laureate Professor Randy Schekman, Physiology/Medicine 2013, Nobel Laureate Professor Andrea Ghez, Physics 2020. In all 9000+ students, faculty members and researchers from Argentina, Bangladesh, Brazil, Cambodia, Chile, Czechia, France, Germany, Ghana, Hong Kong SAR, India, Ireland, Israel, Japan, Malaysia, Mexico, Nepal, Netherlands, Nigeria, Oman, Republic of Korea, Saudi Arabia, Singapore, South Africa, Sweden, Switzerland, Thailand, Turkey, United Kingdom, United States of America attended the online webinars and/or have been shared the youtube link of the recordings of the webinars.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

- During 2021-2022, The College plans to hold Deeksharamh 2022 for the All Studets which shall involve freshers welcome, farewell-cum-alumni meet, Departmental Subject Society Festival apart from Student Society festival/activities).
- Due to COVID 19 Pandemic, the annual day of the college for the year 2018-2019 (scheduled in April 2020) ad for the year 2019-2020 (scheduled for April 2021) could not be organized, therefore, annual day prize distribution is planned for April/May 2022 for oth the years. - April 2022 and annual day 2018-2019 ad 2019-2020